



**CITY OF SHAVANO PARK
PERMIT APPLICATION FOR WORK IN RIGHT-OF-WAY**

Date: _____

1. APPLICANT INFORMATION

Name of Company Performing Work (Applicant): _____

Company Address: _____

Contact Person: _____ Phone: _____

Email: _____ 24-hour Emergency Phone: _____

Fax: _____ Bonded: Yes No Insured: Yes No

For whom are you performing this work (if applicable): _____

Contact Person: _____ Phone: _____

Email: _____

2. PROJECT DESCRIPTION

Purpose of Work: _____

Location, including street address and any cross streets of the excavation: _____

Scheduled Start Date: _____ Scheduled Completion Date: _____

Schedule for restoration of the excavation located in portions of the right-of-way: _____

Method of Excavation (attach additional sheets if necessary)

Street Bore Ground Surface Street Cut Install Pole Other/Explain

Will the work be within the street? Yes No

3. TRAFFIC PLAN

Will work interfere with the normal flow of traffic on adjacent streets, sidewalks or public ways?

Yes No

If yes, what procedures will be taken to maintain traffic safety? Plans must be submitted.

Applicants must follow the Manual on Uniform Traffic Control Devices

If road closure is required, you MUST notify the City of Shavano Park Dispatch at 210-804-0110

4. ADDITIONAL DOCUMENTS REQUIRED

Applicants must attach the following items as required:

1. Three (3) sets of plans showing the extent of the proposed work, with the work highlighted.
2. Proof of insurance and performance assurance bond.
3. Proof that the owner has a franchise, consent, license or other legal right to install facilities in the right-of-way if the proposed activity involves the installation of a facility.
4. Signed statement that the applicant has complied with the applicable State and Federal laws and regulations.
5. A dimensioned sketch of all work in the right-of-way, including the location of the excavation, its depth, width, and length, edge of asphalt, centerline of the street and north arrow.
6. A copy of dig test ticket.
7. Tree Survey (if trees are impacted).

FOR OFFICE USE ONLY

PCI Street Rating: _____

Received By: _____

Date: _____

**CITY OF SHAVANO PARK
AGREEMENT FOR WORK IN RIGHT-OF-WAY**

The applicant is required to consult all utility companies operating in this area before marking and excavating. In granting this permit, the City of Shavano Park makes no representation as to the location of utility facilities in the area to be excavated or the effect of the permitted excavation on said utilities.

In consideration for the granting of an excavation permit by the City of Shavano Park, the above named applicant hereby agrees:

1. TO PERFORM THE EXCAVATION APPLIED FOR IN A PROFESSIONAL MANNER AND IN ACCORDANCE WITH THE CITY OF SHAVANO PARK CODE OF ORDINANCES.

2. TO IDEMNIFY THE CITY OF SHAVANO PARK, ITS OFFICIALS AND EMPLOYEES FROM ANY AND ALL COSTS, DAMAGES AND LIABILITIES WHICH MAY ACCRUE OR BE CLAIMED TO ACCRUE BY REASON OF ANY WORK PERFORMED UNDER A PERMIT ISSUED PURSUANT TO THIS APPLICATION.

Signature of Applicant

Date

Permission is hereby granted for the above named applicant to excavate as described in the above application and as amended below:

Public Works Director

Date

City Manager

Date