

## **1. CALL MEETING TO ORDER**

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT: ABSENT:

Alderman Colemere  
Alderman Heintzelman  
Alderman Hisel  
Mayor Pro Tem Ross  
Alderman Simpson  
Mayor Werner

## **2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Alderman Hisel led the Pledge of Allegiance to the Flag. Alderman Heintzelman followed with the Invocation.

## **3. CITIZENS TO BE HEARD**

Citizen Florine addressed City Council regarding the municipal tract.

## **4. CITY COUNCIL COMMENTS**

City Council welcomed all to the meeting.

## **5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS**

### **5.1. Announcement - National Night Out - Chief Lacy**

Chief Lacy briefed Council on the success of National Night Out.

### **5.2. Announcement – Veterans’ Day Event - Alderman Simpson**

Alderman Simpson announced the upcoming Veterans’ Day Event scheduled on November 11<sup>th</sup> at 2:00 p.m. at City Hall.

### **5.3. Proclamation – Gold Star Family Recognition - Mayor Werner**

Mayor Werner recognized the Gold Star Family members within our community. Alderman and Mrs. Simpson and Mr. and Mrs. Kincer were presented with a proclamation for Gold Star Mother’s and Family’s Day, 2017

### **5.4. Presentation - Richard Lazor for service to the City of Shavano Park since 1987 - Mayor Werner**

Mayor Werner thanked Richard Lazor for his service to the City of Shavano Park since 1987.

## **6. REGULAR AGENDA ITEMS**

### **6.1. Update / discussion – Town Plan Update 2017 - Chairman Janssen**

Chairman Janssen presented an update - Town Plan Update 2017

P&Z initiated the update in July based on City Council direction. The entire document will be updated, but six focus areas have been identified for a detailed review. These are:

- Vision and Strategic Goals, City Issues, and the City's Strengths, Weaknesses, Opportunities, and Threats
- Hike & Bike Trails and Sidewalks
- Residential and Commercial Development
- Flooding and Drainage
- City's Municipal Tract
- NW Military Highway improvements

The Planning & Zoning Commission has outlined the presentations to maximize Citizen Input.

1. Presentation is made to P&Z on the topic by reviewing the 2010 Town Plan and any updates.
2. Second, a survey is drafted and sent out for resident feedback.
3. Third, a public hearing is conducted to get in-person citizen feedback, to review the survey results with P&Z, and to generally discuss the approach to revising the Town Plan.
4. Finally, the results are summarized in the third meeting with P&Z for any required clarification.

Upon completion of the focus areas, the Town Plan will be updated by P&Z and submitted to City Council for consideration and approval.

**6.2. Discussion - City Manager update on status of VIA bus shelters on DeZavala and Lockhill Selma - Ald. Simpson**

City Manager Hill presented an update on status of VIA bus shelters on DeZavala and Lockhill Selma.

**6.3. Public Hearing - Ordinance O-2017-021 amending City Code of Ordinances Section 24-6 Signs to comply with Texas Local Government Code Sec. 216.903 – Regulation of Political signs by municipality - City Manager**

Public hearing opened at 7:10 p.m.

City Manager Hill presented proposed Ordinance O-2017-021 amending City Code of Ordinances Section 24-6 Signs to comply with Texas Local Government Code Sec. 216.903 – Regulation of Political signs by municipality.

Public hearing closed at 7:17 p.m.

**6.4. Discussion / action - Ordinance O-2017-021 amending City Code of Ordinances Section 24-6 Signs to comply with Texas Local Government Code Sec. 216.903 – Regulation of Political signs by municipality - City Manager**

Alderman Simpson made a motion to approve Ordinance O-2017-021 amending City Code of Ordinances Section 24-6 Signs to comply with Texas Local Government Code Sec. 216.903 – Regulation of Political signs by municipality selecting Option 2 as recommended by the City Attorney to read as follows:

5) Signs during voting periods. Each residential property may erect signs in addition to those described in section 24-6(2) and section 24-6(3) during voting periods, as defined in section 24-2, subject to the following restrictions:

- a. No sign may be erected more than 60 days prior to the start of the voting period;
- b. All signs must be removed by 11:59 p.m. the day following the voting period;
- c. The total sign area of all voting period signs must be no more than 36 square feet, and no one sign shall be larger than 24 square feet;
- d. No voting period sign may be higher than six feet above grade; and
- e. The signs cannot be illuminated or backlit.

