

**THE AGENDAS OF THE SHAVANO PARK PLANNING & ZONING
COMMISSION MEETINGS OF 2012**

- Regular meetings
- Special meetings

WEDNESDAY, JANUARY 04, 2012 -7:30 P.M.

WEDNESDAY, FEBRUARY 01, 2012 – 7:30 P.M.

WEDNESDAY, MARCH 07, 2012 – 7:30 P.M.

WEDNESDAY, APRIL 04, 2012 – 7:30 P.M.

WEDNESDAY, MAY 02, 2012 – 6:30 P.M.

WEDNESDAY, JUNE 06, 2012 – 6:30 P.M.

WEDNESDAY, JULY 11, 2012 – 6:30 P.M.

WEDNESDAY, AUGUST 01, 2012 – 6:30 P.M.

WEDNESDAY, SEPTEMBER 05, 2012 – 6:30 P.M.

WEDNESDAY, OCTOBER 03, 2012 – 7:30 P.M.

WEDNESDAY, NOVEMBER 07, 2012 – 7:30 P.M.

WEDNESDAY, DECEMBER 05, 2012 – 7:30 P.M.

**CITY OF SHAVANO PARK
PLANNING & ZONING COMMISSION MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
January 4, 2012
7:30 P.M.**

AGENDA

1. Call to order

2. Citizens to be heard – Rules for Citizen's Comments: The Planning & Zoning Commission welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines.
 - A. Direct your comments to the entire Board, not to an individual member;
 - B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - C. Show the Board the same respect and courtesy that you expect to be shown to you.
 - D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

The Presiding Officer will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: The Board may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Consent Agenda:
 - A. Minutes of the Planning & Zoning Commission December 07, 2012.

4. Scheduling announcement - presentation by Kyle McCain and/or Don Wallace with others delayed until February meeting.
5. Annual discussion on drainage issues with Denton Communities representative and staff.
6. Discussion concerning December presentation by Richard Lazor regarding 1993 City Drainage Plan and scheduling future consideration of the same by P&Z.
7. Presentation by Michael Janssen concerning update on review of CoSP Code Section 28-110, where the CoSP adopted parts of the 1987 CoSA Unified Development Code, for recommendation of changes to City Council, and discussion concerning the same (including discussion on floodplain markup and modification of the same) and consideration of scheduling issues related to the same.
8. Discussion concerning December presentation by Mark Kamstra and others concerning solar energy, water conservation alternatives, and/or regulation of wind generators and scheduling future consideration of the same by P&Z.
9. Presentation by Kyle McCain concerning CoSP ownership, management and maintenance of hike and bike trail south of mixed-use development-zoning district in Unit 18 along the south side of Loop 1604.
10. Presentation by Kyle McCain concerning assessing supplemental funding options for maintenance of hike and bike trails, consideration of scheduling issues related to the same and possible appointment of working group and working group chair.
11. Report by Michael Janssen concerning TML training for Planning and Zoning Commissioners, and discussion concerning the same.
12. Discuss and consider recommendation to City Council amending the City's subdivision regulations to allow for administrative approval of certain plats submittals as authorized by the Texas Local Government.
13. Report and update by Kyle McCain concerning City Council items considered at the December City Council meeting and discussion concerning the same.

14. Chairman Announcements:

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items, as follows:
 - i. February - Presentation by Kyle McCain and/or Don Wallace and others concerning Town Plan Evaluation Working Group - NW Military Highway Project, and discuss and consider recommendation to City Council concerning adoption of NW Military Highway Project for presentation to the Texas Department of Transportation.
 - ii. February – Semiannual report on the status of residential and commercial development.
 - iii. February - Presentation by Kyle McCain concerning proposed building project in CoSA along the southern border of CoSP starting at NW Military Hwy and proceeding east and discussion concerning the same.
 - iv. February - Presentation by Kyle McCain concerning land swap issues and CoSA linear park development and discussion concerning the same.
 - v. February/March/April/May – Presentation by Mark Kamstra and others concerning solar energy, water conservation alternatives, and/or regulation of wind generators and discussion concerning the same.
 - vi. February/March/April/May/June – Presentation by working group formed to consider 1993 City Drainage Plan and discussion concerning the same.
 - vii. February/March - Presentation by Michael Janssen concerning update on review of CoSP Code Section 28-110, where the CoSP adopted parts of the 1987 CoSA Unified Development Code, for recommendation of changes to City Council, discussion concerning the same and possible action adopting the same in March/April.
 - viii. April/May/June – Presentation by working group formed to consider supplemental funding options for maintenance of hike and bike trails and discussion concerning the same.
 - ix. June – Discussion concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of the CoSP municipal tract and possible appointment of working group and working group chair.
 - x. July - Semiannual report on the status of residential and commercial development.

- xi. August – Discussion concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of hike and bike trails and possible appointment of working group and working group chair.
- xii. September – Presentation by Dan Kossl concerning semiannual report on the status of residential and commercial development and discussion concerning the same.
- xiii. December - Annual discussion on drainage issues with Denton Communities representative and staff.
- xiv. January – Semiannual report on the status of residential and commercial development.

15. Adjournment

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park Planning & Zoning Commission is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on December 30, 2011 at 4:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 30th day of December, 2011

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

**CITY OF SHAVANO PARK
PLANNING & ZONING COMMISSION MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
FEBRUARY 1, 2012
7:30 P.M.**

AGENDA

1. Call to order

2. Citizens to be heard – Rules for Citizen's Comments: The Planning & Zoning Commission welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines.
 - A. Direct your comments to the entire Board, not to an individual member;
 - B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - C. Show the Board the same respect and courtesy that you expect to be shown to you.
 - D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

The Presiding Officer will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: The Board may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Consent Agenda:
 - A. Discussion and possible action to approve minutes of the Planning & Zoning Commission January 4, 2012.

4. Public presentation by City Manager Kyle McCain, P&Z Commissioner Don Wallace, Gilmer Gaston of Pape-Dawson Engineers, and/or others concerning Town Plan Evaluation Working Group - NW Military Highway Project, and discuss and consider recommendation to City Council concerning adoption of NW Military Highway Project for presentation to the Texas Department of Transportation.
5. Semiannual report on the status of residential and commercial development with Denton Communities representative and staff.
6. Presentation by P&Z Commissioner Richard Lazor and City Drainage Plan working group on 1993 City Drainage Plan and discussion concerning the same.
7. Presentation by P&Z Commissioner Michael Janssen concerning update on review of CoSP Code Section 28-110, where the CoSP adopted parts of the 1987 City of San Antonio Unified Development Code, for recommendation of changes to City Council, and discussion concerning the same (including discussion on RV parks and manufactured home including modification of the same) and consideration of scheduling issues related to the same.
8. Presentation by P&Z Commissioner Mark Kamstra and others concerning solar energy, water conservation alternatives, and/or regulation of wind generators and discussion concerning the same.
9. Presentation by City Manager Kyle McCain concerning CoSP ownership, management and maintenance of hike and bike trail south of mixed-use development-zoning district in Unit 18 along the south side of Loop 1604.
10. Presentation by City Manager Kyle McCain concerning assessing supplemental funding options for maintenance of hike and bike trails, consideration of scheduling issues related to the same and consideration and possible action to appoint working group and working group chair.
11. Presentation by City Manager Kyle McCain concerning land swap issues and City of San Antonio park development and discussion concerning the same.
12. Presentation by City Manager Kyle McCain concerning proposed building project in City of San Antonio along the southern border of CoSP starting at NW Military Hwy and proceeding east and discussion concerning the same.

