

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:40 p.m.

PRESENT:

ABSENT:

Alderman Berrier

Alderman Hisel

Alderman Heintzelman

Alderman Simpson

Mayor Pro Tem Ross

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Heintzelman led the Pledge of Allegiance to the Flag. Mayor Werner led the Invocation.

3. CITIZENS TO BE HEARD

Citizens Smoot, Nooner, Wayland, Power and Schwab addressed City Council regarding William Lynch's Memorial Service, Nooner Convenience Store, Earth Day, Fire Department and parking.

4. CITY COUNCIL COMMENTS

City Council thanked all for attending, recycling, early voting and the remembering Resident Dan Parman who recently passed away.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation presenting a tribute to William F. Lynch Jr., our beloved longtime employee of Shavano Park – Mayor Werner

Mayor Werner read the Proclamation and tribute to William F. Lynch Jr., our beloved longtime employee of the City of Shavano Park.

5.2. City of Shavano Parks Arbor / Earth Day Celebration - Mayor Pro Tem Ross

Mayor Pro Tem Ross thanked all that participated in the 2017 Arbor / Earth Day event.

5.3. Proclamation expressing our thanks to the Bracken Cave Preserve and Bat Conservation International for support to the Arbor / Earth Day Event – Mayor Werner

Mayor Werner read the Proclamation expressing our thanks to Bracken Cave Preserve and Bat Conservation International for support to the Arbor / Earth Event.

6. REGULAR AGENDA ITEMS

6.1. Discussion / action - Approval of task order to KFW Engineering to develop a prioritized plan to address drainage issues - City Manager

Alderman Simpson made a motion to approve the task order to KFW Engineering to develop a prioritized plan to address drainage issues.

Mayor Pro Tem Ross seconded the motion.

The motion carried to approve the task order to KFW Engineering to develop a prioritized plan to address drainage issues carried unanimously.

6.2. Discussion / action - Consideration and approval of terminating the financial advisor relationship between the City of Shavano Park, Texas and Hilltop Securities Inc.; authorizing the City Manager to send notice of termination; and other matters in connection therewith - City Manager

Alderman Simpson made a motion to ratify the action authorizing the City Manager to send notice of termination with First South West, Division of Hilltop Securities, Inc.

Mayor Pro Tem Ross seconded the motion.

The motion to ratify the action authorizing the City Manager to send notice of termination with First South West, Division of Hilltop Securities, Inc. carried unanimously.

6.3. Discussion / action - Consideration and approval of retaining Frost Bank Capital Markets Division as the city's financial advisor; authorizing of Frost Bank Capital Markets Division concerning the city's fiscal year 2017 place of finance and projected debt service savings from the potential issuance of obligations designated as "City of Shavano Park, Texas general obligation refunding bonds, series 2017"- City Manager

Alderman Berrier made a motion to approve retaining Frost Bank Capital Markets Division as the city's financial advisor; authorizing of Frost Bank Capital Markets Division concerning the city's fiscal year 2017 place of finance and projected debt service savings from the potential issuance of obligations designated as "City of Shavano Park, Texas general obligation refunding bonds, series 2017".

Alderman Heintzelman seconded the motion.

The motion to approve retaining Frost Bank Capital Markets Division as the city's financial advisor; authorizing of Frost Bank Capital Markets Division concerning the city's fiscal year 2017 place of finance and projected debt service savings from the potential issuance of obligations designated as "City of Shavano Park, Texas general obligation refunding bonds, series 2017" carried unanimously.

6.4. Presentation / discussion – Review of Frost Bank Capital Markets Division concerning the city's fiscal year 2017 place of finance and projected debt service savings from the potential issuance of obligations designated as "City of Shavano Park, Texas general obligation refunding bonds, series 2017"; and other matters in connection therewith - Mr. Duncan Morrow, Frost Bank

Mayor Pro Tem Ross made a motion to open this item for discussion.

Alderman Berrier seconded the motion.

Mr. Duncan, Frost Bank presented a review of the of Frost Bank Capital Markets Division concerning the city's fiscal year 2017 place of finance and projected debt service savings from

the potential issuance of obligations designated as “City of Shavano Park, Texas general obligation refunding bonds, series 2017”.

