

MINUTES
WORKSHOP MEETING
JANUARY 26, 2015

1. CALL MEETING TO ORDER

Mayor Marne called the meeting to order at 4:35 p.m.

2. ROLL CALL

Alderman Berrier
Mayor Pro Tem Ross
Alderman Heintzelman
Alderman Hisel
Alderman Maisel
Mayor Marne

3. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Marne dispensed with the Invocation and Pledge of Allegiance at this time.

4. WORKSHOP

4.1 Discussion - Review of process of board / commission / task force / committee appointments

All ordinances should have a consistent format and key components the reader to ascertain: creation, membership, rules and vacancies, terms, powers and duties, how chairs are selected, meetings, quorum and removal.

- Discussion involved that appointments for each board shall be submitted to Council by the deadline.
- Each Council shall nominate a slate of nominees for each specific board in rank order
- Each Committee shall choose a chairperson
- Applications shall remain on file unless retracted by the individual
- Update application to reflect which current vacancies

The consensus of City Council that an ordinance be prepared which outlines the processes for applying for a board / commission / task force/ committee using a ballot method for selection.

4.2 Review - City Council orientation and handbook

This item was not discussed at this meeting.

4.3 Discussion - Review of Article 2, City Council, Section 2.24a –Submission of agenda items

Discussion involved proposed changes to the current ordinance by deleting the word “special”,

modifying language to reflect “agenda packets shall be “electronically “distributed and clarify delivery of packets following a holiday. Staff will propose a draft ordinance for the next City Council meeting.

4.4 Review process for conducting the City Manager’s Review

City Manager Hill will prepare the objectives and provide to City Council.

5. ADJOURNMENT

Alderman Heintzelman made a motion to adjourn the meeting. Alderman Hisel seconded the motion. The meeting adjourned at 6:00 p.m.

A. David Marne
Mayor

Zina Tedford
City Secretary