[\(6\) All signs described in Sections 24-6 shall be regulated as prescribed unless otherwise stated herein or otherwise specifically authorized by state law.](#)

Alderman Hisel seconded the motion.

The motion to approve Ordinance O-2017-021 amending City Code of Ordinances Section 24-6 Signs to comply with Texas Local Government Code Sec. 216.903 – Regulation of Political signs by municipality selecting Option 2 as recommended by the City Attorney carried unanimously.

**6.5. Discussion / action - Resolution R-2017-018 amending City Policy No. 11 - Signs on City Property to be consistent with Ordinance O-2017-021 - City Manager**

Alderman Simpson made a motion to approve Resolution R-2017-018 amending City Policy No. 11 - Signs on City Property to be consistent with Ordinance O-2017-021 changing 5(a)(3) to reflect “No sign may be greater in size than 32 square feet.

Alderman Colemere seconded the motion.

Alderman Heintzelman made a substitute motion to change 5(a) (3) to reflect “No sign may be greater in size than two feet by two feet.

Mayor Pro Tem Ross seconded the motion to substitute.

The vote on the substitute motion to change 5(a) (3) to reflect “No sign may be greater in size than two feet by two feet carried with the following vote:

AYES: 4; NAYES: 1 (Alderman Simpson)

The vote on the primary motion to change 5(a) (3) to reflect “No sign may be greater in size than two feet by two feet carried with the following vote:

AYES: 5; NAYES: 1 (Alderman Simpson)

**6.6. Presentation / discussion – Update on upgrade of the audio visual infrastructure of the City Hall Council Chambers to support the implementation of a Public Access Channel - City Manager**

City Manager Hill presented an outline of the timeline for this item. Curtis Leeth, Asst. to the City Manager provided an updated on the upgrade of the audio visual infrastructure of the City Hall Council Chambers to support the implementation of a Public Access Channel.

**6.7. Discussion / action - Resolution R-2017-019 approving a grant application with the Alamo Area Council of Governments for a Regional Solid Waste Program Grant for disposal of Hazardous Material Waste - City Manager**

Alderman Heintzelman made a motion to approve Resolution R-2017-019 approving a grant application with the Alamo Area Council of Governments for a Regional Solid Waste Program Grant for disposal of Hazardous Material Waste.

Mayor Pro Tem Ross seconded the motion.

The motion to approve Resolution R-2017-019 approving a grant application with the Alamo Area Council of Governments for a Regional Solid Waste Program Grant for disposal of Hazardous Material Waste carried unanimously.

**6.8. Discussion / action - City Manager’s FY 2017-18 Performance Objectives - Ald. Simpson**

Mayor Pro Tem Ross made a motion to approve the City Manager’s FY 2017-18 Performance Objectives.

Alderman Colemere seconded the motion.

The motion to approve the City Manager’s FY 2017-18 Performance Objectives carried unanimously.

**7. CITY MANAGER’S REPORT**

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

**7.1. Building Permit Activity Report**

**7.2. Fire Department Activity Report**

**7.3. Municipal Court Activity Report**

**7.4. Police Department Activity Report**

**7.5. Public Works Activity Report**

**7.6. Finance Report**

City Council did not request discussion of any of the above agenda items 7.1 - 7.6.

**8. CONSENT AGENDA**

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

**8.1. Approval - City Council Special Meeting Minutes, September 11, 2017**

**8.2. Approval - City Council Meeting Minutes, September 18, 2017**

**8.3. Accept - Planning & Zoning Commission Meeting Minutes, September 6, 2017**

**8.4. Approval - Ordinance No. O-2017-020 approving Rezoning request from Bitterblue, Inc. to rezone Lots 1701, 1702, 1933, 2270 in Block 21, CB 4782E from B-1 to B-2 Planned Unit Development (PUD) with the following development standard exception: minimum parking stall size described as in Section 36-1 definition for Parking Space (final reading)**

**8.5. Approval - Resolution R-2017-020 Designation of City of Shavano Park Official Paper**

**8.6. Approval - Disposal of City Equipment**

Mayor Pro Tem Ross made a motion to approve Consent Agenda items 8.1 – 8.6.

Alderman Simpson seconded the motion.

The motion to approve Consent Agenda items 8.1 – 8.6 carried unanimously.

**9. ADJOURNMENT**

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Colomere seconded the motion.

The meeting adjourned at 8:44 p.m.

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ROBERT WERNER  
Mayor

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ZINA TEDFORD  
City Secretary