

1. **Call to order**

Chairman Janssen called the meeting to order at 6:30 p.m.

- | | |
|-------------------|---------------|
| PRESENT: | ABSENT: |
| Konrad Kuykendall | Carlos Ortiz |
| Jason Linahan | Albert Aleman |
| William Stipek | |
| Kerry Dike | |
| Carla Laws | |
| Bill Simmons | |
| Michael Janssen | |

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Laws and a second made by Commissioner Dike, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be heard**

No one signed up to address the Planning & Zoning Commission at this time.

4. **Consent Agenda:**

A. Approval – Planning & Zoning Commission minutes, February 6, 2019

Upon a motion made by Commissioner Linahan and a second made by Commissioner Dike, the Planning & Zoning Commission voted six (6) for and none (0) opposed to approve the Planning & Zoning Commission February 6, 2019 minutes as presented. The motion carried.

5. **Discussion / action – Minor Amendment request for carport design to the Mixed-Use District Site Plan at CB 4782E, Block 21, Lot 1700 (4001 Pond Hill Road) in accordance with Sec. 36-41(f) of the City of Shavano Park Code of Ordinances – City Manager.**

Upon a motion made by Commissioner Simmons and a second made by Commissioner Stipek, the Planning & Zoning Commission voted four (4) for and two (2 - Commissioners Linahan / Kuykendall) opposed to approve the Minor Amendment request for carport design to the Mixed-Use District Site Plan at CB 4782E, Block 21 Lot 1700 (4280 North Loop 1604) in accordance with Sec. 36-41(f) of the City of Shavano Park Code of Ordinances. The motion carried.

- 6. **Discussion / action – Change request for carport design in the Planned Unit Development detailed plan for property located at NCB 17704, Block 1, Lot 5 (4675 Lockhill-Selma) in accordance with Sec. 36-40(I) of the City of Shavano Park Code of Ordinances – City Manager.**

Upon a motion made by Commissioner Laws and a second made by Commissioner Simmons, the Planning & Zoning Commission voted three (3) for and three (3 – Commissioners Linahan / Dike / Kuykendall) opposed to approve the change request for carport design in detailed Planned Unit Development plan for property located at 4675 Lockhill-Selma in accordance with Sec. 36-40(I) of the City of Shavano Park Code of Ordinances. Chairman Janssen abstained. The motion failed.

- 7. **Discussion – Presentation on the recent AACOG sponsored Planning and Zoning workshop and discussions concerning the same – Commissioner Janssen.**

Chairman Janssen informed the Planning & Zoning Commission that he had attended the Workshop and that the Workshop was very informative.

- 8. **Discussion / action - Planning for potential trail head / restricted access to Salado Creek at dog leg on Cliffside and potential trail head near Blattman Elementary as directed by City Council – City Manager.**

City Manager Hill informed the Planning & Zoning Commission at the March 25, 2019 City Council meeting, Council directed the Planning & Zoning Commission to plan for potential City trail heads to San Antonio’s Salado Creek Greenway Trail on Cliffside and near Blattman Elementary. Discussion was held and the Planning & Zoning Commission will discuss options at the next meeting.

- 9. **Discussion/update – Presentation by City staff on the progress of drainage improvements – City Manager Hill.**

City Manager presented an update on the progress of drainage improvements since October 2018.

- 10. **Report / update – City Council items considered at previous City Council meetings and discussion concerning the same – City Manager Hill.**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

- 11. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
 - i. August, 2019 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.
 - ii. August, 2019 – Consider proposed changes to Sec. 24 of the City of Shavano Park Code of Ordinances regarding signs.

12. **Adjournment**

Upon a motion made by Commissioner Dike and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted six (6) for and none (0) opposed to adjourn the meeting. The meeting adjourned at 8:20 p.m.

MICHAEL JANSSEN
Chairman

ZINA TEDFORD
City Secretary