

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE MEETING
900 SADDLETREE CT., SHAVANO PARK, TX 78231
MONDAY, FEBRUARY 11, 2019**

**6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:35 p.m. by Chairman Walea

2. ROLL CALL:	PRESENT:	ABSENT:
	Al Walea	Tomas Palmer
	Sam Bakke	Steve Fleming
	Matt Trippy	
	Tommy Peyton	

3. CITIZENS TO BE HEARD

No one addressed the committee at this time

4. CONSENT AGENDA

- a. Approval – WAC Minutes of January 14, 2019
Member Peyton moved to accept the minutes as submitted, Member Bakke seconded. Motion passed.

5. REPORTS - Public Works Director Update

a. Water System

a. Water System Infrastructure Update

Director Peterson reviewed the activities on the wells. Well # 6 will be out of service tomorrow for approximately 6 hours while CPS replaces a pole and wires. Hopefully this will resolve the default issues we've experienced. Also tomorrow both # 5 and # 9 will be down while the sand media will be replaced and it should be back up in operation by Wednesday. One or two valves at # 1 have to be replaced and this will be done while it's offline. There was a leak in the main on Wagon Trail towards Shavano Dr. It appears that a valve at # 5 was turned off. A repair on the line was made so it's a straight line from Well # 5 to the tank. Driveway into Well # 6 is in the process of having an all-weather surface from DeZavala Rd. back to the well site.

b. Financial Report

a. December Report

Finance Director Morey reviewed both the revenues and expenditures for the month and feels comfortable that everything is tracking within budget guidelines.

6. REGULAR BUSINESS

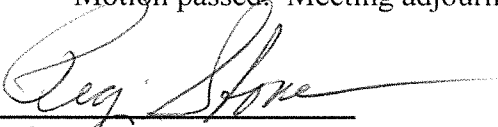
- a. Discussion - City of Shavano Park Water Rate Study – Chairman Walea
Chairman Walea indicated that the members who volunteered were unable to meet due to other commitments on several days, yet it would be beneficial to them to find a date/time they are available in the next week to go over the materials and discuss ways to possibly raise the water rates. A date was set for Wednesday, February 20th at 5:00 p.m. at City Hall.
- b. Discussion – Backflow Inspection/Ordinance – Director Peterson
A short review of the handouts was done. Director Peterson explained that TCEQ is requiring that residents with irrigation systems and septic systems will need to have a RPBA or reduced pressure backflow assembly. They will need to have a licensed backflow inspector do a yearly inspection. Most of the residents that have backflow preventers in Shavano Park have double-check valves. Director Peterson will come back with actual rules, examples and possible ordinance wording.

7. FUTURE ITEMS: Chairman Walea wanted to put items in priority status:


- a. NW Military expansion progress – next meeting scheduled in April – 30 % information & June 60% of progress
- b. Study of water rate increase
- c. Emergency Interconnect Agreement with SAWS
- d. Franchise Fees with SAWS expire June 2019
- e. TCEQ – Decision on what to do about inactive wells
- f. Backflow Inspection Enforcement – An ordinance needs to be developed prior to our next TCEQ audit.
- g. Water Adjustment Procedure clarification - Policy # 12
- h. Delinquent Account Procedures

8. ADJOURNMENT

Member Peyton made a motion to adjourn, member Trippy seconded.
Motion passed. Meeting adjourned at 7:25 p.m.



Peggy Stone
PW/Water Utility
Office Manager



Al Walea, Chairman

Date: 2-11-2019