



City of Shavano Park Municipal Court
900 Saddletree Court Shavano Park, Texas 78231
(210) 492-2607 Office (210) 492-3816 Fax

Date

Name

Address

APT#

City

State

Zip Code

Contact Phone Number

Citation #

Reason for request: _____

I understand that my Court date is going to be reset for the next Court date of **March 16, 2017 at 4:00 PM**. I also understand that if I do not appear on or before the Court date mentioned above, an additional charge of **failure to appear** will be filed and warrants for my arrest will be issued. It is the defendant's responsibility to verify with the Court that a fax or mail in request was received by the Court. Be aware that if you have previously requested and were granted a reset that a Cash Bond will be required for any additional resets and that by faxing or mailing in this request will not grant you an additional reset. Your case(s) will remain on the docket and you will be expected to appear. You must contact the Court to find out the appropriate amount of the Cash Bond that needs to be posted if required.

Signed on this _____ date of _____ 20____.

Signature of Defendant or Attorney

Printed Name of Defendant or Attorney