

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE MEETING
900 SADDLETREE CT., SHAVANO PARK, TX 78231
MONDAY, November 13, 2017**

**6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:29 p.m. by Chairman Walea

2. ROLL CALL:	PRESENT:	ABSENT:
	Margaret Kautz	
	Sam Bakke	
	Al Walea	
	Tomas Palmer	
	Matt Trippy	
	Steve Fleming	

3. CITIZENS TO BE HEARD

No one addressed the committee at this time

4. CONSENT AGENDA

- a. Approval – October 9, 2017 Minutes
Member Palmer moved to accept the minutes as written, Member Kautz seconded.
Motion passed.

5. REPORTS - Public Works Director Update

- a. Water System

Director Peterson informed the members that the new SCADA system is working as expected. The crew has been busy winterizing pipes. There currently are no pumps down. Well # 5 & 9 has some propeller problems that would cost approximately \$1,000.

- b. Financial Report

City Manager Hill reviewed the revenues & expenditures for the end of the year but informed the members that there are still invoices coming in that will be need to be posted and there should be a final report by next meeting.

6. REGULAR BUSINESS

- a. Discussion – Proposed NW Military water line relocation – PW Director
WAC Minutes

Director Peterson distributed a copy of the “preliminary” drawings of the NW Military project to the members. TxDOT has completed some of the tasks that were noted, however, this is really preliminary. Their schedule is four levels D, C, B, and A. Currently we are at level D. Director Peterson is working with KCI and will be attending further meetings. The plan shows there to be a center turn lane, two lanes north and two lanes south, a bike lane and a sidewalk on each side. There has been no cost to the City as of yet. Further meetings are coming up and he will keep the members informed.

- b. Discussion/Update – Cliffside Drive water line repairs – PW Director
Director Peterson reviewed the two projects that he wants to do to fix the 2” and 4” lines along Cliffside after the holidays to give residents better water quality and loop the system utilizing the \$40,000 approved in the water budget for 2017-18.

- c. Discussion/Update – Operational status and repairs on Well # 7 – PW Director
Director Peterson presented a short history on Wells # 7 & # 8. Well # 8 has been pulled previously for inspection and repair, but as far as the documentation he could locate, Well # 7 has never been serviced. Several metal string pieces have been found in previous years and a couple of weeks ago the staff found brass pieces about the size of a half-dollar that had broken away and they were possibly from the propeller in a bowl. Actions to be considered are:
 - 1. Let it run until it goes out - Total cost to simply replace entire workings except motor would be approximately \$ 35,000 which was not budgeted. (Use spare motor in shop)
 - 2. Investigate damage - remove roof of building, remove electric wiring, pull up motor and pump by crane, video tape well and check for gravel-pack damage. Approximate costs \$ 8,000 – \$10,000.
 - 3. Monitor pumping trend – normal pumpage 1500 gpm – current level is at 1225 gpm.
Member Trippy motioned that the well pump be monitored and come back with further information. Member Palmer seconded. Motion passed.


7. CHAIRMAN ANNOUNCEMENTS

- a. Advise members to contact City Staff to add agenda items
Chairman Walea asked that if anyone has items they’d like to see on an agenda to contact Director Peterson, Utility Office Mgr. Stone or City Manager Hill.

Entertain not having a December meeting.

Member Trippy moved that there not be a meeting in December unless something urgent arose. Member Palmer seconded. Motion passed.

9. ADJOURNMENT: Member Palmer motioned to adjourn, Member Kautz seconded. Meeting adjourned 7:48 p.m.



Peggy Stone
PW/Water Utility
Office Manager



Al Walea, Chairman

Date: 1-12-2018