

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT:

ABSENT:

Alderman Colemere

Alderman Powers

Alderman Kautz

Alderman Heintzelman

Mayor Pro Tem Ross

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Colemere led the Pledge of Allegiance to the Flag. Alderman Heintzelman followed with the Invocation.

3. CITIZENS TO BE HEARD

Citizens Mendes, Escalante, Simpson addressed City Council regarding fences, DeZavala tree cleaning, free mulch sign, fee schedule for permits and drainage.

4. CITY COUNCIL COMMENTS

City Council thanked all for attending the meeting.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation - Recognizing American Spirit Alliance - Mayor Werner

Mayor Werner postponed this item until the next Regular Meeting.

5.2. Proclamation – Recognizing National Payroll Week - Mayor Werner

Mayor Werner presented a proclamation to the Alamo Chapter of the American Payroll Association.

6. REGULAR AGENDA ITEMS

6.1. Presentation / discussion / action - Update from Republic Services on Fees and Recycle - Republic Services

Tom Armstrong, Manager Municipal Services, presented an update, informed City Council that glass would now be included in recycling and requested a \$.36 increase for a one year term Oct. 1 2018 – Oct 1, 2019.

6.2. Presentation - Draft 2018 Town Plan as recommended by the Planning and Zoning Commission - Chairman Janssen

Chairman Janssen presented the Draft 2018 Town Plan as recommended by the Planning and Zoning Commission.

6.3. Discussion - Shavano Park IT contractor HTS to present to City Council their perspective with regard to the system security breach and unauthorized access that took place on our City computer network. Possible Executive Session pursuant to Texas Government Code Section 551.076 and 551.089 deliberation regarding security personnel and devices - MPT Ross

Mayor Werner with the consensus of City Council deviated to agenda item 6.11.

Mayor Pro Tem Ross stated that Shavano Park IT contractor HTS will not be at the meeting to discuss their perspective with regard to the system security breach and unauthorized access that took place on our City computer network. Mayor Pro Tem Ross stated that she received a letter from HTS and request that it be placed on the city website for transparency.

6.4. Discussion / action - Ordinance O-2018-008 amending the Fee Schedule adjusting Permitting Fees (first reading) - Ald. Heintzelman / City Manager

Alderman Heintzelman made a motion to approve O-2018-008 amending the Fee Schedule adjusting Permitting Fees (first reading) with an amendment to include that residential permit fees for driveway, fence, and patio/deck will be charged flat fees as established unless the fee schedule is below the flat fee in which the cost of the fee would be the lower of the costs.

Alderman Powers seconded the motion.

The motion to approve O-2018-008 amending the Fee Schedule adjusting Permitting Fees (first reading) with an amendment carried with a unanimous vote.

6.5. Discussion / action - Selection of Information Technology Managed Services provider - City Manager

Alderman Heintzelman made a motion to approve staff's recommendation of selecting Barcom as the City's Information Technology Managed Services provider.

Alderman Powers seconded the motion.

The motion approve to approve staff's recommendation of selecting Barcom as the City's Information Technology Managed Services provider carried with a unanimous vote.

6.6. Discussion / action - Ordinance O-2018-009 amending the FY 2017-18 Budget regarding Development Fees, Police Department vehicle replacement and repair, City Hall emergency lighting funding, Fire Department equipment and vehicle maintenance, drainage projects expenditures, General Fund codification expenses, contract labor, interest income and sale of City assets, Water Utility Fund various revenues and expenses (administrative) - City Manager

Alderman Colemere made a motion to approve Ordinance O-2018-009 amending the FY 2017-18 Budget regarding Development Fees, Police Department vehicle replacement and repair, City Hall emergency lighting funding, Fire Department equipment and vehicle maintenance, drainage

projects expenditures, General Fund codification expenses, contract labor, interest income and sale of City assets, Water Utility Fund various revenues and expenses (administrative).

Alderman Kautz seconded the motion.

The motion to approve Ordinance O-2018-009 amending the FY 2017-18 Budget regarding Development Fees, Police Department vehicle replacement and repair, City Hall emergency lighting funding, Fire Department equipment and vehicle maintenance, drainage projects expenditures, General Fund codification expenses, contract labor, interest income and sale of City assets, Water Utility Fund various revenues and expenses as an administrative ordinance carried with a unanimous vote.

6.7. Discussion / action - Policies and procedures for submissions to City Publications and Communication tools - MPT Ross

Mayor Pro Tem Ross made a point of order and made a motion to postpone agenda items 6.7, 6.8, 6.9, and 6.12 to discuss at Special Meeting and requested the City Manager provide dates for City Council to consider.

Alderman Colemere seconded the motion.

The motion made a motion to postpone agenda items 6.7, 6.8, 6.9, and 6.12 to discuss at Special Meeting and requested the City Manager provide dates for City Council to consider carried with a unanimous vote.

6.8. Discussion / action - Code Enforcement Process and Ordinance Review - MPT Ross

Agenda item postponed.

6.9. Discussion / action - Permitting Process and Review - MPT Ross

Agenda item postponed.

6.10. Discussion - Process for replacement of the City Secretary - MPT Ross

City Manager Hill presented an outline for the replacement of the City Secretary.

6.11. Discussion / action - Regarding an update on ARDMOR, Inc., Texas ARDMOR Properties, LP, and Texas ARDMOR Management, LLC v. Lockhill Ventures, LLC and City of Shavano Park, in the 407th District Court, Bexar County, Texas and associated annexation issues for the final un-annexed property involved at the corner of Lockhill and Huebner. Possible Executive Session pursuant to Texas Government Code Section 551.071 – City Attorney / MPT Ross

Mayor Pro Tem Ross made a motion to adjourn into Executive Session.

Alderman Heintzelman seconded the motion.

The Open Meeting adjourned at 7:30 p.m.

The Open Meeting reconvened at 7:51 p.m.

No action was taken on this item.

Alderman Powers made a motion to deviate back to agenda item 6.3.

Alderman Colemere seconded the motion.

The motion carried with a unanimous vote.

6.12. Discussion / action - recommendations for hiring a firm to conduct 360 review of the City Manager to include discussion of process. Possible Executive Session pursuant to Texas Local Government Code Section 551.074 - MPT Ross

Agenda item postponed.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Workshop Minutes, July 11, 2018

8.2. Approval - City Council Meeting Minutes, July 23, 2018

8.3. Approval - City Council Special Meeting Minutes, August 2, 2018

- 8.4. Approval - City Council Special Meeting Minutes, August 8, 2018**
- 8.5. Approval - City Council Workshop Meeting Minutes, August 8, 2018**
- 8.6. Accept - Planning & Zoning Commission Meeting Minutes, July 11, 2018**
- 8.7. Approval – City Surplus List**
- 8.8. Approval – City Organizational Chart**

Alderman Kautz made a motion to approve Consent Agenda items 8.1 – 8.8.

Alderman Colemere seconded the motion.

The motion to approve Consent Agenda item 8.1 – 8.8 carried with a unanimous vote.

9. ADJOURNMENT

Alderman Heintzelman made a motion to adjourn the meeting.

Mayor Pro Tem Ross seconded the motion.

The meeting adjourned at 8:30 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary