1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:48 p.m.

PRESENT:	ABSENT:
Alderman Berrier	Mayor Pro Tem Ross
Alderman Heintzelman	
Alderman Hisel	
Alderman Simpson	
Mayor Werner	

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Heintzelman led the Pledge of Allegiance to the Flag. Mayor Werner led the Invocation.

3. CITIZENS TO BE HEARD

Citizen Smoot addressed City Council regarding agenda items 6.4, 6.6, 6.8 and 6.12.

4. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation - Fire Prevention Week

Mayor Werner presented the Fire Prevention Week Proclamation to Fire Chief Naughton.

5.2. Recognition - Lara Feagins, Finance Director and the Distinguished Budget Presentation Award

Mayor Werner presented Finance Director Feagins with the Distinguished Budget Presentation Award.

5.3. Announcement - National Night Out

City Manager Hill announced the upcoming National Night Out scheduled for Tuesday, October 4, 2016.

6. REGULAR AGENDA ITEMS

6.1. Public Hearing - Crime Control & Prevention District of the City of Shavano Park Crime Control and Prevention District for FY 2015-16

Public hearing opened 6:59 p.m.

City Manager Hill presented an overview of the Crime Control & Prevention District of the City of Shavano Park Crime Control and Prevention District for FY 2015-16

Public hearing closed 7:01 p.m.

6.2. Discussion / action - Resolution R-2016-018 adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention District for FY 2016-17 – City Manager

Alderman Heintzelman made a motion to approve Resolution R-2016-018 adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention District for FY 2016-17.
Alderman Simpson seconded the motion.
The motion to approve R-2016-018 passed with a unanimous vote.

6.3. Public Hearing - Proposed Annual Operating and Capital Budget for FY 2016-17

Public hearing opened 7:04 p.m.
Public hearing closed 7:06 p.m.

6.4. Discussion / action - Ordinance No. O-2016-014 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2016 and ending September 30, 2017; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (Second Reading) – City Manager

Alderman Berrier made a motion to approve O-2016-014 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2016 and ending September 30, 2017; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date.
Alderman Heintzelman seconded the motion.

Alderman Simpson made a motion to amend the budget to delete the MT Capital line item and place that money in the fire department equipment fund, specifically fire truck.

Alderman Hisel seconded the motion.

The vote to amend the budget to delete the Municipal Tract Capital line item and place that money in the fire department equipment fund specifically fire truck is as follows:
The vote tied with AYES: 2 ; NAYES: 2 (Aldermen Heintzelman / Berrier)

Mayor Werner voted NAY.

The final vote to amend the budget to delete the Municipal Tract Capital line item and place that money in the fire department equipment fund specifically fire truck failed with the vote as follows:
AYES: 2; NAYES: 3 (Mayor Werner, Aldermen Heintzelman / Berrier)

Alderman Simpson made a motion amend the budget category 30 (debt service fund) move to allocate an additional $30,000 of prior year excess collections to reduce the amount of taxes to be collected in the 2016-17 year.

Alderman Hisel seconded the motion.

The motion to amend the budget category 30 (debt service fund) move to allocate an additional $30,000 of prior year excess collections to reduce the amount of taxes to be collected in the 2016-17 year failed with the following vote:
AYES: 1; NAYES: 3 (Aldermen Heintzelman, Hisel, Berrier)

The vote for the original motion by Alderman Berrier, seconded by Alderman Heintzelman to approve O-2016-014 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2016 and ending September 30, 2017; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date carried with the following vote:
The vote tied with AYES: 2 ; NAYES: 2 (Aldermen Simpson / Hisel)

Mayor Werner voted AYE.

The final vote to approve O-2016-014 was approved with the following vote:
AYES: 3; NAYES: 2 (Aldermen Simpson / Hisel)

6.5. Discussion / action - Resolution R-2016-019 adopting the City of Shavano Park 2016 Tax Rate (Record Vote) – City Manager

Alderman Heintzelman made a motion to approve R-2016-019.
Alderman Berrier seconded the motion.

