

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT:	ABSENT:
Alderman Colemere	Alderman Simpson
Alderman Heintzelman	
Alderman Hisel	
Mayor Pro Tem Ross	
Mayor Werner	

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Pro Tem Ross led the Pledge of Allegiance to the Flag. Mayor Werner led the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council at this time.

4. CITY COUNCIL COMMENTS

City Council welcomed all to the meeting and thanked Alderman Hisel for her service to the city. Alderman Hisel thanked her colleagues and citizens, it has been a great honor.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation - City of Shavano Park San Antonio Radio Field Day, June 22-25, 2018 - Mayor Werner

Mayor Werner presented the San Antonio Radio Club with a proclamation for their upcoming event to be held in the parking lot at city hall.

5.2. Recognition - Alderman Mary Ann Hisel and Alderman Mike Simpson for service to the City of Shavano Park - Mayor Werner

Mayor Werner deviated to agenda item 6.1 and we will return to agenda item 5.2.

At this time, Mayor and City Council recognized Alderman Hisel with a plaque of appreciation for her service to the citizens of Shavano Park.

Mayor Werner stated that Alderman Simpson is on his way. We will return to this item upon his arrival.

Mayor Werner deviated to agenda item 6.2.

6. REGULAR AGENDA ITEMS

6.1. Discussion / action - Annual review / salary of the City Manager - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters - City Council

Mayor Pro Tem Ross made motion to adjourn into Executive Session.

Alderman Heintzelman seconded the motion.

The Open meeting closed at 6:40 p.m.

The Open meeting reconvened at 6:55 p.m.

No action taken on this item.

Mayor Werner deviated back to agenda item 5.2

6.2. Discussion / action - Resolution No. R-2018-005 canvassing the 2018 General / Special Election - City Council

Mayor Pro Tem Ross made a motion approve R-2018-005 canvassing the 2018 General / Special Election.

Alderman Hisel seconded the motion.

The motion to approve R-2018-005 canvassing the 2018 General / Special Election carried with a unanimous vote.

6.3. Oath of Office - Newly Elected Officials - Mayor Werner

Mayor Werner asked the newly elected officials to step forward and take their Oaths of Office. The Oaths of Office were administered.

Newly sworn Aldermen Heintzelman, Kautz, and Powers took their seats at the dais.

6.4. Discussion / action - Appointment of Mayor Pro Tem - City Council

Alderman Colemere made a motion to appoint Alderman Ross as Mayor Pro Tem.

Alderman Powers seconded the motion.

The motion to appoint Alderman Ross as Mayor Pro Tem carried with a unanimous vote.

6.5. Discussion / action - Permit Fees and Restructure of Permit Section on Website - Ald. Heintzelman

Alderman Heintzelman made a motion to postpone this item to the next meeting.

Mayor Pro Tem Ross seconded the motion.

The motion to postpone this item to the next meeting carried with a unanimous vote.

Mayor Werner deviated back to agenda item 5.2 and asked Alderman Mike Simpson to step up to the dais.

Mayor Werner recognized Alderman Simpson with a plaque expressing our appreciation for service to the citizens and presented a token of our appreciation.

6.6. Discussion / action - Tree and brush clearing along DeZavala Road - Ald. Simpson

Mayor Pro Tem Ross made motion that staff or designees continue cutting cedar and trimming trees as previously directed by City Council.

Alderman Kautz seconded the motion.

The motion that staff or designees continue cutting cedar and trimming trees as previously directed by City Council carried with a unanimous vote.

6.7. Discussion / Action - Resolution Requesting TxDOT to name NW Military Highway within Shavano Park as 1LT Al Kincer and SSG Michael H. Simpson Memorial Highway and Requesting Support from Representative Larson and Senator Campbell - Ald. Simpson

City Manager Hill presented an overview of this agenda item as presented by former Alderman Simpson.

Mayor Pro Tem Ross made a motion to open discussion on this item.

Alderman Powers seconded the motion.

Discussion on requesting TxDOT to name NW Military Highway within Shavano Park as 1LT Al Kincer and SSG Michael H. Simpson Memorial Highway and Requesting Support from Representative Larson and Senator Campbell was held.

No action taken on this item.

6.8. Discussion / action - Council appointments to Investment and Tree Committees - Mayor Werner

Mayor Pro Tem Ross made a motion to postpone until we can discuss if we need Council members to serve on these committees.

Alderman Powers seconded the motion.

The motion to postpone until we can discuss if we need Council members to serve on these committees carried with a unanimous vote.

6.9. Discussion / action - Selection of subcommittee to make recommendations for hiring a firm to conduct a 360 review of the City Manager - MPT Ross

Mayor Pro Tem Ross made a motion to appoint herself and Ald. Kautz to the subcommittee and recommend a 3rd party to conduct a 360 review of the City Manager to City Council at the next meeting.

Alderman Colemere seconded the motion.

The vote to appoint Mayor Pro Tem Ross and Alderman Kautz to the subcommittee and present a recommendation to hire a 3rd party to conduct a 360 review to City Council at the next meeting carried with a unanimous vote.

6.10. Discussion / action - FY 2018-19 Budget Development Calendar - City Manager

Mayor Pro Tem Ross made a motion to schedule a budget workshop on June 13th at 5:00 p.m. and June 25th at 5:00 p.m.

Alderman Kautz seconded the motion.

The motion carried with a unanimous vote.

6.11. Discussion / action – Authorization for the repair of Well #6 located in the corner of the municipal tract - City Manager

Mayor Pro Tem Ross made a motion to approve staff's recommendation to repair Well 6 by replacing equipment and fund the repair and replace from Capital Outlay –water system improvements.

Alderman Powers seconded the motion.

The motion to approve the approve staff's recommendation to repair Well 6 by replacing equipment and fund the repair and replace from Capital Outlay –water system improvements carried with a unanimous vote.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Meeting Minutes, April 23, 2018

8.2. Accept - Planning & Zoning Commission Meeting Minutes, April 4, 2018

8.3. Approval - Ordinance No. O-2018-004 amendments to the City's ordinances regarding minimum allowable sizing of parking spaces in non-residential zoning districts and allowing compact parking spaces in Planned Unit Developments (PUD) final reading

8.4. Accept - Quarterly Investment Report

Alderman Powers made a motion to approve Consent Agenda items 8.1 – 8.4.

Alderman Heintzelman seconded the motion.

The motion to approve Consent Agenda items 8.1 - 8.4 carried with a unanimous vote.

9. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Colemere seconded the motion.

The meeting adjourned at 8:10 p.m.

Robert Werner
Mayor

Zina Tedford, City Secretary