13. Report and update by City Manager Kyle McCain concerning City Council items considered at the January City Council meeting and discussion concerning the same.
14. Chairman Announcements:
 - A. Advise members to contact City staff to add new or old agenda items.
 - B. Advise members of pending agenda items, as follows:
 - i. March/April/May – Presentation by Mark Kamstra and others concerning solar energy, water conservation alternatives, and/or regulation of wind generators and discussion concerning the same.
 - ii. March/April/May/June – Presentation by working group formed to consider 1993 City Drainage Plan and discussion concerning the same.
 - iii. March/April - Presentation by Michael Janssen concerning update on review of CoSP Code Section 28-110, where the CoSP adopted parts of the 1987 CoSA Unified Development Code, for recommendation of changes to City Council, discussion concerning the same and possible action adopting the same in April/May.
 - iv. March - Report from City staff and discussion concerning Ordinance No. 100-02-09 – City Building Code – Dark Skies.
 - v. April/May/June – Presentation by working group formed to consider supplemental funding options for maintenance of hike and bike trails and discussion concerning the same.
 - vi. June – Discussion concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of the CoSP municipal tract and possible appointment of working group and working group chair.
 - vii. July - Semiannual report on the status of residential and commercial development.
 - viii. August – Discussion concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of hike and bike trails and possible appointment of working group and working group chair.
 - ix. September – Presentation by Denton Communities concerning semiannual report on the status of residential and commercial development and discussion concerning the same.
 - x. October – Annual discussion concerning Town Plan.
 - xi. December - Annual discussion on drainage issues with staff.

- xii. January – Semiannual report on the status of residential and commercial development.

15. Adjournment

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park Planning & Zoning Commission is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on January 27, 2012 at 2:32 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 27th day of January, 2012

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

**CITY OF SHAVANO PARK
PLANNING & ZONING COMMISSION MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
MARCH 7, 2012
7:30 P.M.**

AGENDA

1. Call to order

2. Citizens to be heard – Rules for Citizen's Comments: The Planning & Zoning Commission welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines.
 - A. Direct your comments to the entire Board, not to an individual member;
 - B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - C. Show the Board the same respect and courtesy that you expect to be shown to you.
 - D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

The Presiding Officer will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: The Board may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Consent Agenda:
 - A. Discussion and possible action to approve minutes of the Planning & Zoning Commission February 1, 2012.

4. Public presentation by City Manager Kyle McCain, Working Group Chair Don Wallace, Gilmer Gaston of Pape-Dawson Engineers, and/or others concerning Town Plan Evaluation Working Group - NW Military Highway Project, and discuss and consider recommendation to City Council concerning adoption of NW Military Highway Project for presentation to the Texas Department of Transportation.
5. Presentation by P&Z Commissioner Mark Kamstra and others concerning solar energy, water conservation alternatives, and/or regulation of wind generators discussion concerning the same, and schedule citizen workshop on solar energy for upcoming P&Z meeting.
6. Presentation by P&Z Commissioner Michael Janssen concerning update on review of CoSP Code Section 28-110, where the CoSP adopted parts of the 1987 City of San Antonio Unified Development Code, for recommendation of changes to City Council, discussion concerning the same (including discussion on RV parks, manufactured home including modification of the same, and sidewalks) and discuss and consider recommendation to City Council concerning adoption of the same.
7. Presentation by City Manager Kyle McCain concerning assessing supplemental funding options for maintenance of hike and bike trails, consideration of scheduling issues related to the same and possible action to appoint working group and working group chair.
8. Presentation by City Manager Kyle McCain concerning land swap issues and City of San Antonio park development and discussion concerning the same.
9. Presentation by City Manager Kyle McCain concerning proposed building project in City of San Antonio along the southern border of CoSP starting at NW Military Hwy and proceeding east and discussion concerning the same.
10. Report and update by City Manager Kyle McCain concerning City Council items considered at the February City Council meeting and discussion concerning the same.
11. Chairman Announcements:
 - A. Advise members to contact City staff to add new or old agenda items.
 - B. Advise members of pending agenda items, as follows:

- i. April/May/June/July/August – Presentation by Mark Kamstra and others concerning solar energy, water conservation alternatives, and/or regulation of wind generators and discussion concerning the same.
- ii. April/May/June – Presentation by working group formed to consider 1993 City Drainage Plan and discussion concerning the same.
- iii. April – If not approved in March, presentation by Michael Janssen concerning update on review of CoSP Code Section 28-110, where the CoSP adopted parts of the 1987 CoSA Unified Development Code, for recommendation of changes to City Council, discussion concerning the same and possible action adopting the same in April/May.
- iv. April - Report from City staff and discussion concerning Ordinance No. 100-02-09 – City Building Code – Dark Skies.
- v. April/May/June – Presentation by working group formed to consider supplemental funding options for maintenance of hike and bike trails and discussion concerning the same.
- vi. June – Discussion concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of the CoSP municipal tract and possible appointment of working group and working group chair.
- vii. July - Semiannual report on the status of residential and commercial development.
- viii. August – Discussion concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of hike and bike trails and possible appointment of working group and working group chair.
- ix. September – Presentation by Denton Communities concerning semiannual report on the status of residential and commercial development and discussion concerning the same.
- x. October – Annual discussion concerning Town Plan.
- xi. December - Annual discussion on drainage issues with staff.
- xii. January – Semiannual report on the status of residential and commercial development.

