

**THE AGENDAS OF THE SHAVANO PARK WATER ADVISORY  
COMMITTEE MEETINGS OF 2012**

- Regular meetings
- Special meetings
  - Workshops

TUESDAY, JANUARY 31, 2012 – 1:00 P.M.

TUESDAY, JANUARY 31, 2012 – CANCELLATION

FRIDAY, FEBRUARY 10, 2012 – 1:00 P.M.

THURSDAY, JULY 05, 2012 – 1:00 P.M.

THURSDAY, AUGUST 23, 2012 – 1:30 P.M.

THURSDAY, NOVEMBER 01, 2012 – 1:00 P.M.

**CITY OF SHAVANO PARK  
WATER ADVISORY COMMITTEE MEETING  
AT SHAVANO PARK CITY HALL,  
900 SADDLETREE COURT, SHAVANO PARK, TX 78231  
JANUARY 31, 2012  
1:00 PM**

**AGENDA**

1. Call to Order
2. Citizens to be heard – Rules for Citizen's Comments: The Water Advisory Committee welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines.
  - a) Direct your comments to the entire Board, not to an individual member;
  - b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
  - c) Show the Board the same respect and courtesy that you expect to be shown to you.
  - d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

**Note:** The Board may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however the Board may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Discuss and consider approval of the Water Advisory Committee Minutes from:  
August 9, 2011 Meeting  
August 16, 2011 Meeting
4. Presentation, discussion and appropriate action concerning the status of the Trinity Water Well Project and the actions to be taken to improve the raw water quality and the well site landscaping.

5. Presentation, discussion concerning the quarterly Water Utility Activity Report.
6. Presentation, discussion concerning the quarterly Financial Activity Report.
7. Presentation, discussion and appropriate action concerning the cost of fees for the use of a credit card for payment of water bills and whether the City Water System should absorb those fees or require the credit card user to pay all or part of those fees.
8. Presentation, discussion and appropriate action concerning the Edwards Aquifer Authority Management fees, the effect of those fees on Shavano Park Water System Budget.
9. Presentation, discussion and appropriate action concerning the review of Water System Ordinances and recommendations to City Council.
10. Presentation, discussion and appropriate action concerning a bill adjustment policy for water bills as a recommendation to the City.
11. Adjournment

#### **Accessibility Statement**

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Shavano Park Water Advisory Committee is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on January 27, 2012 at 4:02 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 27<sup>th</sup> day of January, 2012.

**SAUNDRA PASSAILAIGUE, TRMC**  
City Clerk

**CITY OF SHAVANO PARK  
WATER ADVISORY COMMITTEE MEETING  
AT SHAVANO PARK CITY HALL,  
900 SADDLETREE COURT, SHAVANO PARK, TX 78231  
JANUARY 31, 2012  
1:00 PM**

**DUE TO A LACK OF QUORUM: THIS MEETING HAS BEEN RESCHEDULED TO FRIDAY,  
FEBRUARY 10, 2012 AT 1:00 P.M.**

**Accessibility Statement**

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Shavano Park Water Advisory Committee is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on January 30, 2012 at 1:42 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 30<sup>th</sup> day of January, 2012.

**SAUNDRA PASSAILAIGUE, TRMC**  
City Clerk

**CITY OF SHAVANO PARK  
WATER ADVISORY COMMITTEE MEETING  
AT SHAVANO PARK CITY HALL,  
900 SADDLETREE COURT, SHAVANO PARK, TX 78231  
FEBRUARY 10, 2012  
1:00 PM**

**AGENDA**

1. Call to Order
2. Citizens to be heard – Rules for Citizen's Comments: The Water Advisory Committee welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines.
  - a) Direct your comments to the entire Board, not to an individual member;
  - b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
  - c) Show the Board the same respect and courtesy that you expect to be shown to you.
  - d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

**Note:** The Board may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however the Board may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Discuss and consider approval of the Water Advisory Committee Minutes from:  
August 9, 2011 Meeting  
August 16, 2011 Meeting
4. Presentation, discussion and appropriate action concerning the Trinity Water Well Project.

5. Presentation, discussion and appropriate action concerning the quarterly Water Utility Activity Report.
6. Presentation, discussion and appropriate action concerning the quarterly Financial Activity Report.
7. Presentation, discussion and appropriate action concerning fees for the use of a credit card for payment of water bills.
8. Presentation, discussion and appropriate action concerning the Edwards Aquifer Authority Management fees.
9. Presentation, discussion and appropriate action concerning the review of Water System Ordinances and recommendations to City Council.
10. Presentation, discussion and appropriate action concerning a bill adjustment policy as a recommendation to the City.
11. Adjournment

#### **Accessibility Statement**

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Shavano Park Water Advisory Committee is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on January 30, 2012 at 1:45 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 30<sup>th</sup> day of January, 2012.

