

1. **Call to order**

Chairman Janssen called the meeting to order at 6:30 p.m.

PRESENT:	ABSENT:
Carla Laws	Albert Aleman
Konrad Kuyendall	Jason Linahan
Bill Simmons	Shawn Fitzpatrick
Kerry Dike	Carlos Ortiz
Michael Janssen	

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Kuykendall and a second made by Commissioner Laws, the Planning & Zoning Commission voted five (5) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be heard**

No one signed up to address the Planning & Zoning Commission at this time.

4. **Consent Agenda:**

A. Approval – Planning & Zoning Commission minutes, November 1, 2017

Upon a motion made by Commissioner Laws and a second made by Commissioner Kuyendall, the Planning & Zoning Commission voted five (5) for and none (0) opposed to approve the Planning & Zoning Commission November 1, 2017 minutes as presented. The motion carried.

5. **Discussion – Review the public hearing and discussion from the November 1, 2017 meeting regarding the City’s 2010 Town Plan with focus on the City Municipal Tract – City Manager Hill.**

Chairman Janssen presented an overview of the public hearing and discussion from the November 1, 2017 meeting regarding the City’s 2010 Town Plan with focus on the City Municipal Tract

6. **Public Hearing – Receive testimony and written evidence from City of Shavano Park residents and property owners on the review / update of the City’s 2010 Town Plan with focus on improvements to NW Military Highway – City Manager Hill.**

Public hearing opened at 6:41 p.m.

City Manager Hill presented an overview of the on the review / update of the City’s 2010 Town Plan with focus on improvements to NW Military Highway.

Ms. Florine spoke regarding construction on NW Military Highway.

Public hearing closed at 6:56 p.m.

7. **Discussion – Review and update of the City’s 2010 Town Plan with focus on the improvements to NW Military Highway – Commissioner Janssen and City Manager Hill.**

Chairman Janssen and City Manager Hill presented a review and update of the City’s 2010 Town Plan with focus on the improvements to NW Military Highway.

8. **Presentation by the City Attorney regarding an update on the Open Meetings Act, Public Information and discussion regarding same – City Attorney and City Manager Hill.**

It was the consensus of the Planning & Zoning Commission to postpone this item to a future meeting.

9. **Report / update – City Council items considered at previous City Council meetings and discussion concerning the same – City Manager Hill.**

City Manager Hill provided an overview of items considered at the previous City Council Meeting.

10. **Discussion / action – Discussion and possible rescheduling the Planning & Zoning Commission meeting from January 3, 2018 to January 11, 2018 – City Manager**

Upon a motion made by Commissioner Dikes and a second made by Commissioner Simmons, the Planning & Zoning Commission voted five (5) for and none (0) opposed to approve rescheduling the Planning & Zoning Commission meeting from January 3, 2018 to January 11, 2018. The motion carried.

11. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
 - i. January, 2018 – Review of the public hearing and discussion at the December meeting regarding updates to the 2010 Town Plan for NW Military Highway improvements.
 - ii. January, 2018 – Discussion and action regarding possible updates and amendments to the City’s 2010 Town Plan.
 - iii. February, 2018 – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas and discussion concerning the same.
 - iv. March, 2018 – Review of the City’s zoning ordinances to correct omissions of zoning districts A-1 PUD and A-2 PUD in various City ordinances.
 - v. March, 2018 – Review of the City’s zoning ordinances to correct a conflict between Chapters 32 and 36 regarding the minimum allowable sizing of parking spaces.

12. **Adjournment**

Upon a motion made by Commissioner Dikes and a second made by Commissioner Laws, the Planning and Zoning Commission voted five (5) for and none (0) opposed to adjourn the meeting. The meeting adjourned at 7:40 p.m.

MICHAEL JANSSEN
Chairman

ZINA TEDFORD
City Secretary