12. Adjournment

Accessibility Statement

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park Planning & Zoning Commission is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on March 02, 2012 at 3:49 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 2nd day of March, 2012

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

**CITY OF SHAVANO PARK
PLANNING & ZONING COMMISSION MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
APRIL 4, 2012
7:30 P.M.**

AGENDA

1. Call to order
2. Citizens to be heard – Rules for Citizen’s Comments: The Planning & Zoning Commission welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines.
 - A. Direct your comments to the entire Board, not to an individual member;
 - B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - C. Show the Board the same respect and courtesy that you expect to be shown to you.
 - D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

The Presiding Officer will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: The Board may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Consent Agenda:
 - A. Discussion and possible action to approve minutes of the Planning & Zoning Commission March 7, 2012.
4. Public Hearing and consideration of application for sign variance under Code of Ordinances Section 24-13 submitted by Shuen Pan for building located at 4680 Lockhill Selma.
5. Presentation by P&Z Commissioner Mark Kamstra and others concerning solar energy, water conservation alternatives, and/or regulation of wind generators discussion concerning the same, and schedule citizen workshop on water conservation for upcoming P&Z meeting.
6. Discussion concerning December presentation by Richard Lazor regarding 1993 City Drainage Plan and scheduling future consideration of the same by P&Z.

7. Report from City staff and discussion concerning Ordinance No. 100-02-09 – City Building Code – Dark Skies.
8. Presentation by City Manager Kyle McCain concerning assessing supplemental funding options for maintenance of hike and bike trails, consideration of scheduling issues related to the same and possible action to appoint working group and working group chair.
9. Presentation by City Manager Kyle McCain concerning proposed building project in City of San Antonio along the southern border of CoSP starting at NW Military Hwy and proceeding east and discussion concerning the same.
10. Report and update by City Manager Kyle McCain concerning City Council items considered at the February and March City Council meetings and discussion concerning the same.
 - A. City Council Received the NW Military Plan
 - B. Revision of Submitting Agenda Items for Council Consideration
 - C. Setting Standard for Council and Board & Commission Meeting Minutes
 - D. Establish an ISO Coordinator
 - E. Creation and Duties of the Planning & Zoning Commission
 - F. Plumbing & Septic System Installer registration fees v. permit fees
 - G. City Council meeting issues and reports
11. Chairman Announcements:
 - A. Advise members to contact City staff to add new or old agenda items.
 - B. Advise members of pending agenda items, as follows:
 - i. May/June/July/August/September – Presentation by Mark Kamstra and others concerning solar energy, water conservation alternatives, and/or regulation of wind generators and discussion concerning the same.
 - ii. May – Public workshop at 6:30 with presentation by Circular Energy concerning solar electricity planning for residential and commercial property owners.
 - iii. May/June – Presentation by working group formed to consider 1993 City Drainage Plan and discussion concerning the same.
 - iv. May/June/July – Presentation by working group formed to consider supplemental funding options for maintenance of hike and bike trails and discussion concerning the same.
 - v. June – Discussion concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of the CoSP municipal tract and possible appointment of working group and working group chair.
 - vi. July – Public workshop at 6:30 with presentation by Circular Energy concerning solar electricity planning for residential and commercial property owners.
 - vii. July - Semiannual report on the status of residential and commercial development.
 - viii. August – Discussion concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of hike and bike trails and possible appointment of working group and working group chair.

- ix. September – Presentation by Denton Communities concerning semiannual report on the status of residential and commercial development and discussion concerning the same.
- x. September – Public workshop at 6:30 with presentation by Circular Energy concerning solar electricity planning for residential and commercial property owners.
- xi. October – Annual discussion concerning Town Plan.
- xii. December - Annual discussion on drainage issues with staff.
- xiii. January – Semiannual report on the status of residential and commercial development.

12. Adjournment

Accessibility Statement

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park Planning & Zoning Commission is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on March 30, 2012 at 10:45 a.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 30th day of March, 2012

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

**CITY OF SHAVANO PARK
PLANNING & ZONING COMMISSION MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231**

MAY 02, 2012

6:30 P.M.

AGENDA

1. Call to order

2. Citizens to be heard – Rules for Citizen’s Comments: The Planning & Zoning Commission welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines.
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Note: The Board may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Public Workshop - Presentation by P&Z Commissioner Mark Kamstra and representatives of Circular Energy concerning solar energy topics including installation, maintenance, and rebates and discussion concerning the same.

4. Consent Agenda:
 - A. Discussion and possible action to approve minutes of the Planning & Zoning Commission March 7, 2012.
 - B. Notice and discussion of the City Manager’s approval of Unit 18B, PH II Amending Plat.

5. Discuss and consider action on preliminary approval for the Subdivision Plat – Unit 19C, Phase II – 64.34 -acre tract of land out of a 86.94-acre tract and a 289.9 acre tract located in Unit 18/19.
6. Discuss and consider amendment to Code of Ordinances Section 24-13 to permit signage on awnings.
7. Presentation by P&Z Commissioner Mark Kamstra and others concerning solar energy, water conservation alternatives including cisterns, and/or regulation of wind generators discussion concerning the same, and schedule citizen workshop on water conservation for upcoming P&Z meeting.
8. Presentation by P&Z Commissioner Michael Janssen concerning assessing supplemental funding options for maintenance of hike and bike trails, consideration of scheduling issues related to the same and discussion concerning the same.
9. Presentation by City Manager Kyle McCain concerning proposed building project in City of San Antonio along the southern border of CoSP starting at NW Military Hwy and proceeding east and discussion concerning the same.
10. Report and update by City Manager Kyle McCain concerning City Council items considered at the April City Council meetings and discussion concerning the same.
11. Chairman Announcements:
 - A. Advise members to contact City staff to add new or old agenda items.
 - B. Advise members of pending agenda items, as follows:
 - i. June – Public workshop at 6:30 with presentation by SAWS concerning water use planning for residential and commercial property owners.
 - ii. June/July/August/September – Presentation by Mark Kamstra and others concerning solar energy, water conservation alternatives, and/or regulation of wind generators and discussion concerning the same.
 - iii. June – Presentation by working group formed to consider 1993 City Drainage Plan and discussion concerning the same.
 - iv. June/July – Presentation by working group formed to consider supplemental funding options for maintenance of hike and bike trails and discussion concerning the same.
 - v. June – Discussion concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of the CoSP

- municipal tract and possible appointment of working group and working group chair.
- vi. July – Public workshop at 6:30 with presentation by Circular Energy concerning solar electricity planning for residential and commercial property owners.
 - vii. July - Semiannual report on the status of residential and commercial development.
 - viii. July – Discuss and consider revisions to the CoSP sign ordinance Code of Ordinances Sections 24-1 through 16.
 - ix. August - Public workshop at 6:30 with presentation by Kyle McCain and others concerning use of cisterns for residential and commercial property owners.
 - x. August – Discussion concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of hike and bike trails and possible appointment of working group and working group chair.
 - xi. September – Presentation by Denton Communities concerning semiannual report on the status of residential and commercial development and discussion concerning the same.
 - xii. September – Public workshop at 6:30 with presentation by Circular Energy concerning solar electricity planning for residential and commercial property owners.
 - xiii. October – Annual discussion concerning Town Plan.
 - xiv. December - Annual discussion on drainage issues with staff.
 - xv. January – Semiannual report on the status of residential and commercial development.

