

**THE MINUTES OF THE SHAVANO PARK BOARD OF
ADJUSTMENT MEETINGS 2012**

- Regular meetings
- Special meetings
 - Workshops

MONDAY, MARCH 12, 2012 - 6:30 P.M.

MONDAY, MAY 07, 2012 - 6:30 P.M.

MONDAY, JULY 02, 2012 - 6:30 P.M.

**CITY OF SHAVANO PARK
BOARD OF ADJUSTMENT MEETING
AT SHAVANO PARK CITY HALL,
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
MONDAY, MARCH 12, 2012 AT 6:30 P.M.**

MINUTES

Roll Call

Member, Pat Wood – present
Member, Larry Lyons – present
Member, Fred Hobbs - present

Member, Charles Brame – present
Member, Ray Boazman – present

Alternate Member – William Hartman, II – present
Alternate Member – Kerry Dike – absent
Alternate Member – James McLendon – present
Alternate Member – Don Wallace - absent

Others present: City Manager, Kyle McCain; Fire Chief, Michael Naughton; and City Clerk, Sandra Passailaigue

Call to Order

Member Charles Brame called the meeting to order at 6:3 p.m. Notice was posted as required by the Texas Open Meetings Act (Chapter 551, Texas Government Code).

Chairman Announcements

None

Nomination and appointment of Chairman.

Member Larry Lyons nominated Member Pat Wood, who graciously declined.

Member Fred Hobbs nominated Member Ray Boazman and Member Pat Wood seconded the nomination. Member Boazman also declined.

Upon a motion made by Member Pat Woods and a second by Member Charles Brame the Board voted five (5) for and none (0) opposed to nominate Member Larry Lyons to the position of Chairman of the Board of Adjustment. The motion carried.

Consent Agenda:

a. Approval of minutes from November 21, 2011

Upon a motion made by Member Pat Wood and a second by Member Charles Brame, the Board voted five (5) for and none (0) opposed to approve the minutes from the November 21, 2011 Board of Adjustment meeting as presented. The motion carried.

214 Winding Lane -- Request by Sandy Chandrahasan - Applicant is petitioning the City of Shavano Park Board of Adjustment to grant a rear set back variance of eighteen feet (18') into a thirty foot (30') rear building setback and a variance of twenty-five feet (25') into a thirty foot (30') side setback for a tennis court.

- 1. Applicant Presentation**
- 2. Staff Presentation**
- 3. Comments by Proponents and Opponents**
- 4. Applicant Rebuttal**
- 5. Question and comments by Board Members**
- 6. Deliberation and Board findings**

Mrs. Sandy Chandrahasan presented the case. This was followed by a lengthy discussion.

Upon a motion made by Member Charles Brame and a second by Member Ray Boazman, the Board voted one (1) for and four (4) opposed to grant a variance to the ordinance to grant a rear set back variance of eighteen feet (18') into a thirty foot (30') rear building setback and a variance of twenty-five feet (25') into a thirty foot (30') side setback for a tennis court. The motion failed. Variance denied.

4126 Pond Hill – Request by SP Offices I, Ltd. – Applicant is petitioning the City of Shavano Park Board of Adjustment to grant a variance of twenty-five feet (25') into the rear setback on lot 2312.

- 1. Applicant Presentation**
- 2. Staff Presentation**
- 3. Comments by Proponents and Opponents**
- 4. Applicant Rebuttal**
- 5. Question and comments by Board Members**
- 6. Deliberation and Board findings**

City Manager, Kyle McCain and property owner Mike Cude presented the case. This was followed by a lengthy discussion with the added note that the Planning & Zoning Commission will address the Zoning Ordinance

Upon a motion made by Member Fred Hobbs and a second by Member Pat Wood, the Board voted five (5) for and none (0) opposed to grant a variance of twenty-five feet (25') into the rear setback on lot 2312 as presented. The motion carried. Variance granted.

Adjournment

Upon a motion made by Member Fred Hobbs and a second by Member Pat Wood, the Board voted five (5) for and none (0) opposed to adjourned the March 12, 2012 Board of Adjustment meeting at 7:32 p.m. The motion carried.

These minutes approved on the 7th of May, 2012.

A P P R O V E D

LARRY LYONS
Chairman

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
City Clerk

**CITY OF SHAVANO PARK
BOARD OF ADJUSTMENT MEETING
AT SHAVANO PARK CITY HALL,
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
MONDAY, MAY 07, 2012 AT 6:30 P.M.**

MINUTES

Call to Order

Chairman Larry Lyons called the meeting to order at 6:30 p.m. Notice was posted as required by the Texas Open Meetings Act (Chapter 551, Texas Government Code).

Roll Call

Member, Pat Wood – present
Member, Larry Lyons – present
Member, Fred Hobbs - present

Member, Charles Brame – present
Member, Ray Boazman – present

Alternate Member – William Hartman, II – present
Alternate Member – Kerry Dike – present
Alternate Member – James McLendon – absent
Alternate Member – Don Wallace - absent

Others present: City Manager, Kyle McCain; City Attorney, Charles Zech; and City Clerk, Sandra Passailaigue

Chairman Announcements

None

Consent Agenda:

a. Approval of minutes from March 12, 2012

Upon a motion made by Member Pat Wood and a second by Member Charles Brame, the Board voted five (5) for and none (0) opposed to approve the minutes from the March 12, 2012 Board of Adjustment meeting as presented. The motion carried.

15108 NW Military Highway – Request by Eric Breish – Applicant is petitioning the City of Shavano Park Board of Adjustment to grant a variance of seven feet (7') into a thirty foot (30') side set back to extend an existing building.

1. **Applicant Presentation**
2. **Staff Presentation**
3. **Comments by Proponents and Opponents**
4. **Applicant Rebuttal**
5. **Question and comments by Board Members**
6. **Deliberation and Board findings**

Upon a motion made by Member Charles Brame and a second by Member Fred Hobbs, the Board voted three (3) for and two (2) opposed to grant a variance of seven feet (7') into a thirty foot (30') side set back to extend an existing building. Chairman Larry Lyons and Member Ray Boazman cast the negative vote. The motion failed. **Variance denied.**

City Attorney presentation on the roles and duties of the Board of Adjustment.

City Attorney, Charles Zech gave a presentation on the roles and duties of the Board of Adjustment.

Discussion on the roles, responsibilities and participation of the Alternate Members.

City Attorney, Charles Zech gave a presentation on the roles and responsibilities of the Alternate Members.

Adjournment

Upon a motion made by Member Ray Boazman and a second by Member Pat Wood, the Board voted five (5) for and none (0) opposed to adjourned the May 07, 2012 Board of Adjustment meeting at 7:56 p.m. The motion carried.

These minutes approved on the 2nd of July, 2012.

A P P R O V E D

LARRY LYONS
Chairman

Attest: _____
SAUNDRA PASSAILAIGUE, TRMC
City Clerk