**SAUNDRA PASSAILAIGUE, TRMC**  
City Clerk

**CITY OF SHAVANO PARK  
WATER ADVISORY COMMITTEE MEETING  
AT SHAVANO PARK CITY HALL,  
900 SADDLETREE COURT, SHAVANO PARK, TX 78231  
JULY 05, 2012  
1:00 P.M.**

**AGENDA**

1. Call to Order
2. Citizens to be heard – Rules for Citizen's Comments: The Water Advisory Committee welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines:
  - a) Direct your comments to the entire Committee, not to an individual member;
  - b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement;
  - c) Show the Committee the same respect and courtesy that you expect to be shown to you;
  - d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

**Note:** The Committee may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Committee may present any factual response to items brought up by citizens [Attorney General Opinion JC - 0169].

3. Discuss and consider approval of the Water Advisory Committee Minutes from the February 10, 2012 Meeting.
4. Presentation of the Proposed Fiscal Year 2012-2013 Water Utility System Budget with discussion to follow.
5. Presentation, discussion and appropriate action concerning Water Rates for Fiscal Year 2012-2013 and scheduling a Budget Workshop if necessary.
6. Presentation, discussion and appropriate action concerning amendments to the Drought Management Ordinance.

7. Presentation, discussion and appropriate action concerning the Trinity Water Well Project.
8. Presentation, discussion and appropriate action concerning the quarterly Water Utility Activity Report.
9. Adjournment

### **Accessibility Statement**

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Shavano Park Water Advisory Committee is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on July 01, 2012 at 1:55 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 1<sup>st</sup> day of July, 2012.

**SAUNDRA PASSAILAIGUE, TRMC**

City Clerk



**CITY OF SHAVANO PARK  
WATER ADVISORY COMMITTEE MEETING  
AT SHAVANO PARK CITY HALL,  
900 SADDLETREE COURT, SHAVANO PARK, TX 78231  
AUGUST 23, 2012  
1:30 P.M.**

**AGENDA**

1. Call to Order
2. Citizens to be heard – Rules for Citizen's Comments: The Water Advisory Committee welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Committee members; we request that if you wish to speak that you follow these guidelines:
  - a) Direct your comments to the entire Committee, not to an individual member;
  - b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement;
  - c) Show the Committee the same respect and courtesy that you expect to be shown to you;
  - d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

**Note:** The Committee may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Committee may present any factual response to items brought up by citizens [Attorney General Opinion JC - 0169].

3. Discuss and consider approval of the Water Advisory Committee Minutes from the July 05, 2012 Meeting.
4. Presentation, discussion and appropriate action concerning the Proposed Fiscal Year 2012-2013 Water Utility System Budget.
5. Presentation, discussion and appropriate action concerning Water Rates for Fiscal Year 2012-2013 and scheduling a Budget Workshop if necessary.
6. Briefing concerning the Trinity Water Well Project.
7. Adjournment

Accessibility Statement

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Shavano Park Water Advisory Committee is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on August 16, 2012 at 2:20 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 16<sup>th</sup> day of August, 2012.

**SAUNDRA PASSAILAIGUE, TRMC**  
City Clerk

**CITY OF SHAVANO PARK  
WATER ADVISORY COMMITTEE MEETING  
AT SHAVANO PARK CITY HALL, POLICE DEPARTMENT TRAINING ROOM  
900 SADDLETREE COURT, SHAVANO PARK, TX 78231  
NOVEMBER 01, 2012  
1:00 P.M.**

**AGENDA**

1. Call to Order
2. Citizens to be heard – Rules for Citizen's Comments: The Water Advisory Committee welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Committee members; we request that if you wish to speak that you follow these guidelines:
  - a) Direct your comments to the entire Committee, not to an individual member;
  - b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement;
  - c) Show the Committee the same respect and courtesy that you expect to be shown to you;
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**Note:** The Committee may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Committee may present any factual response to items brought up by citizens [Attorney General Opinion JC - 0169].

3. Discuss and consider approval of the Water Advisory Committee Minutes from the August 23, 2012 Meeting.
4. Presentation, discussion and possible action on the Water Utility Budget for Fiscal Year 2012-2013 to include fire hydrants and the projects to loop water lines.
5. Presentation, discussion and possible action concerning budgeted Water projects for Fiscal Year 2011-2012 to include fire hydrants and variable speed pump projects.
6. Discussion and possible action on the water lease from Regional Water Resource Development Group (RWRDG) for 100 acre feet for the Shavano Park Water System (SPWS).
7. Discussion and possible action on leases of water rights for Fiscal Year 2012-2013
8. Update on the Trinity Water Well Project.

## 9. Adjournment

### **Accessibility Statement:**

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### **Decorum Required:**

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

### **Action by Commission Authorized:**

The Water Advisory Committee may vote and/or act upon any item within this Agenda. The Committee reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

### **Executive Sessions Authorized:**

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

### **Attendance by Other Elected or Appointed Officials:**

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

**I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named the Shavano Park Water Advisory Committee is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on October 29, 2012 at 12:45 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.**

Dated the 29<sup>th</sup> day of October, 2012.

**SAUNDRA PASSAILAIGUE, TRMC, City Secretary**