6.5. Discussion / action - Consideration and approval of Ordinance O-2017-010 by the Board of Alderman of the city of Shavano Park, Texas authorizing the issuance of “City of Shavano Park, Texas general obligation refunding bonds, series 2017”, levying an annual ad valorem tax, within the limitations prescribed by law, for the payment of the bonds; prescribing the form, terms, conditions, and resolving other matters incident and related to the issuance, sale, and delivery of the bonds, including the approval and distribution of an official statement pertaining thereto; authorizing the execution of a paying agent/registrar agreement, a purchase contract, and an escrow and trust agreement; complying with the letter of representations on file with the depository trust company; delegating the authority to certain members of the board of alderman and city staff to approve and execute certain documents relating to the sale of the bonds; authorizing the execution of any necessary engagement agreements with the city’s financial advisors and/or bond counsel; and providing an effective date – City Manager

Mayor Pro Tem Ross made a motion to approve O-2017-010 by the Board of Alderman of the city of Shavano Park, Texas authorizing the issuance of “City of Shavano Park, Texas general obligation refunding bonds, series 2017”, levying an annual ad valorem tax, within the limitations prescribed by law, for the payment of the bonds; prescribing the form, terms, conditions, and resolving other matters incident and related to the issuance, sale, and delivery of the bonds, including the approval and distribution of an official statement pertaining thereto; authorizing the execution of a paying agent/registrar agreement, a purchase contract, and an escrow and trust agreement; complying with the letter of representations on file with the depository trust company; delegating the authority to certain members of the board of alderman and city staff to approve and execute certain documents relating to the sale of the bonds; authorizing the execution of any necessary engagement agreements with the city’s financial advisors and/or bond counsel and ordinance will be approved as an administrative matter.

Alderman Heintzelman seconded the motion.

The motion to approve O-2017-010 as an administrative matter carried unanimously.

At this time, Mayor Werner with the consensus of Council moved to agenda item 8 - Consent Agenda.

6.6. Discussion / action - Update regarding the revision to the Town Plan - Planning & Zoning Commission Chairman Janssen

Chairman Janssen presented a framework on the Town Plan revision process. Chairman Janssen indicated that the Planning & Zoning Commission was initiating a number of public hearings which will address the 6 points outlined in the 2010 Town Plan. There will be numerous articles in the Road Runner, i-INFO, postcards, and use of marquee in an effort to inform the citizens of the upcoming public hearings.

6.7. Discussion - Review of Police Chief Ray Lacy's six month Police Department Assessment - Chief Lacy

Chief Lacy presented his six month Police Department assessment highlighting three (3) key points obtaining the Texas Recognized Best Practices, manning and filling a 2nd in command position.

6.8. Discussion / action – Ordinance O-2017-011 amending the FY 2016-17 Crime Control and Prevention Budget and General Fund Budget to purchase body worn cameras and vehicle dash cams and related equipment (first reading) - City Manager

Alderman Heintzelman made a motion to approve Ordinance O-2017-011 amending the FY 2016-17 Crime Control and Prevention Budget and General Fund Budget to purchase body worn cameras and vehicle dash cams and related equipment and the ordinance will be approved as an administrative matter.

Alderman Simpson seconded the motion.

The motion to approve Ordinance O-2017-011 amending the FY 2016-17 Crime Control and Prevention Budget and General Fund Budget to purchase body worn cameras and vehicle dash cams and related equipment and ordinance will be approved as an administrative matter carried unanimously.

6.9. Discussion / action - Ordinance O-2017-012 amending the FY 2016-17 General Fund Budget to reflect adjustments in revenues and expenses related to current budget projections (first reading) - City Manager

Mayor Pro Tem Ross made a motion to approve Ordinance O-2017-012 amending the FY 2016-17 General Fund Budget to reflect adjustments in revenues and expenses related to current budget projections and ordinance will be approved as an administrative matter.

Alderman Hisel seconded the motion.

The motion to approve Ordinance O-2017-012 amending the FY 2016-17 General Fund Budget to reflect adjustments in revenues and expenses related to current budget projections and ordinance will be approved as an administrative matter.

