

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:59 p.m.

PRESENT: ABSENT:

Alderman Colemere

Alderman Heintzelman

Alderman Hisel (arrived 7:30 p.m.)

Mayor Pro Tem Ross

Alderman Simpson

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Heintzelman led the Pledge of Allegiance to the Flag. Mayor Werner led the Invocation.

3. CITIZENS TO BE HEARD

Citizen Pierce informed City Council that his comments made at the Crime Control Prevention District Board Meeting are intended for Council consideration at this meeting.

4. CITY COUNCIL COMMENTS

City Council welcomed all to the meeting.

Alderman Simpson invited all to a Veteran's Day event at City Hall on November 11th at 2 p.m. The event will be honoring the veterans of Shavano Park.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation – Fire Prevention Week

Mayor Werner presented Fire Chief Naughton with a proclamation proclaiming October 4 – 8, 2017 as National Fire Prevention Week.

5.2. Announcement - National Night Out - Mayor Pro Tem Ross

Mayor Pro Tem Ross announced National Night Out will be held October 3rd from 6 p.m. – 8 p.m.

6. REGULAR AGENDA ITEMS

6.1. Public Hearing - Receive testimony and written evidence from City of Shavano Park residents and property owners on the rezoning request from Bitterblue, Inc. to rezone Lots 1701, 1702, 1933, 2270 in Block 21, CB 4782E from B-1 to B-2 Planned Unit Development (PUD) with the following development standard exception: minimum parking stall size described as in Section 36-1 definition for Parking Space

Public hearing opened at 7:06 p.m.

City Manager Hill presented an overview of the rezoning request to rezone Lots 1701, 1702, 1933, 2270 in Block 21, CB 4782E from B-1 to B-2 Planned Unit Development (PUD) with the following development standard exception: minimum parking space size described as in Section 36-1 definition for Parking Space.

Laddie Denton, Bitterblue Inc., discussed the specifics of his request.

Public hearing closed at 7:07 p.m.

6.2. Discussion / action - Ordinance No. O-2017-020 approving Rezoning request from Bitterblue, Inc. to rezone Lots 1701, 1702, 1933, 2270 in Block 21, CB 4782E from B-1 to B-2 Planned Unit Development (PUD) with the following development standard exception: minimum parking stall size described as in Section 36-1 definition for Parking Space - City Manager Hill.

Mayor Pro Tem Ross made a motion to approve Ordinance No. O-2017-020 approving Rezoning request from Bitterblue, Inc. to rezone Lots 1701, 1702, 1933, 2270 in Block 21, CB 4782E from B-1 to B-2 Planned Unit Development (PUD) with the following development standard exception: minimum parking stall size described as in Section 36-1 definition for Parking Space.

City Manager Hill informed City Council that on September 6th, the Planning & Zoning Commission held a public hearing and no citizens addressed the Planning & Zoning Commission regarding this item. Planning & Zoning Commission approved the motion to recommend approval to City Council.

Alderman Heintzelman seconded the motion.

The motion to approve Ordinance No. O-2017-020 approving Rezoning request from Bitterblue, Inc. to rezone Lots 1701, 1702, 1933, 2270 in Block 21, CB 4782E from B-1 to B-2 Planned Unit Development (PUD) with the following development standard exception: minimum parking stall size described as in Section 36-1 definition for Parking Space for the first reading carried unanimously.

6.3. Public Hearing - Crime Control & Prevention District Budget of the City of Shavano Park Crime Control and Prevention District for FY 2017-18

Public hearing opened at 7:12 p.m.

City Manager Hill presented an overview of the Crime Control & Prevention District Budget of the City of Shavano Park Crime Control and Prevention District for FY 2017-18.

Public hearing closed at 7:13 p.m.

6.4. Discussion / action - Resolution R-2017-015 adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention District for FY 2017-18 - City Manager

Alderman Simpson made the motion to approve Resolution R-2017-015 adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention District for FY 2017-18.

Mayor Pro Tem Ross seconded the motion.

The motion to approve Resolution R-2017-015 adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention District for FY 2017-18 carried unanimously.

6.5. Public Hearing - Proposed Annual Operating and Capital Budget for FY 2017-2018

Public hearing opened at 7:14 p.m.

City Manager Hill presented an overview of the Proposed Annual Operating and Capital Budget for FY 2017-18.

Public hearing closed at 7:22 p.m.