12. Adjournment

Accessibility Statement

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park Planning & Zoning Commission is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on April 27, 2012 at 2:05 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 27th day of April, 2012

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

**CITY OF SHAVANO PARK
PLANNING & ZONING COMMISSION MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231**

JUNE 06, 2012

6:30 P.M.

AGENDA

1. Call to order

2. Citizens to be heard – Rules for Citizen’s Comments: The Planning & Zoning Commission welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines.
 - A. Direct your comments to the entire Board, not to an individual member;
 - B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - C. Show the Board the same respect and courtesy that you expect to be shown to you.
 - D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

The Presiding Officer will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: The Board may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Public Workshop - Presentation by Planning & Zoning Commissioner Mark Kamstra and representatives of San Antonio Water System (SAWS), including concerning choosing plants, planting time, mulching/ soil preparation, planning ahead of water restrictions, protecting house foundations and avoiding common homeowner mistakes and discussion concerning the same.

4. Consent Agenda:
 - A. Discussion and possible action to approve minutes of the Planning & Zoning Commission May 02, 2012.
 - B. Notice and discussion of the City Manager's approval of Unit 18B, PH II Amending Plat.
5. Discussion and possible action on final approval for the plat for Shavano Park Unit 18-B, PH III - 9.90-acre tract of land out of a 55.99-acre tract located in Unit 18/19. *(Preliminary approval was granted September 2011 by Planning & Zoning Commission and City Council)*
6. Discuss and consider scheduling change to move the July 2012 meeting from July 4, 2012 to July 11, 2012.
7. Discuss and consider recognition of Don Wallace's faithful and unselfish contribution to the City of Shavano Park Planning & Zoning Commission actions as a citizen, Commissioner, Chair, Town Plan Advisory Committee Member, Town Plan – NW Military Highway Chair and Member of City Council.
8. Presentation by Planning & Zoning Commissioner Mark Kamstra and others concerning solar energy, water conservation alternatives, and/or regulation of wind generators discussion concerning the same, and schedule citizen workshop on water conservation for upcoming P&Z meeting.
9. Presentation by Planning & Zoning Commissioner Richard Lazor on 1993 City Drainage Plan and discussion concerning the same.
10. Discussion concerning development of planning tables for Planning & Zoning Commission recommendations to City Council concerning development of the City of Shavano Park Municipal Tract and possible appointment of working group and working group chair.
11. Presentation by Planning & Zoning Commissioner Michael Janssen concerning update on review of the City of Shavano Park Code Section 28-110, where the City of Shavano Park adopted parts of the 1987 City of San Antonio Unified Development Code, for recommendation of changes to City Council, and discussion concerning the same (including discussion on recreational vehicle parks, manufactured home including modification of the same, and sidewalks).
12. Presentation by Planning & Zoning Commissioner Michael Janssen on signage changes requested by Denton Communities, discussion concerning the same, distribution of draft proposals and possible appointment of working group and working group chair.

13. Discussion concerning amendment to Code of Ordinances Section 24-13 to permit signage on awnings.
14. Discussion concerning assessing supplemental funding options for maintenance of hike and bike trails, consideration of scheduling issues related to the same and possible action to change the working group chair.
15. Report and update by City Manager Kyle McCain concerning City Council items considered at the May City Council meetings and discussion concerning the same.
16. Chairman Announcements:
 - A. Advise members to contact City Staff to add new or old agenda items.
 - B. Advise members of pending agenda items, as follows:
 - i. July – Public workshop at 6:30 p.m. with presentation by Circular Energy concerning solar energy for residential and commercial property owners.
 - ii. July/August/September – Presentation by Mark Kamstra and others concerning solar energy, water conservation alternatives, and/or regulation of wind generators and discussion concerning the same.
 - iii. July/August/September – Presentation by working group formed to consider supplemental funding options for maintenance of hike and bike trails and discussion concerning the same.
 - iv. July – Public workshop at 6:30 p.m. with presentation by Circular Energy concerning solar electricity planning for residential and commercial property owners.
 - v. July – Semiannual report on the status of residential and commercial development.
 - vi. July/August – Discuss and consider revisions to the City of Shavano Park commercial setbacks for lots more than 100 feet from a residential district.
 - vii. July/August – Discuss and consider revisions to the City of Shavano Park sign ordinance Code of Ordinances Sections 24-1 through 16, and possible appointment of working group and working group chair.
 - viii. August – Public workshop at 6:30 p.m. with presentation by City Manager Kyle McCain and others concerning use of cisterns for residential and commercial property owners.
 - ix. August – Discussion concerning development of planning tables for Planning & Zoning Commission recommendations to City Council concerning development of hike and bike trails and possible appointment of working group and working group chair.

- x. September – Public workshop at 6:30 p.m. with presentation by Circular Energy concerning solar electricity planning for residential and commercial property owners.
- xi. October – Annual discussion concerning the Comprehensive Town Plan.
- xii. December - Annual discussion on drainage issues with City Staff.
- xiii. January – Semiannual report on the status of residential and commercial development.

17. Adjournment

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park Planning & Zoning Commission is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on June 01, 2012 at 3:25 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 1st day of June, 2012

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

**CITY OF SHAVANO PARK
PLANNING & ZONING COMMISSION MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
July 11, 2012
6:30 P.M.**

AGENDA

1. Call to order
2. Citizens to be heard – Rules for Citizen's Comments: The Planning & Zoning Commission welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines.
 - A. Direct your comments to the entire Board, not to an individual member;
 - B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - C. Show the Board the same respect and courtesy that you expect to be shown to you.
 - D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

The Presiding Officer will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: The Board may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Public Workshop - Presentation by P&Z Commissioner Mark Kamstra and representatives of Circular Energy concerning solar energy topics including installation, maintenance, and rebates and discussion concerning the same.
4. Consent Agenda:
 - A. Discussion and possible action to approve minutes of the Planning & Zoning Commission June 06, 2012.
5. Report by Michael Janssen concerning recognition of Don Wallace's faithful and unselfish contribution to CoSP Planning and Zoning Commission actions as a citizen, Commissioner, Chair, Town Plan Advisory Committee Member, Town Plan – NW Military Highway Chair and Member of City Council.
6. Presentation by representative of Denton Communities concerning semiannual report on the status of residential and commercial development.

