

1. Call to order

Chairman Janssen called the meeting to order at 6:30 p.m.

PRESENT:

ABSENT:

- Konrad Kuykendall
- Albert Aleman
- Carla Laws
- Bill Simmons
- William Stipek
- Kerry Dike
- Jason Linahan
- Michael Janssen

2. Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.

Upon a motion made by Commissioner Dike and a second made by Commissioner Laws, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. Citizens to be heard

No one signed up to address the Planning & Zoning Commission at this time.

4. Consent Agenda:

A. Approval – Planning & Zoning Commission minutes, October 3, 2018

Upon a motion made by Commissioner Aleman and a second made by Commissioner Simmons, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the Planning & Zoning Commission October 3, 2018 minutes as presented. The motion carried.

5. Nomination and appointment of Chairman

Upon a motion made by Commissioner Aleman to nominate Michael Janssen to serve as Chairman and a second by Commissioner Kuykendall, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the appointment of Michael Janssen as Chairman. The motion carried.

6. Nomination and appointment of Vice-chairman

Upon a motion made by Commissioner Dike to nominate Albert Aleman to serve as Vice-Chairman and a second by Commissioner Ortiz, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the appointment of Albert Aleman as Vice-chairman. The motion carried.

7. Discussion – Welcome new members and thanks to departing members and information on open meeting and open records training – City Manager Hill

City Manager Hill welcomed all new members and expressed thanks to departing members. A brief overview of the open meeting and open records training was presented.

8. Public Hearing – Proposed re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, Block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164 – City Manager Hill

Public hearing opened at 6:38 p.m.

Mr Ayers addressed the Planning & Zoning Commission regarding this agenda item.

Public hearing closed at 6:44 p.m.

9. Discussion / action – Proposed re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, Block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164 – City Manager Hill

Upon a motion made by Commissioner Aleman to approve the proposed re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, Block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164 with amendments as discussed and a second by Commissioner Kuykendall, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the amended re-plat of Lot 2143, Block 35, CB 4784 of the Shavano Park Unit-19C Phase II (PUD) and Lots 2160 and 2161, Block 35, CB 4784 of the Shavano Park Unit-19C Phase IV (PUD) to combine into new Lot 2164. The motion carried.

10. Report / update – City Council items considered at previous City Council meetings and discussion concerning the same – City Manager Hill.

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

11. Chairman Announcements:

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:

- i. December – Discussion regarding possible changes in the City’s ordinances regarding minimum gate width in Residential Zoning District A-1.
- ii. December – Discussion regarding possible changes in the City’s ordinances regarding landscaping and trees in commercial zoning districts.

- iii. February, 2019 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.

12. Adjournment

Upon a motion made by Commissioner Dike and a second made by Commissioner Laws, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to adjourn the meeting. The meeting adjourned at approximately 7::00 p.m.

MICHAEL JANSSEN
Chairman

ZINA TEDFORD
City Secretary