

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE MEETING
900 SADDLETREE CT., SHAVANO PARK, TX 78231
MONDAY, July 10, 2017**

**6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chairman Walea

2. ROLL CALL:	PRESENT:	ABSENT:
	Margaret Kautz	Matt Trippy
	Sam Bakke	Tomas Palmer
	Al Walea	

3. CITIZENS TO BE HEARD

No one addressed the committee at this time

4. MINUTES

a. June 12, 2017

Member Kautz moved to accept the minutes as written, Member Bakke seconded.
Motion passed

5. REPORTS - Public Works Director Update

a. SCADA system

Director Peterson reviewed activity by TraC-n-Trol on the installation progress and told members that by Monday, July 17th they will be running both systems parallel and will start taking the old system off one station by one. Director Peterson indicated that Well #6 will be up and running on SCADA by Thursday. Next week Huebner Pump Station will be completed. The new CL2 building at Well #6 will be completed by Thursday.

b. Financial Report – Finance Officer Feagins

A review of the water department revenues and expenditures up through May 31st, 2017 was done and everything is on track.

6. REGULAR BUSINESS

a. Discussion/presentation – Water Department Budget Goals and Objectives for FY 2017 - 18

Director Peterson reviewed the 2nd draft changes that were made from the committees input. Member Kautz would like to see better quantifiable goals/objectives and is willing to assist with getting that done.

- b. Discussion – Water rates for 2017-18 Proposed Budget related to the 2009 Debt Finance Director

Finance Director Feagins reviewed the 2009 Bond which is now the “2009 Certificate of Obligation” and presented the options available to cover the cost of the Trinity Well Expenses. Option 1 – going to a flat fee of \$ 16.22 for 695 customers, Option 2 – charging \$.819 per 1,000 gallons consumption, Option 3 – using the Tier application – \$.459 per 1,000 gallons. The Committee members will look at the Debt Service fee increase to determine which Option would be the best. Chairman Walea would like to work on an article for the Road Runner for citizen input on a water rate study.

- c. Discussion – FY 2017-18 Proposed Budget Revenues and Expenses – Finance Director

Finance Director Feagins reviewed 1st draft budget and pointed out items where there were changes made and why. Chairman Walea would like to see funding expectations to start the new fiscal year at the July 31st meeting. City Manager informed the Committee that his budget will go before the City Council on August 3rd, 2017 for their review so it’s important to have the Water Budget done as well. The items can still be tweaked if necessary.

7. Future Items to be discussed

- a. NW Military Hwy. Expansion – Water Main Relocation

8. ADJOURNMENT: Member Kautz motioned to adjourn, Member Bakke seconded. Meeting adjourned 8:35 p.m.



Peggy Stone
PW/Water Utility
Office Manager



Al Walea, Chairman

Date: 7-31-2017