

1. **Call to order**

Chairman Janssen called the meeting to order at 6:30 p.m.

PRESENT:	ABSENT:
Konrad Kuykendall	Bill Simmons
Carlos Ortiz	
Albert Aleman	
Jason Linahan	
William Stipek	
Kerry Dike	
Carla Laws	
Michael Janssen	

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Dike and a second made by Commissioner Laws, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be Heard**

No one signed up to address the Planning & Zoning Commission at this time.

4. **Consent Agenda:**

A. Approval – Planning & Zoning Commission minutes, December 5, 2018

Upon a motion made by Commissioner Aleman and a second made by Commissioner Dike, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Planning & Zoning Commission December 5, 2018 minutes as presented. The motion carried.

5. **Presentation – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussions concerning the same.**

David Rittenhouse and Darryl Lange presented an update of the residential and commercial development in Shavano Park and surrounding areas.

6. **Discussion – Notification by City Manager of approved changes in detailed PUD plan for property located at 4675 Lockhill-Selma, N.C.B. 17704, Lot 2, Block 1, in accordance with Sec. 36-40 – City Manager Hill.**

City Manager Hill provided information and notified the Planning & Zoning Commissioners of his decision to approve changes to the-PUD plan for property located at 4675 Lockhill-Selma, N.C.B. 17704, Lot 2, Block 1, in accordance with Sec. 36-40.

7. **Discussion / action – Recommend Amendment to City of Shavano Park Code of Ordinances, Section 6-92. - Fences to conform to the 12-foot gate opening requirement as required by the City of Shavano Park Zoning Ordinance Section 36-36(f)(3) – City Manager Hill.**

Upon a motion made by Commissioner Laws and a second made by Commissioner Linahan, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to Recommend Amendment to City of Shavano Park Code of Ordinances, Section 6-92. - Fences to conform to the 12-foot gate opening requirement as required by the City of Shavano Park Zoning Ordinance Section 36-36(f)(3). The motion carried.

8. **Report / update – Update on results of the December, 2018 TxDOT public open house meeting regarding the improvements to NW Military Highway and discussion concerning the same – City Manager Hill.**

City Manager Hill provided an update on results of the December, 2018 TxDOT public open house meeting regarding the improvements to NW Military Highway.

9. **Report / update – City Council items considered at previous City Council meetings and discussion concerning the same – City Manager Hill.**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

10. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
 - i. March, 2019 – Discussion / action on proposed changes to the City’s ordinances regarding minimum gate width in Residential Zoning Districts.
 - ii. August, 2019 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.
 - iii. 2019 – Consider proposed changes to Sec. 24 of the City of Shavano Park Code of Ordinances regarding signs.

11. **Adjournment**

Upon a motion made by Commissioner Dike and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to adjourn the meeting. The meeting adjourned.

MICHAEL JANSSEN
Chairman

ZINA TEDFORD
City Secretary