6.10. Discussion / action - Ordinance O-2017-013 amending the Water Fund Budget to reflect adjustments in revenues and expenses related to current budget projections (first reading) - City Manager

Mayor Pro Tem Ross made a motion to approve O-2017-013 amending the Water Fund Budget to reflect adjustments in revenues and expenses related to current budget projects as an administrative matter.

Alderman Berrier seconded the motion.

The motion to approve O-2017-013 amending the Water Fund Budget to reflect adjustments in revenues and expenses related to current budget projects as an administrative matter carried unanimously.

6.11. Discussion / action – Consideration of possible plans for developing a Public Education Channel and potential capital items for consideration using PEG funds - City Manager / Information Systems Manager

City Manager Hill presented possible plans for developing a Public Education Channel and potential capital items for consideration using PEG funds.

6.12. Discussion / action - Review of draft Communications Strategy - City Manager / Information Systems Manager

City Manager presented an overview of the Communications Strategy. This strategy builds from the City Council Goals & Objectives to identify the City's audiences, the information needs of those audiences, the communications tools of the City, and actionable steps to take to improve the City's communications.

At this time, Mayor Werner deviated to agenda item 7 - City Manager's Report. Mayor Werner moved to Consent Agenda item 8.1 - City Council Meeting Minutes, March 27, 2017.

Alderman Hisel indicated that at the Meeting held March 27, 2017 – agenda item 6.12 requested the minutes reflect her opposition to the substitute motion.

The proposed minutes of March 27, 2017 reflect:

“Mayor and Mayor Pro Tem Ross reiterated the substitute motion is “adopt a comprehensive plan by an amending ordinance and following City Council and Planning & Zoning hearings, a town plan for 2017 and future years”

Alderman Heintzelman concurred his second to the substitute motion.

The Mayor called for a vote. The motion to substitute carried

The Mayor did not call for the vote for all opposed.”

Mayor Pro Tem Ross made a motion to amend the minutes of March 27th are amended to reflect Alderman Hisel's opposition to the motion to substitute.

Alderman Heintzelman seconded the motion.

The motion to amend the City Council March 27th meeting, agenda item 6.12 reflect Alderman Hisel's opposition to the motion to substitute carried unanimously.

6.13. Discussion / action - Annual review of the City Manager - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters City Council

Mayor Pro Ross made a motion to adjourn into executive session.

Alderman Hisel seconded the motion.

The motion to adjourn into Executive Session carried with the following vote:

AYES: 4; NAYES: 1 (Alderman Simpson)

The Open meeting adjourned at 9:06 p.m.

The Open Meeting reconvened at 9:58 p.m.

No action was taken on this agenda item.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

City Council did not request discussion of any of the above agenda items 7.1 - 7.6.

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Meeting Minutes, March 27, 2017

8.2. Accept - Planning & Zoning Commission Meeting Minutes, March 1, 2017

8.3. Accept - Water Advisory Committee Meeting Minutes, March 13, 2017

8.4. Discussion / action - Ordinance No. O-2017-006 Application for bank/savings and loan – drive through facilities “CC” use for Huntington West Building, 3424 Paesanos Parkway, Shavano Park, TX 78231 (final reading) - City Manager

- 8.5. Discussion / action - Ordinance No. O-2017-007 rezoning a 22.46 acre tract of land located east of NW Military Highway in the vicinity of Pond Hill Road and Loop 1604, from B-1 Business District to B-2 Business District (final reading) - City Manager**
- 8.6. Discussion / action - Ordinance No. O-2017-009 regarding proposed amendments to Chapter 36, Article IV, Tables 3, 4 and 5 of the permitted uses in zoning districts O-1, B-1 and B-2 (final reading) - City Manager**

Alderman Hisel requested to pull 8.1 Approval - City Council Meeting Minutes, March 27, 2017 from Consent Agenda.

Mayor Pro Tem Ross made a motion to approve Consent Agenda items 8.2 - 8.6. Alderman Berrier seconded the motion.

The motion to approve Consent Agenda items 8.-2 - 8.6 carried unanimously.

9. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Heintzelman seconded the motion.

The meeting adjourned at 9:58 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary