

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:35 p.m.

PRESENT:

ABSENT:

Alderman Berrier

Mayor Pro Tem Ross

Alderman Heintzelman

Alderman Hisel

Alderman Maisel

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Pro Tem Ross led the Pledge of Allegiance to the Flag.

Alderman Heintzelman led the Invocation.

3. CITIZENS TO BE HEARD

Citizens Smoot, Florine and Smoot addressed City Council regarding the City of Shavano Park Compensation Study.

4. CITY COUNCIL COMMENTS

City Council thanked everyone for attending the meeting.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation – American Spirit Alliance NW Military Hwy Flag Program

Mayor Werner presented a Proclamation to Angie Borrás recognizing the American Spirit Alliance NW Military Hwy Flag Program.

5.2. Recognition – ISO Fire and Water Ratings improvement from a class 3 to 2

Mayor Werner recognized the Shavano Park Fire Department for the ISO Fire and Water Ratings.

5.3. Recognition – City of Shavano Park recognition as a Firewise Community

Mayor Werner recognized Randi Wayland and the City of Shavano Park Tree Committee for their efforts in being recognized as a Firewise Community.

5.4. Recognition – SPPD Officer Cantu, for actions on June 22, 2016

Mayor Werner recognized SPPD Officer Cantu for his actions on June 22, 2016.

6. REGULAR AGENDA ITEMS

6.1. Discussion / action - Resolution R-2016-014 approving the issuance of tax-exempt revenue notes by City of Shavano Park, Texas Higher Education Facilities Corporation to finance and refinance acquisition and construction of certain educational facilities by the Schreiner University - City Manager

Alderman Simpson made a motion to approve R-2016-014 approving the issuance of tax-exempt revenue notes by City of Shavano Park, Texas Higher Education Facilities Corporation to finance

and refinance acquisition and construction of certain educational facilities by the Schreiner University.

Alderman Berrier seconded the motion.

The motion to approve R-2016-014 was approved unanimously.

6.2. Presentation / action - City of Shavano Park Compensation Study – City Manager / Stephen Werling, Werling Associates

City Manager Hill presented an overview of the City of Shavano Park Compensation study.

Alderman Heintzelman made a motion to formalize the subcommittee consisting of Mayor Pro Tem Ross and Alderman Berrier to meet one more time with Mr. Werling, City Manager and staff to review the final results of the compensation study.

Alderman Berrier seconded the motion.

Motion carried with 3 AYES; 2 NAYES (Aldermen Simpson / Hisel)

Mayor Werner deviated to agenda items 8.5 and 8.6 with Council consensus.

6.3. Discussion / action - Update regarding CPS employment of smart meters and the City's authority to by ordinance limit the opt out fee or to require the installation of smart meters under supervision of trained journeyman, lineman, or licensed electrician - City Manager

City Manager Hill informed City Council that he had forwarded a letter from CPS Energy informing the City of Shavano Park that the deployment of smart meters within the City of Shavano Park will not commence until late December 2016 or early January 2017.

City Attorney Zech informed City Council that his office will have a legal opinion addressing limiting the opt out fee or to require the installation of smart meters under supervision of trained journeyman, lineman, or licensed electrician

Alderman Heintzelman made a motion to discuss CPS employment of smart meters and the City's authority to by ordinance limit the opt out fee or to require the installation of smart meters under supervision of trained journeyman, lineman, or licensed electrician

Alderman Berrier seconded the motion to discuss this item.

Discussion was held regarding town hall meetings to keep citizens informed.

6.4. Discussion / action - O-2016-009 amendments to City of Shavano Park Code of Ordinances, Chapter 6 - Buildings and Building Regulations and Chapter 36 – Zoning to consider proposed changes in accessory and portable building requirements (first reading) - City Manager

Mayor Pro Tem Ross made a motion to discuss O-2016-009.

Alderman Heintzelman seconded the motion.

City Council discussed and questioned certain aspects of the proposed ordinance.

Mayor Pro Tem Ross withdrew her motion.

Alderman Heintzelman withdrew the second to the motion.

Alderman Simpson made a motion to send the proposed ordinance back to Planning & Zoning Commission to consider City Council comments to include public hearings, additional notices to the citizens affected by the proposed ordinance and present recommendations to the City Councils.

Alderman Heintzelman seconded the motion.

The motion carried unanimously.

6.5. Discussion / action - Selection of Alderman to serve on the Tree Committee Selection - City Manager

Alderman Hisel made a motion to select Alderman Hisel to serve on the Tree Committee.

Mayor Pro Tem Ross seconded the motion.

The motion to select Alderman Hisel to serve on the Tree Committee was approved unanimously.

6.6. Discussion / action - Adopting a policy requiring all committees and subcommittees of the City Council, Planning and Zoning Commission, Water Board or any other municipal board, corporation or commission to post notice of meetings and conduct its meetings in a location open to the general public - Ald. Simpson

Alderman Simpson made a motion to adopt a policy requiring all committees and subcommittees of the City Council, Planning and Zoning Commission, Water Board or any other municipal board, corporation or commission to post notice of meetings and conduct its meetings in a location open to the general public.

Alderman Hisel seconded the motion.

The motion carried with a vote of:

AYES: 3; NAYES: 2 (Mayor Pro Tem Ross/Alderman Berrier)

6.7. Discussion / action - Approval of street name change from Collins Circle to Pond Hill - City Manager

Mayor Pro Tem Ross made a motion to approve the street name change from Collins Circle to Pond Hill.

Alderman Heintzelman seconded the motion.

The motion to approve the street name change from Collins Circle to Pond Hill carried unanimously.

6.8. Discussion / action – Proposed Budget Calendar for FY 2016-17 - City Manager

Alderman Berrier made a motion to approve the proposed budget calendar for FY 2016-17 for the following dates: August 4, August 11, August 16, September 12 and rescheduled the September 26th regular city council meeting to September 19th.

Alderman Simpson seconded the motion.

The motion to approve the budget calendar as outlined carried unanimously.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report (June)**

City Council did not request discussion of any of the above agenda items 7.1-7.6.

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - City Council Meeting Minutes, June 27, 2016**
- 8.2. Accept - Texas Higher Education Facilities Corporation Meeting Minutes, June 27, 2016**
- 8.3. Accept - Planning & Zoning Commission Meeting Minutes, June 1, 2016**
- 8.4. Approval - O-2016-008 amendments to Chapter 36, Article V – Board of Adjustment, to implement Section 36-124 that will authorize the Board of Adjustment to grant special exceptions (final reading)**
- 8.5. Approval - Preliminary Plat of Napier Park, Unit-1, a 2.250 acre tract of land out of a 289.5 acre tract out of the Refugio Vargas, Survey Number 80, Abstract Number 781, in County Block 4787**

Mayor Pro Tem Ross made a motion to approve the Preliminary Plat of Napier Park, Unit-1, a 2.250 acre tract of land out of a 289.5 acre tract out of the Refugio Vargas, Survey Number 80, Abstract Number 781, in County Block 4787.

Alderman Berrier seconded the motion.

The motion to approve the preliminary plat of Napier Park, Unit-1, a 2.250 acre tract of land out of a 289.5 acre tract out of the Refugio Vargas, Survey Number 80, Abstract Number 781, in County Block 4787 carried a vote of:

4 AYES; 1 NAYES (Alderman Simpson).

8.6. Approval - Preliminary Plat of Napier Park, Unit-2, a 1.961 acre tract of land out of 289.5 acre tract out of the Refugio Vargas, Survey Number 80, Abstract Number 781, City County Block 4787

Mayor Pro Tem Ross made a motion to approve the preliminary Plat of Napier Park, Unit-2, a 1.961 acre tract of land out of 289.5 acre tract out of the Refugio Vargas, Survey Number 80, Abstract Number 781, City County Block 4787.

Alderman Hisel seconded the motion.

The motion to approve the preliminary Plat of Napier Park, Unit-2, a 1.961 acre tract of land out of 289.5 acre tract out of the Refugio Vargas, Survey Number 80, Abstract Number 781, City County Block 4787 carried a vote of:

4 AYES; 1 NAYES (Alderman Simpson).

Mayor Werner with the consensus of City Council deviated back to agenda item 6.3.

8.7. Approval - Renewal of Edwards Aquifer water leases that expire in 2016

8.8. Approval - Engagement letter with ABIP for City of Shavano Park audit for FY ending September 2016

8.9. Approval – R-2016-015 authorizing the submittal of an application for the Body Cameras Grant Program and the purchase of Body Worn Cameras for inclusion in FY 2016-17 Budget - City Manager

Alderman Simpson made a motion to approve Consent Agenda items 8.1 - 8.4 and 8.7 - 8.9.

Alderman Heintzelman seconded the motion.

The motion to approve Consent Agenda items was approved unanimously.

9. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Berrier seconded the motion.

The meeting adjourned at 8:32 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary