

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE
900 SADDLETREE CT., SHAVANO PARK, TX 78231
WEDNESDAY, SEPTEMBER 14, 2016**

**6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m.

2. ROLL CALL:

PRESENT:

T. Lee Powers, Chairman
Tomas Palmer
Al Walea
Matt Trippy

ABSENT:

Margaret Kautz

3. CITIZENS TO BE HEARD:

No one addressed the Committee at this time

4. MINUTES:

a. Meeting Minutes – August 19, 2016

Member Palmer motioned to accept the minutes as written, Member Trippy seconded.
Motion passed.

5. REPORTS

a. Public Works Director Update

Director Peterson informed the Committee of the issues with the readings for July and August regarding the new Badger meters that were installed since May and having consulted with the Badger Rep Chip Woods and Dennis (software expert for Badger) and there should be some resolutions next week.

b. Water Department Reports

The Trinity well first cleaning was done, there are still some issues, doing sonic blast to break up clots, then will review if further treatments are needed. Consulted with Grant Snyder, was engineer with URS who was originally involved with the Trinity and he showed video of original drilling of well. City Manager Hill explained their discussion with Mr. Snyder about the processes used to clean well. Meeting with CC Groundwater, another contractor about sonar jetting – cost \$7,675 on September 15th. Injector pump was installed and got quote to repair old one. Removed several services on Wagon Trail & connected them to a bigger main for better water quality. Replaced two services on Turkey Creek.

c. Finance Report – July 2016

Brief review with City Manager

6. REGULAR BUSINESS

- a. Discussion/update – Review of Draft Request for Proposals of the Supervisory Control and Data Acquisition (SCADA) System – PW Director Peterson
Director Peterson introduced Lou Portula, engineer who has been helping put together the RFP. Members were to make any suggestions or comments they thought should be taken into consideration for the final draft. As of 10/1/16 all SCADA software has to work off of WINDOWS 10. Be very specific in scope, but leave products up to bidders for best system. Bidders should have 5 - larger scale projects behind them and references should be both good and bad. Need an introduction explanation of the project as part of document. Also get 3 other cities RFP's to compare.

- b. Discussion/action – Review of the Trinity Well wall and security system and consideration of additional options – PW Director Peterson
Director Peterson mentioned that the walls do create an “oven” type affect for the SCADA system in the heat of the summer causing problems with the system overheating. Resident sent in letter requesting something be done because the walls were ugly and traffic visibility at the triangle.
Members were asked for suggestions as to what could be done about the wall that would appease neighbors and still keep it secure. Suggestions were to paint the wall to blend in. Screens on the bottom of the walls for cross ventilation. Ask high school to have an art contest for designs to paint walls.

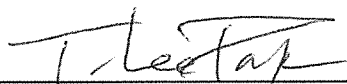
- c. Discussion – Review Ordinance Section 6-165 – Water Service to consider updates for points of clarification – PW Director Peterson
Director Peterson would like to amend this section of the Ordinance regarding damage done by residents to the City cut off valves (ball valve) and that if residents damage our valve that they would be responsible for the cost of repairs. Member Walea moved that the Ordinance is ok as is, Member Palmer seconded.
Motion passed.

7. FUTURE AGENDA ITEMS

- a. Water Bill Adjustment Policy
- b. Water Conservation Rebate Program
- c. ASR Program
- d. Pooling Program

8. ADJOURNMENT: Member Tomas motioned to adjourn, Member Trippy seconded.
Meeting adjourned 8:00 p.m.

Peggy Stone
PW/Water Utility Office Manager


T. Lee Powers, Chairman

Date: 10/10/16