

1. **Call to order**

Chairman Janssen called the meeting to order at 6:30 p.m.

PRESENT: ABSENT:

Albert Aleman  
Shawn Fitzpatrick  
Carla Laws  
Richard Lazor  
Kerry Dike  
Carlos Ortiz  
Konrad Kuykendall  
Brian Harr  
Michael Janssen

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Ortiz and a second made by Commissioner Lazor, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the agenda as it was provided as Planning & Zoning Commission issues. The motion carried.

3. **Citizens to be heard**

No one signed up to address the Planning & Zoning Commission at this time.

4. **Consent Agenda:**

**A. Approval - Planning & Zoning Commission minutes, June 7, 2017**

Upon a motion made by Commissioner Laws and a second made by Commissioner Kuykendall, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the Planning & Zoning Commission June 7, 2017 minutes as presented. The motion carried.

5. **Discussion / action – Final Plat establishing Shavano Park, Unit 19C Phase IV (Huntington), a 32.86 acre tract of land out of that 289.5 acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD.**

Upon a motion made by Commissioner Aleman and a second made by Commissioner Dike, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to table this item until the next meeting.

6. **Public Hearing – Receive testimony and written evidence from City of Shavano Park residents and property owners on the review / update of the City’s 2010 Town Plan with focus on the City’s vision and strategic goals, City issues, and the City’s strengths, weaknesses, opportunities, and threats.**

Public Hearing opened at 6:32 p.m.

Citizens Florine, Stipek, Fanning and Holzhauser addressed the Planning & Zoning Commission referencing the review / update of the City's 2010 Town Plan.

Public Hearing closed at 7:10 p.m.

7. **Discussion – Review and update of the City's 2010 Town Plan with focus on the City's vision and strategic goals, City issues, and the City's strengths, weaknesses, opportunities, and threats - Commissioner Janssen and City Manager Hill.**  
Chairman Janssen and City Manager Hill led the discussion on the review and update of the City's 2010 Town Plan and the City's strengths, weaknesses, opportunities and threats.
8. **Discussion / update - Presentation on the status of the proposed sidewalks and discussion concerning the same – City Manager Hill.**  
City Manager Hill presented an update on the status of the proposed sidewalks.
9. **Report / update – City Council items considered at previous City Council meetings and discussion concerning the same – City Manager Hill.**  
City Manager Hill provided an overview of items considered at the June City Council Meeting.
10. **Discussion / action – Possible rescheduling of the August 2, 2017 Planning & Zoning Commission Meeting to August 9, 2017 – Commissioner Janssen.**  
Upon a motion made by Commissioner Dike and a second made by Commissioner Fitzpatrick, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to reschedule the August Planning & Zoning Commission meeting from August 2, to August 9, 2017. The motion carried.
11. **Chairman Announcements:**
  - A. Advise members to contact City staff to add new or old agenda items.
  - B. Advise members concerning September 1, 2017 Boards / Commissions application deadline for the Planning & Zoning Commission.
  - C. Advise members of pending agenda items, as follows:
    - i. August – Advise members concerning September 1, 2017 Board / Commissions application deadline for the Planning & Zoning Commission.
    - ii. August – Public hearing and discussion regarding the review and update of the City's 2010 Town Plan with focus on the City's hike & bike trails and sidewalks.
    - iii. August – Semiannual presentation by Denton Communities regarding residential and commercial development in Shavano Park and surrounding areas.
    - iv. September – Public hearing and discussion regarding the review and update of the City's 2010 Town Plan with focus on the City's residential and commercial development.
    - v. September – Presentation by KFW regarding drainage study.
    - vi. October – Presentation by City Attorney regarding update on Open Meetings Act, Public Information and discussion regarding the same.
    - vii. October – Elect Chairman and Vice-Chairman.
    - viii. October – Welcome new members and thank you to departing members.
    - ix. October – Public hearing and discussion regarding the review and update of the City's 2010 Town Plan with focus on the City's flooding and drainage.
    - x. November – Public hearing and discussion regarding the review and update of the City's 2010 Town Plan with focus on the City's municipal tract.

- xi. December – Public hearing and discussion regarding the review and update of the City’s 2010 Town Plan with focus on NW Military Highway improvements.

12. **Adjournment**

Upon a motion made by Commissioner Dike and a second made by Commissioner Ortiz, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to adjourn the meeting.

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MICHAEL JANSSEN  
CHAIRMAN

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ZINA TEDFORD  
City Secretary