

1. **Call to order**

Chairman Janssen called the meeting to order at 6:30 p.m.

PRESENT:

ABSENT:

Carla Laws

Konrad Kuykendall

Bill Simmons

Kerry Dike

Carlos Ortiz

Albert Aleman

Jason Linahan

Shawn Fitzpatrick

Michael Janssen

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Laws and a second made by Commissioner Dike, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be heard**

No one signed up to address the Planning & Zoning Commission at this time.

4. **Consent Agenda:**

A. **Approval – Planning & Zoning Commission minutes, December 6, 2017**

Upon a motion made by Commissioner Dike and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the Planning & Zoning Commission December 6, 2017 minutes as presented. The motion carried.

5. **Discussion – Review and update of the public hearing and discussion at previous Planning & Zoning meetings regarding the City’s 2010 Town Plan with focus on the City Municipal Tract – City Manager Hill.**

Chairman Janssen and City Manager Hill presented a review and update of the City’s 2010 Town Plan with focus on the City Municipal Tract. The Planning and Zoning Commission discussed this item.

6. **Discussion – Review and update of the public hearing and discussion at the December 6, 2017 meeting regarding the City’s 2010 Town Plan with focus on improvements to NW Military Highway – City Manager Hill.**

Chairman Janssen and City Manager Hill presented a review and update of the City’s 2010 Town Plan with focus on the improvements to NW Military Highway. Discussion was held by the Planning & Zoning Commission.

7. **Discussion / Action – Presentation of Drainage Improvement Implementation Plan and prioritization and funding options for consideration - City Manager Hill.**

City Manager Hill presented staff analysis of this agenda item. The Planning & Zoning Commission discussed the analysis. No action taken at this time.

8. **Report / update – City Council items considered at previous City Council meetings and discussion concerning the same – City Manager Hill.**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

9. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:

- i. February, 2018 – Presentation by the City Attorney regarding the Open Meetings Act, Public Information and discussion regarding the same.
- ii. February, 2018 – Discussion and action regarding possible updates and amendments to the City’s 2010 Town Plan.
- iii. February, 2018 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.
- iv. March, 2018 – Discussion action regarding possible updates and amendments to the City’s 2010 Town Plan.
- v. March, 2018 – Review of the City’s zoning ordinances to correct omissions of zoning districts A-1 PUD and A-2 PUD in various City ordinances.
- vi. March, 2018 – Review of the City’s zoning ordinances to correct a conflict between Chapters 32 and 36 regarding the minimum allowable sizing of parking spaces.

10. **Adjournment**

Upon a motion made by Commissioner Dike and a second made by Commissioner Ortiz, the Planning and Zoning Commission voted eight (8) for and none (0) opposed to adjourn the meeting. The meeting adjourned.

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MICHAEL JANSSEN  
Chairman

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ZINA TEDFORD  
City Secretary