

**AGENDA**  
**NOTICE OF MEETING OF THE CITY COUNCIL OF**  
**SHAVANO PARK, TEXAS**

**This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a meeting on Monday, June 26, 2017 immediately following the Crime Control & Prevention District meeting scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:**

**1. CALL MEETING TO ORDER**

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

**3. CITIZENS TO BE HEARD**

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

**4. CITY COUNCIL COMMENTS**

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;

- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

## **5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS**

- 5.1. Proclamation - 2017 U.S. Presidential Scholar Gabriela Escalante**
- 5.2. Proclamation - American Spirit Alliance support for 4<sup>th</sup> of July**
- 5.3. Recognition - Lara Feagins, Finance Director and the Distinguished Budget Presentation Award**
- 5.4. Recognition - Brandon Peterson, Public Works Director for overcoming challenges concerning manning and water system**
- 5.5. Announcement - City sponsored Independence Day Event scheduled for July 1<sup>st</sup>**

## **6. REGULAR AGENDA ITEMS**

- 6.1. Discussion / action - Preliminary Plat establishing Shavano Park, Unit 19C Phase IV (Huntington), a 32.86 acre tract of land out of that 289.5 acre tract described in deed to Rogers Shavano Park Unit 18/19, LTD - City Manager**
- 6.2. Public Hearing - Receive testimony and comments from members of the public regarding proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings and the authorization of special exceptions**
- 6.3. Discussion / action - Ordinance O-2017-001 proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings and the authorization of special exceptions (first reading) - City Manager**
- 6.4. Discussion / action - TML-IEBP rerate and establishing defined contributions - City Manager / Joe Munoz (TML-IEBP)**
- 6.5. Discussion / action - Purchase additional water rights in lieu of renewal of existing Edwards Aquifer Water Leases (2018) - City Manager Hill**
- 6.6. Discussion / action - Authorizing the City Manager to contract for on-line tree permitting and approval of Ordinance O-2017-015 amending ARTICLE II - Oak Wilt Prevention Sec. 14-21(e) to account for expenses in on-line tree permitting (administrative ordinance) - City Manager**

**6.7. Discussion / action - FY 2016-17 Budget Development Calendar - City Manager**

**7. CITY MANAGER'S REPORT**

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

**7.1. Building Permit Activity Report**

**7.2. Fire Department Activity Report**

**7.3. Municipal Court Activity Report**

**7.4. Police Department Activity Report**

**7.5. Public Works Activity Report**

**7.5.1. TCEQ Water Notice Review**

**7.6. Finance Report**

**8. CONSENT AGENDA**

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

**8.1. Approval - Special City Council Meeting Minutes, May 15, 2017**

**8.2. Approval - City Council Meeting Minutes, May 15, 2017**

**8.3. Accept - Planning & Zoning Commission Meeting Minutes, May 3, 2017**

**8.4. Accept - Water Advisory Committee Meeting Minutes, April 10, 2017**

**8.5. Approval - Final Plat establishing Pond Hill East Commercial Subdivision, 5.48 acre tract of land out of an 86.94 acre tract of land as conveyed to Rogers Shavano Park Unit 18/19, Ltd and described instrument recorded in Volume 10075, page 1609 – 1624 of the official public records of real property of Bexar County, Texas**

**8.6. Approval - Resolution R-2017-008 by the City Council of the City of Shavano Park, Texas appointing members to the Board of Directors of the City of Shavano Park, Texas Higher Education Facilities Corporation; and other matters in connection therewith**

- 8.7. Approval - O-2017-016 amending Chapter 6, Sec. 6-97(6) requiring pool yard enclosure be 48 inches to comply with Texas Health and Safety Code (administrative ordinance)**
- 8.8. Approval - Bexar Metro 9-1-1 Network Fiscal Year 2018 Proposed Budget**
- 8.9. Approval - Bexar Appraisal District Annual 2018 Proposed Budget**
- 8.10. Approval - Ordinance O-2017-014 amending the FY 2016-17 Crime Control and Prevention Budget and General Fund Budget to fund two police officer and to purchase equipment (administrative ordinance)**
- 8.11. Approval - Resolution R-2017-007 amending the Employee Handbook to comply with FMLA and updating the organizational chart**

## **9. ADJOURNMENT**

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

### **Attendance by Other Elected or Appointed Officials:**

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 19th day of June 2017 at 6:00 p.m. a place convenient and readily accessible to the general public at all times, and to the City's website, [www.shavanopark.org](http://www.shavanopark.org), in compliance with Chapter 551, Texas Government Code

REMOVED:

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Zina Tedford  
City Secretary

## **POTENTIAL FUTURE AGENDA ITEMS**

**No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item.** Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. **Direct Planning and Zoning Commission to propose amendments to the City Code of Ordinances Section 24-6 to comply with the Texas Local Government Code Sec. 216.903 - Regulation of Political signs by municipality; and to direct staff to propose amendments to the City Policy 11 – Signs on Public Property - July**
- b. **Direct Staff to prepare an Ordinance which prohibits the use of the City of Shavano Park logo on political advertisements and associated actions - July**
- c. **Discussion / action – Resolution approving the City of Shavano Park Communications Strategy - July**
- d. **Ordinance O-2017-003 repealing Section 2-155 Complaints against City Officers, enacting Section 2-66 - Complaints against City Officers - Open**
- e. **Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) – Open**
- f. **Auditors Engagement Letter - Annual July**
- g. **Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - August/February**
- h. **Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2016-17 - Annual September**
- i. **Ordinance approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2016 and ending September 30, 2017 - Annual September**
- j. **Resolution adopting the City of Shavano Park 2016 Effective Tax Rate (Record Vote) - Annual September**
- k. **Record vote to ratify the property tax increase reflected in the FY 2016-17 budget (Record Vote) - Annual September**
- l. **Selection - Boards, Commissions, and Committees - Annual September**
- m. **City Council adoption of organizational chart - Annual September**

- n. Designation of City of Shavano Park Official Paper - Annual October**
- o. Disposal of City Equipment / Furniture - Annual October**
- p. Adoption of Official City Holiday Schedule - Annual November**
- q. Setting the dates for the City sponsored events (Arbor/Earth Day / Independence Day / National Night Out / Holiday) - Annual November**
- r. Approval of the yearly tax roll - Annual December**
- s. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual December or January**
- t. Records Retention Policy - Annual December**
- u. Revisions to Employee Handbook - Annual January**
- v. Appointment of Council Appointed Positions - Annual January**
- w. Shavano Park Police Department 2016 Racial Profiling Report - Annual February**
- x. City of Shavano Park Investment Policy - Annual February**
- y. Scheduling the Date for the Annual City - Wide garage sale - Annual February**
- z. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual March**
- aa. Annual Budget Calendar – Annual May**