Alderman Simpson	- No
Alderman Heintzelman	- Yes
Alderman Hisel	- No
Alderman Berrier	- Yes

The vote tied with AYES: 2 ; NAYES: 2 (Aldermen Simpson /Hisel)
Mayor Werner voted AYE.
Motion to approve R-2016-019 adopting the City of Shavano Park 2016 Tax Rate (Record Vote) carried with AYES: 3 ; NAYES (2 Aldermen Simpson / Hisel)

6.6. Record vote to ratify the property tax increase reflected in the FY 2016-17 budget (Record Vote) – City Manager

Alderman Berrier made the motion to ratify the property tax increase reflected in the FY 2016-17 budget.
Alderman Heintzelman seconded the motion.

Alderman Simpson - No
Alderman Heintzelman - Yes
Alderman Hisel - No
Alderman Berrier - Yes

The vote tied with AYES: 2 ; NAYES: 2 (Aldermen Simpson /Hisel)
Mayor Werner voted AYE.

Motion to approve to ratify the property tax increase reflected in the FY 2016-17 budget carried with AYES: 3 ; NAYES (2 Aldermen Simpson / Hisel)

6.7. Presentation / discussion / action - approval of Greater Edwards Aquifer Alliance Community Rain Garden project for drainage flow from City Hall parking lot – City Manager

Alderman Simpson made a motion to authorize the City Manager to coordinate a rain garden project with Greater Edwards Aquifer Alliance Community Rain Garden for drainage flow from City Hall parking lot
Alderman Berrier second the motion.
The motion carried unanimously.

6.8. Discussion / action - Selection Boards, Commissions, and Committees - City Manager

6.8.1. Planning & Zoning Commissions - Four appointments, two-year terms
6.8.2. Water Advisory Committee - Three appointments (Water System Users Only), two-year terms
6.8.3. Board of Adjustments - Two appointment and two alternates, two-year terms
6.8.4. Investment Committee - One appointment for two-year term
6.8.5. Tree Committee - At least five appointments for two-year terms.

Alderman Heintzelman made a motion to postpone confirmation of Tree Committee members to the October meeting allowing additional time for citizens to submit an application and to confirm the following to the respective Boards / Commission.

Planning & Zoning Commission
Albert Aleman
Konrad Kuykendall
Carla Laws
Shawn Fitzpatrick

Water Advisory Committee
Margaret Kautz
Mike Colemere
Sam Bakke

Investment Committee
George Fillis

Board of Adjustment
Richard Miller
James McLendon
Charles Brame – Alt.
Jessica Carvajal – Alt.

Alderman Hisel seconded the motion.

Alderman Simpson made a motion to consider one committee at a time.
Alderman Hisel seconded the motion.

AYES: 2; NAYES: 2 (Alderman Heintzelman /Berrier)
In a tie vote, Mayor Werner will vote, Mayor Werner voted AYE.

Motion to approve the consideration of one committee at a time carried with the following vote:
AYES: 3; NAYES: 2 (Aldermen Heintzelman / Berrier)

Planning & Zoning Commission
Albert Aleman
Konrad Kuykendall
Carla Laws
Shawn Fitzpatrick

The motion to confirm the above individuals to the Planning & Zoning Commission.
The motion carried unanimously.

Water Advisory Committee
Margaret Kautz
Mike Colemere
Sam Bakke

Alderman Simpson made a motion to amend the Water Advisory slate of candidates, removing Mr. Sam Bakke and the addition of M.J. Smoot.
Alderman Hisel seconded the motion.

AYES: 2; NAYES 2 (Alderman Heintzelman / Berrier)
In a tie vote, Mayor Werner will vote, Mayor Werner voted NAY.

Motion to approve to amend the Water Advisory Committee slate of candidates removing Sam Bakke and the addition of MJ Smoot failed with the following vote:
AYES: 2; NAYES: 3 (Mayor Werner / Aldermen Heintzelman / Berrier)

The original motion to appoint Margaret Kautz, Mike Colemere and Sam Bakke to the Water Advisory Committee carried unanimously.

Board of Adjustment
Richard Miller
James McLendon
Charles Brame – Alt.
Jessica Carvajal Bakke – Alt.