6.6. Discussion / action - Ordinance No. O-2017-019 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2017 and ending September 30, 2018; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (final reading) - City Manager

Mayor Pro Tem Ross made a motion to approve Ordinance No. O-2017-019 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2017 and ending September 30, 2018; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and principal on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date.

Alderman Colemere seconded the motion.

This agenda item requires a record vote:

Alderman Simpson – Nay

Mayor Pro Tem Ross – Aye

Alderman Heintzelman – Aye

Alderman Colemere – Aye

Alderman Hisel – Absent

The motion to approve Ordinance No. O-2017-019 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2017 and ending September 30, 2018; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date carried with the following vote:

AYES: 3; NAYES: 1 (Alderman Simpson)

6.7. Discussion / action - Resolution R-2017-016 adopting the City of Shavano Park 2017 Tax Rate (Record Vote) - City Manager

Mayor Pro Tem Ross made a motion to approve Resolution R-2017-016 adopting the City of Shavano Park 2017 Tax Rate (Record Vote).

Alderman Simpson seconded the motion.
This agenda item requires a record vote.

Alderman Simpson – Aye
Mayor Pro Tem Ross – Aye
Alderman Heintzelman – Aye
Alderman Colemere – Aye
Alderman Hisel – Absent

The motion to approve Resolution R-2017-016 adopting the City of Shavano Park 2017 Tax Rate carried with the following vote:

AYES: 4; NAYES: 0

6.8. Record vote to ratify the property tax increase reflected in the FY 2017-18 budget (Record Vote) - City Manager

The record vote to ratify the property tax increase reflected in the FY 2017-18 budget is as follows:

Alderman Simpson – Aye
Mayor Pro Tem Ross – Aye
Alderman Heintzelman – Aye
Alderman Hisel - Nay
Alderman Colemere – Aye

6.9. Discussion / action – Selection of alternate Judge and alternate Prosecutor - City Manager

Mayor Pro Tem Ross made a motion to select Stephanie L. Stevens as Alternate Judge and Carlos A. Solis as Alternate Prosecutor.

Alderman Simpson seconded the motion.

The motion to select Stephanie L. Stevens as Alternate Judge and Carlos A. Solis as Alternate Prosecutor carried with a unanimous vote.

6.10. Discussion / action – Alternate regular meeting date for December 25th City Council meeting - City Manager

Mayor Pro Tem Ross made a motion to reschedule the Regular City Council Meeting from December 25th to December 18th.

Alderman Heintzelman seconded the motion.

Alderman Simpson made a substitute motion to cancel the December City Council meeting.

Alderman Heintzelman seconded the substitute motion.

The vote for the substitute motion to cancel the December City Council meeting failed with the following vote:

AYES: 1; NAYES: 4 (Mayor Pro Tem Ross / Aldermen Heintzelman, Hisel and Colemere)

The vote on the primary motion to reschedule the Regular City Council Meeting from December 25th to December 18th carried unanimously.

6.11. Discussion / action - Selection Boards, Commissions, and Committees - City Manager

Mayor Pro Tem Ross made a motion to select the following:

Board of Adjustment

Fred Hobbs
William Hartman
Larry Lyons
Alternates:
Michael Meurer
Charles Brame

Investment

Mark Standeford

Tree Committee

Randy Smith
Howard Marnan
Kim Lane
Randi Wayland

Water Advisory Committee

Al Walea
Tomas Palmer
Matthew Trippy
Steven Fleming (1 year unexpired term)

Planning & Zoning Commission

Bill Simmons
Carlos Ortiz
Mike Janssen
Kerry Dike
Jason Linahan

Alderman Colemere seconded the motion.

Alderman Simpson made a motion to consider the selection of Boards, Commission and Committees one at a time.

Alderman Hisel seconded the motion.

The motion to consider the selection to consider the selection of Boards, Commission and Committees one at a time carried with the following vote:

AYES: 3; NAYS: 2 (Mayor Pro Tem Ross / Alderman Colemere)

City Council began the selection for Boards / Commissions / Committee in the following order:

6.11.3 Board of Adjustment

6.11.4 Investment Committee

6.11.5 Citizen Tree Committee –postponed to the end of the all Boards / Commissions / Committee appointments

6.11.2 Water Advisory Committee

6.11.1 Planning & Zoning Commission

6.11.1. Planning & Zoning Commissions - Five appointments, two-year terms

Mayor Pro Tem Ross made a motion to appoint the following:

Planning & Zoning Commission

Bill Simmons

Carlos Ortiz

Mike Janssen

Kerry Dike

Jason Linahan

Alderman Colemere seconded the motion.

