

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE
900 SADDLETREE CT., SHAVANO PARK, TX 78231
MONDAY, OCTOBER 10, 2016**

**6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. ROLL CALL:

PRESENT:

T. Lee Powers, Chairman
Tomas Palmer
Margaret Kautz
Matt Trippy
Sam Bakke
Michael Colemere

ABSENT:

Al Walea

3. CITIZENS TO BE HEARD:

No one addressed the Committee at this time

At this time Chairman Powers requested that # 7 Minutes be brought up for speedier transition

4. MINUTES:

- a. Meeting Minutes – September 14, 2016
Member Kautz motioned to accept the minutes as written, Member Trippy seconded. Motion passed.

5. Welcome to new members and thank you to departing members.

Chairman Powers welcomed in the new members (Colemere and Bakke) and encouraged them to participate in all aspects of the water system. Thanked the members and staff for all the preparations and hard work. City Manager Hill presented Chairman Powers with a plaque and thanked him for all his commitment and knowledge during the past few years and wished him luck on his next endeavor. PW Director Peterson also had kind words and thanked him for all his help in the past year in educating him on the water system.

6. Nomination and appointment of Chairman of the Water Advisory Commission.

Member Kautz made a motion to nominate Al Walea as Chairman, seconded by Member Palmer. No other nominations were presented. Motion passed.

7. Nomination and appointment of Vice Chairman of the Water Advisory Commission.

Member Trippy made a motion to nominate Member Kautz as Vice Chairman, seconded by Member Palmer. No other nominations were presented. Motion passed.

8. REPORTS

1. Public Works Director Update
 - 1.1. Trinity Well status.

Director Peterson gave a history of the Trinity Well to update the new members and then informed the Committee of the current issues being dealt with regarding the cleaning of the screens. Last week samples were sent to a Kansas lab for further testing to see what the chemistry of the water is to be dealt with and what method will best clean the debris off of the screens for better water quality.
 - 1.2. Meter challenges.

Director Peterson informed the members of what was learned from the last WAC meeting regarding the issues with the readings for July and August and that there is a hole in the Data Profile software and that Badger is working on a solution
2. Finance Report – August 2016

A brief review was given by the Finance Officer for the benefit of the new members.

9. REGULAR BUSINESS

- a. Discussion – New Orientation.

Director Peterson welcomed the new members and briefly went over their books and what they will receive prior to each WAC meeting. They can put the packet information in the appropriate sections of their books and bring them with them. A lot of the reports are for historical reference as well as rates, maps and other pertinent information. Director Peterson also offered a tour for the new members or anyone who wants to go at their convenience to see what the system is about and view the video of the filming of the Trinity well for a better understanding of the future cleaning that will have to be done and how the SCADA system works.
- b. Discussion/update – Review of Draft Request for Proposals of the Supervisory Control and Data Acquisition (SCADA) System – PW Director Peterson

Director Peterson explained that this is a mock-up of the requirements for RFQ that is to be put out for bid by November 7th, 2016 and has asked all members to make comments, suggestions, concerns, etc. to him so that this is a good document for what the City is looking for in a new SCADA System. City Manager requested that those should be sent to him as well and can be done by email.
- c. Discussion/update – Edwards Aquifer Habitat Conservation (ASR Lease Program) – PW Director Peterson

Director Peterson reviewed for the new members that this is a program where the City can lease back to the EAA acre feet not projected to be used for the year and

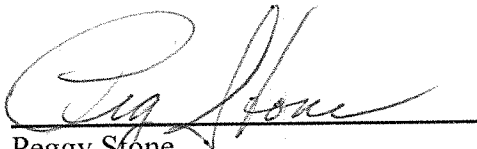
The City would receive a check for the EAA fees. This is something that the City has done the last couple of years and have felt it to be a good program to continue.

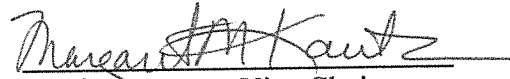
- d. Discussion/update – Groundwater Rights Pooling program Aquifer Storage and Recovery – PW Director Peterson
Director Peterson and City Manager Hill explained that this is a pooling of water from all different cities that the EAA can collect an amount (at their discretion) from our water rights and they pay us a \$ 50 fee per acre foot and we would have no responsibility for the EAA fees. If the City would need to use any of that amount that we currently own, then the City can without penalty.

10. FUTURE AGENDA ITEMS

- a. Water Bill Adjustment Policy
- b. Water Conservation Rebate Program

11. ADJOURNMENT: Member Tomas motioned to adjourn, Member Trippy seconded.
Meeting adjourned 8:08 p.m.


Peggy Stone
PW/Water Utility Office Manager


Margaret Kautz, Vice Chair

Date: 11/7/16