

**CITY OF SHAVANO PARK  
WATER ADVISORY COMMITTEE MEETING  
900 SADDLETREE CT., SHAVANO PARK, TX 78231  
MONDAY, October 9, 2017**

**6:30 P.M.  
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:32 p.m. by Chairman Walea

2. ROLL CALL:

PRESENT:

Margaret Kautz

Sam Bakke

Al Walea

Tomas Palmer

Matt Trippy – arrived 6:40 p.m.

ABSENT:

Steve Fleming

3. CITIZENS TO BE HEARD

No one addressed the committee at this time

4. NOMINATIONS

a. Chairman

Member Kautz moved to nominate Al Walea as chairman, Member Palmer seconded. Motion passed.

b. Vice-Chairman

Member Palmer moved to nominate Margaret Kautz as Vice-Chair, Member Bakke seconded. Motion passed.

5. MINUTES

a. July 31, 2017

Member Palmer moved to accept the minutes as written, Member Kautz seconded. Motion passed.

6. REPORTS - Public Works Director Update

a. Water System

Director Peterson informed the members that the new SCADA system is working as expected. There have been a few minor alarms which were taken care of by computer access, no one had to come in to fix. Parts from the old SCADA system will be sold on the government auction website. Well # 6 will have underground power installed by Rhodes Electric by the end of the week. Director Peterson asked that members who get

calls, inquiries, complaints, etc. about water pressure have the resident contact him immediately so that they can find out what is going on and if there is an issue with the system. Complaints about low pressure that come to him by third party and a month later does not help in locating problems that may need to be addressed right away. Ask them to get the address, resident's name, exact time, day so it can be researched and we can get back to the resident. Director Peterson indicated that he'd received the SAWS agreement for the emergency interconnect at the Huebner tank. City Manager Hill is reviewing and will have City Attorney review. Director Peterson informed the members that currently the connection is directly into the Huebner tank and there should be future discussion about moving that connection so it goes directly into the distribution system. (If there is a major event which causes no electrical power to the pumps at Huebner the City would be at a dead stop for supplying water to the residents).

b. Financial Report - August

Finance Officer Feagins reviewed the Revenues and Expenditure reports for August 30<sup>th</sup>, 2017. Additional expenditures are still being gathered, entered and updated reports will include the numbers for September revenues and expenditures and supplied to members as soon as they are available.

7. REGULAR BUSINESS

a. Discussion – Water rates – Chairman Walea

Chairman Walea distributed a summary of what the 2004 Water Rate Study concluded and recommended to City Council. However, it should be noted that Council did not adopt all measures of the study. Chairman Walea would like to see the Pumped/Sold Report for at least the previous 10 years.

b. Discussion/action – reallocating a specific number of acre feet from Municipality water to Irrigation water based on approved water lease contract – PW Director

Because of the rule definition of Irrigation water a Municipality can't transfer their acre feet to irrigation. So as of January 1<sup>st</sup>, 2018, the City will be combining the several permits into one and leave the remaining permits alone until further notice. All future permits will be added to a current permit instead of adding more permits with the 13 acre feet purchased each year.

8. CHAIRMAN ANNOUNCEMENTS

a. Advise members to contact City Staff to add agenda items

Chairman Walea asked that if anyone has items they'd like to see on an agenda to contact Director Peterson, Utility Office Mgr. Stone or City Manager Hill

- b. NW Military Hwy. Expansion – Water Main Relocation  
Director Peterson indicated that TxDot will be holding meetings in the next couple of weeks and he will update the committee.

9. ADJOURNMENT: Member Palmer motioned to adjourn, Member Kautz seconded.  
Meeting adjourned 7:33 p.m.



Peggy Stone  
PW/Water Utility  
Office Manager



Al Walea, Chairman

Date: 11-13-2017