The motion to confirm the above individual to the Board of Adjustment.
The motion carried unanimously.

Investment Committee
George Fillis

The motion to confirm the above individual to the Investment Committee.
The motion carried unanimously.

The final motion to postpone the confirmation of the Tree Committee Members to the October meeting was approved a vote:
AYES: 3; NAYES: 0; Alderman Hisel stepped away for during the vote.

6.9. Discussion / action - Ordinance O-2016-010 amendments to City of Shavano Park Code of Ordinances, Chapter 24 – Signs (First Reading) – City Manager

Alderman Simpson made a motion to approve O-2016-010 with amendment to remove Section 24.13 (b) and (c).
Alderman Heintzelman seconded the motion.
The motion carried with a vote:
AYE: 4; NAYES: 1 (Alderman Hisel)

6.10. Discussion / action - Ordinance O-2016-015 amending tree trimming permit fees and permit period – Mayor Pro Tem Ross

Alderman Heintzelman made a motion to approve O-2016-015 amending the tree permitting period to reflect the following:
(f) The commercial permit shall be valid for ~~ten~~ fourteen (14) days from date of commencement, and it may be extended for unforeseen circumstances.
(g) The residential permit shall be valid for one year from date of commencement.
Alderman Berrier seconded the motion.
The motion carried unanimously.

6.11. Discussion / action - Encourage Solar by considering lowering permitting cost for solar electricity panels on residential and commercial properties – Ald. Simpson / Mayor Pro Tem Ross

Alderman Simpson made a motion to direct staff to prepare a draft ordinance establishing a $150.00 permit fee for the installation of solar electricity panels on residential and commercial properties.
Alderman Berrier seconded the motion.

The motion to direct staff to prepare a draft ordinance establishing a $150.00 permit fee for the installation of solar electricity panels on residential and commercial properties carried unanimously.

6.12. Discussion / action - A letter be written on behalf of City of Shavano Park Council to City of San Antonio City Council asking that Shavano Park residents be allowed to avoid the opt out fee and/or that we be able to negotiate a different/lower fee – Ald. Hisel

Alderman Hisel withdrew agenda item 6.12 at this time.

6.13. Discussion / action - Request for VIA Shelters – Ald. Simpson

Alderman Simpson made a motion to direct staff to develop a plan to use STP-MM funds to construct bus shelters at non-NW Military and submit plan to City Council at October meeting.
Alderman Heintzelman seconded the motion.
The motion carried to direct staff to develop a plan to use STP-MM funds to construct bus **shelters** at non-NW Military and submit plan to City Council at next meeting carried with a unanimous vote.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report (July)

City Council did not request discussion of any of the above agenda items 7.1-7.6.

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately**.**

8.1. Approval - Special City Council Meeting, August 29, 2016

8.2. Approval - City Council Meeting, August 29, 2016

8.3. Accept - Planning & Zoning Commission Meeting Minutes, August 3, 2016

8.4. Approval - Ordinance No. O-2016-013 amending the FY 2015-16 General Fund and Water Budgets due to repair roof (General fund) and Trinity Well (Water Fund) (Second Reading)

8.5. Approval - Ordinance O-2016-011 approving drive through Automatic Teller Machine to be located at Huntington West Office Building, 3424 Paesanos Parkway (Second Reading)

8.6. Approval - Ordinance O-2016-012 water heaters (Second Reading) - City Manager

8.7. Approval - Resolution R-2016-015 adopting City Policy NO. 11, a policy regulating signs that may be placed on public property.

8.8. City Council adoption of organizational chart – City Manager

Alderman Heintzelman made a motion to approve Consent Agenda Items 8.1 – 8.8.

Alderman Berrier seconded the motion.
The motion to approve Consent Agenda items 8.1 – 8.8 carried unanimously.

9. ADJOURNMENT

Alderman Simpson made a motion to adjourn the meeting.
Alderman Heintzelman seconded the motion.
The meeting adjourned at 9:10 p.m.

_____
Robert Werner
Mayor

_____
Zina Tedford
City Secretary