Alderman Simpson made a motion to amend the motion to remove Carlos Ortiz and replace with Walt Sandison.

Alderman Hisel seconded the motion.

The vote on the substitute motion to remove Carlos Ortiz and replace with Walt Sandison failed with a vote:

AYES: 2; NAYS: 3 (Mayor Pro Tem Ross / Aldermen Heintzelman and Colemere)

The vote on the primary motion to appoint the following individuals to the Planning & Zoning Commission carried unanimously:

Bill Simmons

Carlos Ortiz

Mike Janssen

Kerry Dike

Jason Linahan

6.11.2. Water Advisory Committee - Four appointments (Water System Users only) three appointments for two-year term; One appointment for one-year term to fill unexpired term ending 9-30-2018

Mayor Pro Tem Ross made a motion to appoint the following Citizens to the Water Advisory Committee:

Water Advisory Committee

Al Walea

Tomas Palmer

Matthew Trippy

Steven Fleming (1 year unexpired term)

Alderman Colemere seconded the motion.

The motion to appoint the above mentioned citizens to the Water Advisory Committee carried with a unanimous vote.

6.11.3 Board of Adjustments - Three appointments and two alternates, two-year terms

Mayor Pro Tem Ross made a motion to appoint the following:

City Secretary Tedford informed City Council that applicant Meurer had called and requested his name be withdrawn from all Boards / Commissions / Committees at this time.

Board of Adjustment

Fred Hobbs

William Hartman

Larry Lyons

Alternates:

Charles Brame

Alderman Colemere seconded the motion.

The motion to appoint the Board of Adjustment members as listed carried unanimously.

6.10.4 Investment Committee - One appointment for two-year term

Mayor Pro Tem Ross made the motion to appoint the following:

Investment

Mark Standeford

The motion to appoint the Investment Committee member(s) as listed carried unanimously.

6.10.5 Tree Committee - To Be Determined - minimum seven (7) residents

Mayor Pro Tem Ross made the motion to appoint the following:

Tree Committee

Randy Smith
Howard Marnan
Kim Lane
Randi Wayland

Mayor Pro Tem Ross made a motion to postpone consideration of the Tree Committee until all Boards / Commissions / Committee appointments have been considered.

Alderman Simpson seconded the motion.

The motion to postpone Tree Committee appointments until all Boards / Commissions / Committee appointment have been considered passed with the following vote:

AYES: 4; NAYES: 1 (Alderman Hisel)

City Council has completed appointments to all Boards / Commissions / Committees and will proceed with the selection of members to the Citizen Tree Committee.

Mayor Pro Tem Ross made the motion to appoint the following:

Tree Committee

Randy Smith
Howard Marnan
Kim Lane
Randi Wayland

Alderman Hisel made a substitute motion to appoint all that wish to serve to be allowed to serve on one committee at a time.

Alderman Heintzelman seconded the motion.

Alderman Hisel withdrew the substitute motion.

Alderman Heintzelman withdrew his second to the motion.

The motion to appoint members to the Citizen Tree as outlined by Mayor Pro Tem Ross carried unanimously.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

City Council did not request discussion of any of the above agenda items 7.1 - 7.6.

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Meeting Minutes, July 24, 2017

8.2. Approval - City Council Special Meeting Minutes, August 22, 2017

8.3. Approval - City Council Meeting Minutes, August 28, 2017

8.4. Approval - City Council Workshop, August 28, 2017

8.5. Accept - Planning & Zoning Commission Meeting Minutes, August 8, 2017

8.6. Approval - Ordinance O-2017-001 proposed amendments to Chapter 6 and Chapter 36 of the City's Code of Ordinances regarding accessory buildings, outbuildings and portable buildings and the authorization of special exceptions (final reading)

8.7. Approval – 2017 TML Intergovernmental Employee Benefits Pool 2017 Board of Trustee Election

Mayor Pro Tem Ross made a motion to approve Consent Agenda items 8.1 – 8.7.

Alderman Simpson seconded the motion.

The motion to approve Consent Agenda items 8.1 – 8.7 carried unanimously.

9. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Colemere seconded the motion.

The meeting adjourned at 8:00 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary