

**CITY OF SHAVANO PARK
PLANNING & ZONING COMMISSION MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
November 9, 2016**

6:30 P.M.

MINUTES

1. Call to order

PRESENT:

Albert Aleman
Konrad Kuykendall
Shawn Fitzpatrick
Carla Laws
Richard Lazor
Brian Harr (arrived 6:46 p.m.)
Michael Janssen

ABSENT:

Carlos Ortiz
Kerry Dike

2. Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.

Upon a motion made by Commissioner Lazor and a second made by Commissioner Laws, the Planning & Zoning Commission voted five (5) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. Citizens to be heard

Citizen Closner addressed the Planning & Zoning Commission regarding proposed amendments to Chapter 6 and Chapter 36 of the City’s Code of Ordinances.

4. Consent Agenda:

A. Approval - Planning & Zoning Commission minutes, October 12, 2016

Upon a motion made by Commissioner Aleman and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted five (5) for and none (0) opposed to approve the Planning & Zoning Commission October 12, 2016 minutes as presented. The motion carried.

5. Discussion / action – Final Replat of Subdivision Plat of Shavano Park, Frost Bank. Replat to add an additional approximate square footage of 18,261 to the 1.78 acre tract of land out of an 86.94 acre tract of land as conveyed to Rogers Shavano Park unit 18/19, LTD.

Upon a motion made by Commissioner Lazor and a second made by Commissioner Aleman, the Planning & Zoning Commission voted five (5) for and none (0) opposed to approve the Final Replat of Subdivision Plat of Shavano Park, Frost Bank. Replat to add an additional approximate square footage of 18,261 to the 1.78 acre tract of land out of an 86.94 acre tract of land as conveyed to Rogers Shavano Park unit 18/19, LTD. The motion carried.

6. **Discussion – Proposed amendments to Chapter 6 and Chapter 36 of the City’s Code of Ordinances regarding accessory buildings, outbuildings, and portable buildings – City Manager Hill and Commissioner Aleman.**

City Manager Hill and Commissioner Aleman led discussion on the proposed amendments to Chapter 6 and Chapter 36 of the City’s Code of Ordinances regarding accessory buildings, outbuildings, and portable buildings. No action was taken on this item.

7. **Presentation on the status of the proposed sidewalks and discussion concerning the same – City Manager Hill.**

City Manager Hill presented an update on the status of proposed sidewalks.

8. **Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager Hill.**

City Manager Hill presented a report of the October City Council Meeting.

9. **Chairman Announcements:**

A. Advise members to contact City staff to add new or old agenda items.

B. Advise members of pending agenda items, as follows:

- i. December - Presentation by City Manager Hill on the status of the proposed sidewalks and discussion concerning the same.
- ii. December - Presentation by City Attorney regarding update on Open Meetings Act, Public Information and discussion regarding the same.
- iii. February, 2017 - Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.

10. **Adjournment**

Upon a motion made by Commissioner Laws and a second made by Commissioner Fitzpatrick, the Planning & Zoning Commission voted six (6) for and none (0) opposed to adjourn the meeting. The motion carried. The meeting adjourned at 7:24 p.m.

MICHAEL JANSSEN
Chairman

ZINA TEDFORD
City Secretary