

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a meeting on Monday, October 24, 2016 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled

- to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Scenic City Recognition - Mayor Werner**
- 5.2. National Night Out Recognition- Mayor Werner**
- 5.3. Holiday Event - Mayor Pro Tem Ross**

6. REGULAR AGENDA ITEMS

- 6.1. Discussion / action - Selection Boards, Commissions, and Committees - City Manager**
 - 6.1.1. Tree Committee - At least one appointment for two-year terms.**
- 6.2. Public Hearing - Council shall conduct a public hearing to receive testimony and comments from members of the public on proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings, and portable buildings**
- 6.3. Discussion - Proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings, and portable buildings - City Manager Hill and Commissioner Aleman.**
- 6.4. Public Hearing - Council shall conduct a public hearing to receive testimony and comments from members of the public on proposed amendments to the City of Shavano Park's Zoning regulations Chapter 36, Article VI, Table 1 regarding front fences**
- 6.5. Discussion / action - Ordinance O-2016-016 proposed amendments to the City of Shavano Park's Zoning regulations Chapter 36, Article VI, Table 1 regarding front fences (first reading) – City Manager Hill**
- 6.6. Discussion / action - After Action Review National Night Out - Alderman Simpson / Chief Lacy / City Manager / Etta Fanning**
- 6.7. Discussion / action - Complaint by Citizen Vicky Maisel – Mayor Pro Tem Ross / Ald. Berrier**

- 6.8. Discussion / action - Authorizing the City Manager to negotiate with recommended firm(s) for the selection of City of Shavano City Engineer - City Manager**
- 6.9. Discussion / action - authorizing the demonstration of one (1) acre underbrush in the municipal tract under the Firewise Program - City Manager**
- 6.10. Discussion / action - Ordinance O-2016-017 proposed amendments to Appendix A – City of Shavano Park Fee Schedule to provide the Board of Adjustments application for special exception fee, commercial sign permit fee and solar permit fee (first reading) - Ald. Simpson / Mayor Pro Tem Ross**
- 6.11. Discussion / action - Determine the feasibility of and whether this Council desires to pursue communication with the governing authority of CPS (i.e., the City Council of the City of San Antonio) asking that Shavano Park obtain representation on the CPS Board and/or that Shavano Park residents be allowed to avoid the opt out fee and/or that Shavano Park be able to negotiate a different/lower fee - Ald. Hisel**
- 6.12. Discussion / action - Consider revision of ordinance to allow carports to be substituted for garage space, open to street, load in front and be freestanding. In addition, ordinance should specify type of structures allowed – Mayor Pro Tem Ross**
- 6.13. Discussion / action - Amendment to the City Manager Employment Agreement - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters**

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report (September)**

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - Special City Council Meeting, August 24, 2016**
- 8.2. Approval - Special City Council Meeting, September 12, 2016**
- 8.3. Approval - Special City Council Meeting, September 16, 2016**
- 8.4. Approval - City Council Meeting, September 19, 2016**
- 8.5. Accept - Planning & Zoning Commission Meeting Minutes, September 7, 2016**
- 8.6. Approval - Replat of Subdivision Plat of Shavano Park, Frost Bank. Replat to add an additional approximate square footage of 18,261 to the 1.78 acre tract of land out of an 86.94 acre tract of land as conveyed to Rogers Shavano Park unit 18/19, LTD. and described in special warranty deed with vendor's lien recorded in volume 10075, pages 1609-1624 of the official public records of Bexar County, Texas, out of the Collin C. McRea survey number 391, abstract 482, County Block 4782 in the City of Shavano Park, Bexar County, Texas.**
- 8.7. Approval - Amending plat of Shavano Park Lot 418, Block 9. This plat amends Lot 418, Block 9, of the Shavano Park Subdivision previously recorded in Volume 4600, Page 105 of the Deed and Plat Records of Bexar County, Texas to include the quitclaimed portion of Saddletree Road (.037 of an acre).**
- 8.8. Approval - Ordinance O-2016-010 amendments to City of Shavano Park Code of Ordinances, Chapter 24 – Signs (Second Reading)**
- 8.9. Approval - Ordinance O-2016-015 amending Chapter 14, Article II, Section 14-21 of the City of Shavano Park Code of Ordinances to provide revised durations of residential and commercial tree permits (Second Reading)**
- 8.10. Approval - R-2016-021 Designation of City of Shavano Park Official Paper**
- 8.11. Approval - Disposal of City Equipment / Furniture**

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may

be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 17th day of October 2016 at 4:30 p.m.

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Discussion / action - Request for VIA Shelters – November**
- b. Ordinance adopting credit card fees – November**
- c. Update - Online payment and survey capabilities (requested by Mayor Pro Tem Ross) - November**
- d. Request for Proposals for City of Shavano Park Auditors - December 2016 for 2016-2017 Fiscal Year**
- e. Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) - City Manager / City Attorney - Open**
- f. Consideration for creating additional citizen committees - Mayor Pro Tem Ross - Open**
- g. City Council Orientation - Ald. Hisel – Open**
- h. Adoption of Official City Holiday Schedule - Annual November**
- q. Records Retention Policy - Annual December**
- r. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual December or January**
- s. Appointment of Council Appointed Positions - Annual January**
- t. City of Shavano Park Investment Policy - Annual February**
- u. Scheduling the Date for the Annual City - Wide garage sale - Annual February**
- v. City Manager Review - Annual April**
- w. Resolution reflecting signatories for the City of Shavano Park – Annual June**
- x. Auditors Engagement Letter – Annual July**

- y. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - August/February**
- z. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2016-17 - Annual September**
- aa. Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2016 and ending September 30, 2017 - Annual September**
- bb. Resolution adopting the City of Shavano Park 2016 Effective Tax Rate (Record Vote) - Annual September**
- cc. Record vote to ratify the property tax increase reflected in the FY 2016-17 budget (Record Vote) - Annual September**
- dd. Selection - Boards, Commissions, and Committees - Annual September**
- ee. City Council adoption of organizational chart - Annual September**
- ff. Designation of City of Shavano Park Official Paper - Annual October**
- gg. Disposal of City Equipment / Furniture - Annual October**