7. Presentation by P&Z Commissioner Mark Kamstra and others concerning solar energy, water conservation alternatives, and/or regulation of wind generators discussion concerning the same, and schedule citizen workshop on water conservation for upcoming P&Z meeting.
8. Presentation by P&Z Commissioner Richard Lazor on 1993 City Drainage Plan and discussion concerning the same.
9. Presentation by P&Z Commissioner Michael Janssen on signage changes requested by Denton Communities and changes to Sections 24-1 through 16, discussion concerning the same, and update on draft proposals.
10. Presentation by P&Z Commissioner Mark Kamstra concerning assessing supplemental funding options for maintenance of hike and bike trails, consideration of scheduling issues related to the same and discussion concerning the same.
11. Report and update by City Manager Kyle McCain concerning City Council items considered at the June City Council meetings and discussion concerning the same.
12. Chairman Announcements:
 - A. Advise members to contact City staff to add new or old agenda items.
 - B. Advise members of pending agenda items, as follows:
 - i. August/September – Presentation by Mark Kamstra and others concerning solar energy, water conservation alternatives, and/or regulation of wind generators and discussion concerning the same.
 - ii. August/September – Presentation by working group formed to consider supplemental funding options for maintenance of hike and bike trails and discussion concerning the same.
 - iii. August – Discuss and consider revisions to the CoSP commercial setbacks for lots more than 100 feet from a residential district.
 - iv. August/September – Discuss and consider revisions to the CoSP sign ordinance Code of Ordinances Sections 24-1 through 16, and possible appointment of working group and working group chair.
 - v. August – Public workshop at 6:30 with presentation by Kyle McCain and others concerning use of cisterns for residential and commercial property owners.
 - vi. August/September – Discussion concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of the municipal tract.
 - vii. August/September – Discussion concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of hike and bike trails and possible appointment of working group and working group chair.
 - viii. September – Public workshop at 6:30 with presentation by Circular Energy concerning solar electricity planning for residential and commercial property owners.
 - ix. October – Annual discussion concerning Town Plan.
 - x. October – Nomination of P&Z Chair and Vice-Chair.
 - xi. December - Annual discussion on drainage issues with staff.

- xii. January – Semiannual report on the status of residential and commercial development.
- xiii. May – Public workshop at 6:30 with presentation by SAWS concerning water use planning for residential and commercial property owners.
- xiv. July – Semiannual report on the status of residential and commercial development.

13. Adjournment

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park Planning & Zoning Commission is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on July 06, 2012 at 4:11 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 6th day of July, 2012

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

**CITY OF SHAVANO PARK
PLANNING & ZONING COMMISSION MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
AUGUST 01, 2012
6:30 P.M.**

AGENDA

1. Call to order
2. Vote under Section 39-69 of the Shavano Park City Code ("Code") concerning a finding that each of the items following item 2 on the agenda are "planning issues" or otherwise prescribed Planning and Zoning Commission duties under 39-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.
3. Citizens to be heard – Rules for Citizen's Comments: The Planning & Zoning Commission welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines.
 - A. Direct your comments to the entire Board, not to an individual member;
 - B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - C. Show the Board the same respect and courtesy that you expect to be shown to you.
 - D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

The Presiding Officer will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: The Board may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present

any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

4. Public Workshop - Presentation by P&Z Commissioner Richard Lazor and John Kight concerning cisterns as a supplemental water saving devise including installation, maintenance, cost and useful life and discussion concerning the same.
5. Consent Agenda:
 - A. Discussion and possible action to approve minutes of the Planning & Zoning Commission July 11, 2012.
6. Discuss and consider action on final approval for the Subdivision Plat – Unit 19C, Phase II – 64.34 -acre tract out of a 86.94-acre tract and a 289.9 acre tract located in Units 18 and 19.
7. Discuss and consider Ordinance amendment and restatement of City of Shavano Park Code Sections 24-1 through 16 concerning signage changes requested by Denton Communities.
8. Discuss setback changes requested by Denton Communities and changes to Chapter 36, Article VI. Tables, Table No. 6 (Other Setbacks and Other Limitations) and schedule public hearing concerning the same.
9. Presentation by P&Z Commissioner Richard Lazor on 1993 City Drainage Plan and discussion concerning the same.
10. Presentation by P&Z Commissioner Bob Werner and others concerning solar energy, water conservation alternatives, and/or regulation of wind generators discussion concerning the same, and schedule citizen workshop on water conservation for upcoming P&Z meeting.
11. Presentation by P&Z Commissioner Mike Janssen concerning development of hike and bike trails, supplemental funding options for maintenance thereof, and scheduling issues related thereto and discussion concerning the same.
12. Presentation by P&Z Commissioner Al Walea concerning development of planning tables for recommendations to City Council concerning development of the CoSP municipal tract and discussion concerning the same.

13. Report and update by City Manager Kyle McCain concerning City Council items considered at the July City Council meetings and discussion concerning the same.
14. Chairman Announcements:
 - A. Advise members to contact City staff to add new or old agenda items.
 - B. Advise members of pending agenda items, as follows:
 - i. September – Public workshop at 6:30 with presentation by Circular Energy concerning solar electricity planning for residential and commercial property owners.
 - ii. September – Public hearing concerning setback changes requested by Denton Communities and changes to Chapter 36, Article VI. Tables, Table No. 6 (Other Setbacks and Other Limitations).
 - iii. September – Discuss and consider setback changes requested by Denton Communities and changes to Chapter 36, Article VI. Tables, Table No. 6 (Other Setbacks and Other Limitations).
 - iv. September – If not passed in August, discuss and consider revisions to the CoSP sign ordinance Code of Ordinances Sections 24-1 through 16.
 - v. September – Presentation by Mark Kamstra and others concerning solar energy, water conservation alternatives, and/or regulation of wind generators and discussion concerning the same.
 - vi. September – Presentation by working group formed to consider development of hike and bike trails, supplemental funding options for maintenance thereof, and scheduling issues related thereto and discussion concerning the same.
 - vii. September – Discussion concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of the municipal tract.
 - viii. September – Discussion concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of hike and bike trails.
 - ix. September - Presentation by P&Z Commissioner Michael Janssen concerning update on review of CoSP Code Section 28-110, where the CoSP adopted parts of the 1987 City of San Antonio Unified Development Code, for recommendation of changes to City Council, and discussion concerning the same (including discussion on RV parks, manufactured home including modification of the same, and sidewalks).
 - x. October – Nomination of P&Z Chair and Vice-Chair.

- xi. October – Annual discussion concerning Town Plan.
- xii. December - Annual discussion on drainage issues with staff.
- xiii. January – Semiannual report on the status of residential and commercial development.
- xiv. May – Public workshop at 6:30 with presentation by SAWS concerning water use planning for residential and commercial property owners.
- xv. July – Semiannual report on the status of residential and commercial development.

15. Adjournment

Accessibility Statement

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park Planning & Zoning Commission is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on July 27th, 2012 at 4:00 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 27th day of July, 2012

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

**CITY OF SHAVANO PARK
PLANNING & ZONING COMMISSION MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
SEPTEMBER 05, 2012
6:30 P.M.**

AGENDA

1. Call to order
2. Vote under Section 36-69 of the Shavano Park City Code ("Code") concerning a finding that each of the items following item 2 on the agenda are "planning issues" or otherwise prescribed Planning and Zoning Commission duties under 39-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.
3. Citizens to be heard – Rules for Citizen's Comments: The Planning & Zoning Commission welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines.
 - A. Direct your comments to the entire Board, not to an individual member;
 - B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - C. Show the Board the same respect and courtesy that you expect to be shown to you.
 - D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

The Presiding Officer will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: The Board may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

4. Public Workshop - Presentation by P&Z Commissioner Mark Kamstra and representatives of Circular Energy concerning solar energy topics including installation, maintenance, and rebates and discussion concerning the same.
5. Consent Agenda:
 - A. Discussion and possible action to approve minutes of the Planning & Zoning Commission August 01, 2012.

6. Public Hearing: Proposed rezoning of Unit 19B, Phase I Commercial Subdivision Plat, Lot 1926 & 1927, Block 23 located generally at Paesanos Parkway and Huntington Place from B-2 to Planned Unit Development O-1 (PUD O-1).
7. Discuss and consider recommendation to City Council on proposed rezoning of Unit 19B, Phase I Commercial Subdivision Plat, Lot 1926 & 1927, Block 23 located generally at Paesanos Parkway and Huntington Place from B-2 to Planned Unit Development O-1 (PUD O-1).
8. Public Hearing: Proposed amendment to City's zoning regulations Chapter 36 of the City of Shavano Park Code of Ordinances, Article VI. Tables, Table No. 6 (Other Setbacks and Other Limitations) and discussion concerning the same.
9. Discuss and consider recommendation to City Council on proposed amendments to the City's Zoning regulations Chapter 36 of the City of Shavano Park Code of Ordinances, Article VI. Tables, Table No. 6 (Other Setbacks and Other Limitations).
10. Public Hearing: Proposed amendment to City's zoning regulations Chapter 36 of the City of Shavano Park Code of Ordinances to allow for Manufactured Home Parks in certain zoning districts and providing regulations for their placement, and discussion concerning the same.
11. Discuss and consider recommendation to City Council on proposed amendments to the City's Zoning regulations Chapter 36 of the City of Shavano Park Code of Ordinances to allow for Manufactured Home Parks in certain zoning districts and providing regulations for their placement and discussion concerning the same.
12. Public Hearing: Proposed amendments to Chapter 36, Section 36-36 amending regulations regarding portable construction buildings.
13. Discuss and consider recommendation to City Council on proposed amendments to Chapter 36, Section 36-36 amending regulations regarding portable construction buildings.
14. Presentation by P&Z Commissioner Mark Kamstra concerning development of hike and bike trails, supplemental funding options for maintenance thereof, and scheduling issues related thereto and discussion concerning the same.
15. Presentation by P&Z Commissioner Mark Kamstra concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of hike and bike trails and discussion concerning the same.
16. Presentation by P&Z Commissioner Al Walea concerning development of planning tables for recommendations to City Council concerning development of the CoSP municipal tract and discussion concerning the same.
17. Presentation by P&Z Commissioner Michael Janssen concerning update on review of CoSP Code Section 28-110, where the CoSP adopted parts of the 1987 City of San Antonio Unified Development Code, for recommendation of changes to City Council, and discussion concerning

the same (including discussion on RV parks, manufactured home including modification of the same, and sidewalks).

18. Discussion with staff concerning application by P&Z Commissioners for reappointment.
19. Report and update by City Manager Kyle McCain concerning City Council items considered at the July City Council meetings and discussion concerning the same.
20. Chairman Announcements:
 - A. Advise members to contact City staff to add new or old agenda items.
 - B. Advise members of pending agenda items, as follows:
 - i. October – Annual discussion concerning Town Plan.
 - ii. October – Nomination of P&Z Chair and Vice-Chair.
 - iii. October – Presentation by P&Z Commissioner Richard Lazor on 1993 City Drainage Plan and discussion concerning the same.
 - iv. October – Presentation by Commissioner Al Walea concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of the municipal tract and discussion concerning the same.
 - v. October – Presentation by Commissioner Mark Kamstra concerning working group formed to consider supplemental funding options for maintenance of hike and bike trails and discussion concerning the same.
 - vi. October – Presentation by Commissioner Mark Kamstra concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of hike and bike trails and discussion concerning the same.
 - vii. October – In not resolved in September, presentation by P&Z Commissioner Michael Janssen concerning update on review of CoSP Code Section 28-110, where the CoSP adopted parts of the 1987 City of San Antonio Unified Development Code, for recommendation of changes to City Council, and discussion concerning the same (including discussion on RV parks, manufactured home including modification of the same, and sidewalks).
 - viii. October – Schedule Saturday citizen workshop on solar energy, water conservation alternatives and cisterns.
 - ix. November – Presentation by P&Z Commissioner Richard Lazor on 1993 City Drainage Plan and discussion concerning the same.
 - x. November – Presentation by Commissioner Al Walea concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of the municipal tract and discussion concerning the same.
 - xi. November – Presentation by Commissioner Mark Kamstra concerning working group formed to consider supplemental funding options for maintenance of hike and bike trails and discussion concerning the same.
 - xii. November – Presentation by Commissioner Mark Kamstra concerning development of planning tables for Planning and Zoning recommendations to

- City Council concerning development of hike and bike trails and discussion concerning the same.
- xiii. December - Annual discussion on drainage issues with staff.
 - xiv. January – Semiannual report on the status of residential and commercial development.
 - xv. May – Public workshop at 6:30 with presentation by SAWS concerning water use planning for residential and commercial property owners.
 - xvi. July – Semiannual report on the status of residential and commercial development.

21. Adjournment

Accessibility Statement

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park Planning & Zoning Commission is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on August 29, 2012 at 1:20 p.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the 29th day of August, 2012

SAUNDRA PASSAILAIGUE, TRMC

City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

**CITY OF SHAVANO PARK
PLANNING & ZONING COMMISSION MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
OCTOBER 03, 2012
7:30 P.M.**

AGENDA

1. Call to order
2. Vote under Section 36-69 of the Shavano Park City Code ("Code") concerning a finding that each of the items following item 2 on the agenda are "planning issues" or otherwise prescribed Planning and Zoning Commission duties under 39-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.
3. Citizens to be heard – Rules for Citizen's Comments: The Planning & Zoning Commission welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines.
 - A. Direct your comments to the entire Board, not to an individual member;
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 - C. Show the Board the same respect and courtesy that you expect to be shown to you.
 - D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

The Presiding Officer will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: The Commission may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

4. Nomination and appointment of Chairman.
5. Nomination and appointment of Vice-Chairman.
6. Chairman welcome to new members and thank you to departing members.
7. Consent Agenda:
 - A. Discussion and possible action to approve minutes of the Planning & Zoning Commission September 05, 2012.
8. Discuss recommendation to City Council on proposed amendments to Chapter 36, Section 36-36 amending regulations regarding portable construction buildings for commercial properties and scheduling public notice and public hearing concerning the same.
9. Presentation by P&Z Commissioner Richard Lazor on 1993 City Drainage Plan, discussion concerning the same and appointment of new drainage subcommittee members.

10. Presentation by P&Z Commissioner Mark Kamstra concerning development of hike and bike trails, supplemental funding options for maintenance thereof, and scheduling issues related thereto and discussion concerning the same, including budgetary concerns.
11. Presentation by P&Z Commissioner Mark Kamstra concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of hike and bike trails and discussion concerning the same, including budgetary concerns.
12. Presentation by P&Z Commissioner Al Walea concerning development of planning tables for recommendations to City Council concerning development of the CoSP municipal tract and discussion concerning the same, including budgetary concerns.
13. Presentation by P&Z Commissioner Michael Janssen concerning update on review of CoSP Code Section 28-110, where the CoSP adopted parts of the 1987 City of San Antonio Unified Development Code, for recommendation of changes to City Council, and discussion concerning the same (including discussion on RV parks, manufactured home including modification of the same, and sidewalks).
14. Presentation by Mark Kamstra concerning annual review of Town Plan and discussion concerning the same.
15. Report and update by City Manager Kyle McCain concerning City Council items considered at the August and September 2012 City Council meetings and discussion concerning the same.
16. Chairman Announcements:
 - A. Advise members to contact City staff to add new or old agenda items.
 - B. Advise members of pending agenda items, as follows:
 - i. November – Presentation by P&Z Commissioner Richard Lazor on 1993 City Drainage Plan and discussion concerning the same.
 - ii. November – Presentation by Commissioner Al Walea concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of the municipal tract and discussion concerning the same.
 - iii. November – Presentation by Commissioner Mark Kamstra concerning working group formed to consider supplemental funding options for maintenance of hike and bike trails and discussion concerning the same.
 - iv. November – Presentation by Commissioner Mark Kamstra concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of hike and bike trails and discussion concerning the same.
 - v. November – Schedule Saturday citizen workshop on solar energy, water conservation alternatives and cisterns.
 - vi. December – Presentation by P&Z Commissioner Richard Lazor on 1993 City Drainage Plan and discussion concerning the same.
 - vii. December – Presentation by Commissioner Al Walea concerning development of planning tables for Planning and Zoning recommendations to City Council concerning development of the municipal tract and discussion concerning the same.
 - viii. December – Presentation by Commissioner Mark Kamstra concerning working group formed to consider supplemental funding options for maintenance of hike and bike trails and discussion concerning the same.
 - ix. December – Presentation by Commissioner Mark Kamstra concerning development of planning tables for Planning and Zoning

recommendations to City Council concerning development of hike and bike trails and discussion concerning the same.

- x. December - Annual discussion on drainage issues with staff.
- xi. January – Semiannual report on the status of residential and commercial development.
- xii. May – Public workshop at 6:30 with presentation by SAWS concerning water use planning for residential and commercial property owners.
- xiii. July – Semiannual report on the status of residential and commercial development.

17. Adjournment

Accessibility Statement:

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Commission Authorized:

The Planning & Zoning Commission may vote and/or act upon any item within this Agenda. The Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park Planning & Zoning Commission is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on September 28, 2012 at 11:00 A.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 28th day of September, 2012.

SAUNDRA PASSAILAIGUE, TRMC, City Secretary

**CITY OF SHAVANO PARK
PLANNING & ZONING COMMISSION MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
NOVEMBER 07, 2012
7:30 P.M.**

AGENDA

1. Call to order
2. Vote under Section 36-69 of the Shavano Park City Code ("Code") concerning a finding that each of the items following item 2 on the agenda are "planning issues" or otherwise prescribed Planning and Zoning Commission duties under 39-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.
3. Citizens to be heard – Rules for Citizen's Comments: The Planning & Zoning Commission welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines.
 - A. Direct your comments to the entire Board, not to an individual member;
 - B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - C. Show the Board the same respect and courtesy that you expect to be shown to you.
 - D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

The Presiding Officer will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: The Commission may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

4. Public Hearing: Proposed amendments to Chapter 36, Section 36-39 amending regulations regarding portable construction buildings for commercial properties.

5. Discuss and consider recommendation to City Council on proposed amendments to Chapter 36, Section 36-39 amending regulations regarding portable construction buildings for commercial properties.
6. Consent Agenda:
 - A. Discussion and possible action to approve minutes of the Planning & Zoning Commission October 03, 2012.
7. Discussion and possible action on preliminary approval of Amending Plat – Commercial – Lots 1813A and 1813B located at the corner of Huebner Road and Lockhill Selma.
8. Discussion and possible action on preliminary approval for the Subdivision Plat – a 0.970 acre tract of land out of an 86.94 acre tract of land located in Unit 19, located at the corner of N.W. Military Dr. and Loop 1604.
9. Discussion and possible action on preliminary approval for the Subdivision Plat – a 3.117 acre tract of land out of an 46.94 acre tract of land, Lot 2187, Block 26, located in Unit 18 located near Biltmore and Pond Hill.
10. Discuss and consider organization of task force for management of Town Plan hiking and biking planning as well as development of a plan for the municipal tract to include a broad range of citizen perspectives. The directions from City Council called for the following:
 - The task force should be made up of P&Z members and citizens with more citizens than P&Z members.
 - P&Z determine number of P&Z members on task force.
 - P&Z determine number of citizen members on task force.
 - P&Z determine P&Z members on task force.
 - P&Z determine manner for designating voting citizen members on task force. All other citizens will be non-voting members, and the number of non-voting members will be unlimited.
 - The chair or co-chairs should be members of P&Z. (It should be administered by P&Z as the Town Plan TAC was.)
 - P&Z determine task force chair, who will not vote.
 - P&Z determine if task force should be a single committee for project or manage project as two or more subcommittees.

- If one than one subcommittee, how many projects?
 - If one than one subcommittee, how any subcommittees?
 - Designate a subcommittee chair for each project.
 - P&Z determine task force P&Z members on each subcommittee.
 - P&Z determine manner, if any, for assigning citizens to subcommittees.
 - P&Z establish a timeline and procedures for the following requirements:
 - After the timeline and procedures are established, City Council has directed that planning/brainstorming sessions may not begin until voting citizen members are included on the task force, in a manner similar to that used with the Town Plan process.
 - The task force should not meet and decide what options should be considered for development without first getting citizen input through planning/brainstorming sessions and surveys with citizens.
 - Task force members will serve without a fixed term.
 - Due to the possibility of a quorum, open meetings act requirements must be met and all meetings will be held at City Hall.
 - Regular minutes will be taken at each meeting, and they will then be provided to City Council and posted on the CoSP website.
 - P&Z will determine how frequently updates will be provided to City Council.
 - Regular updates and meeting notices will be placed in the Roadrunner and on the CoSP website.
 - Discuss and consider dissolution of existing subcommittee structure for hiking and biking trails and development of municipal tract plan.
11. Report and update by City Manager Kyle McCain concerning City Council items considered at the August and October 2012 City Council meetings and discussion concerning the same.
12. Chairman Announcements:
- A. Advise members to contact City staff to add new or old agenda items.
 - B. Advise members of pending agenda items, as follows:
 - i. December – Schedule Saturday citizen workshop on solar energy, water conservation alternatives and cisterns.
 - ii. December – Presentation by P&Z Commissioner Richard Lazor on 1993 City Drainage Plan and discussion concerning the same.

- iii. December – Presentation by Task Force Chair concerning hiking and biking trail issues.
- iv. December – Presentation by Task Force Chair concerning municipal track issues.
- v. December – Discuss and consider adoption of Task Force procedures and timeline.
- vi. December - Annual discussion on drainage issues with staff.
- vii. January – Semiannual report on the status of residential and commercial development.
- viii. May – Public workshop at 6:30 with presentation by SAWS concerning water use planning for residential and commercial property owners.
- ix. July – Semiannual report on the status of residential and commercial development.

13. Adjournment

Accessibility Statement:

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Decorum Required:

Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Commission Authorized:

The Planning & Zoning Commission may vote and/or act upon any item within this Agenda. The Commission reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and

constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park Planning & Zoning Commission is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on November 2nd, 2012 at 10:20 A.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 2nd day of November, 2012.

**SAUNDRA PASSAILAIGUE, TRMC
City Secretary**

**CITY OF SHAVANO PARK
PLANNING & ZONING COMMISSION MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
DECEMBER 05, 2012
7:30 P.M.**

AGENDA

1. Call to order
2. Vote under Section 36-69 of the Shavano Park City Code ("Code") concerning a finding that each of the items following item 2 on the agenda are "planning issues" or otherwise prescribed Planning and Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.
3. Citizens to be heard – Rules for Citizen's Comments: The Planning & Zoning Commission welcomes citizen participation and comments at all of their meetings. As a courtesy to your fellow citizens and out of respect to Board members; we request that if you wish to speak that you follow these guidelines.
 - A. Direct your comments to the entire Board, not to an individual member;
 - B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
 - C. Show the Board the same respect and courtesy that you expect to be shown to you.
 - D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

The Presiding Officer will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Note: The Commission may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, the Board may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

4. Consent Agenda:
 - A. Discussion and possible action to approve minutes of the Planning & Zoning Commission November 07, 2012.

5. Discussion and possible action on final approval for the Subdivision Plat – a 0.970 acre tract of land out of an 86.94 acre tract of land located in Unit 19, located at the corner of N.W. Military Dr. and Loop 1604.
6. Discussion and possible action on final approval for the Subdivision Plat – a 3.117 acre tract of land out of an 46.94 acre tract of land, Lot 2187, Block 26, located in Unit 18 located near Biltmore and Pond Hill.
7. Presentation by Kyle McCain and others concerning annual drainage report and discussion concerning the same.
8. Discussion to schedule Saturday citizen workshop on solar energy, water conservation alternatives and cisterns.
9. Presentation by P&Z Commissioner Richard Lazor on 1993 City Drainage Plan and discussion concerning the same.
10. Discussion lead by Commissioner Mark Kamstra concerning the task force (“Task Force”) for management of Town Plan hiking and biking planning as well as development of a plan for the municipal tract.
11. Discuss and consider adoption of Task Force procedures and timeline.
12. Report and update by City Manager Kyle McCain concerning City Council items considered at the November 2012 City Council meetings and discussion concerning the same.
13. Chairman Announcements:
 - A. Advise members to contact City staff to add new or old agenda items.
 - B. Advise members of pending agenda items, as follows:
 - i. January - Discussion lead by Commissioner Mark Kamstra concerning the task force (“Task Force”) for management of Town Plan hiking and biking planning as well as development of a plan for the municipal tract.
 - ii. January – Semiannual report on the status of residential and commercial development.
 - iii. February - Discussion lead by Commissioner Mark Kamstra concerning the task force (“Task Force”) for management of Town Plan hiking and biking planning as well as development of a plan for the municipal tract.
 - iv. March - Discussion lead by Commissioner Mark Kamstra concerning the task force (“Task Force”) for management of Town Plan hiking and biking planning as well as development of a plan for the municipal tract.
 - v. April - Discussion lead by Commissioner Mark Kamstra concerning the task force (“Task Force”) for management of Town Plan hiking and biking planning as well as development of a plan for the municipal tract.

- vi. May - Discussion lead by Commissioner Mark Kamstra concerning the task force ("Task Force") for management of Town Plan hiking and biking planning as well as development of a plan for the municipal tract.
- vii. May – Public workshop at 6:30 with presentation by SAWS concerning water use planning for residential and commercial property owners.
- viii. June - Discussion lead by Commissioner Mark Kamstra concerning the task force ("Task Force") for management of Town Plan hiking and biking planning as well as development of a plan for the municipal tract.
- ix. July – Semiannual report on the status of residential and commercial development.
- x. July - Discussion lead by Commissioner Mark Kamstra concerning the task force ("Task Force") for management of Town Plan hiking and biking planning as well as development of a plan for the municipal tract.
- xi. August/September – Report from Commissioner Mark Kamstra concerning the task force ("Task Force") for management of Town Plan hiking and biking planning as well as development of a plan for the municipal tract.
- xii. August/September – Action on report from Commissioner Mark Kamstra concerning the task force ("Task Force") for management of Town Plan hiking and biking planning as well as development of a plan for the municipal tract.

14. Adjournment

Accessibility Statement:

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Action by Commission Authorized:

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Executive Sessions Authorized:

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park Planning & Zoning Commission is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on November 29, 2012 at 11:39 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 29th day of November, 2012.

**SAUNDRA PASSAILAIGUE, TRMC
City Secretary**