

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT:

Alderman Berrier
Mayor Pro Tem Ross
Alderman Hisel
Alderman Maisel
Mayor Werner

ABSENT:

Alderman Heintzelman

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Hisel led the Pledge of Allegiance to the Flag and Mayor Werner followed with the Invocation.

3. CITIZENS TO BE HEARD

Citizens Simpson, Pierce, Saint, Florine, Arnold and Smoot addressed City Council regarding the use of City Hall, NW Military Hwy project and ways to assist the hearing impaired.

4. CITY COUNCIL COMMENTS

City Council thanked everyone for coming to the meeting and giving us your input. Mayor Pro Tem Ross asked that we take a moment and recognize Alderman Maisel for her work towards getting the City of Shavano Park recognized as Tree City USA.

Alderman Maisel stated that she could not have done it without the Tree Committee's assistance. The Tree Committee is also co-hosting this year's Arbor Day.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Announcements - Recognition of Shavano Park Fire Department

Mayor Werner announced that on January 16th, the Texas Commission on Fire Protection made a spot inspection at the Fire Department and noted that Shavano Park Fire Department had no deficiencies in any aspect. The Texas Department of Health Services conducted an EMS inspection and again with no deficiencies. Mayor recognized Chief Naughton and the Shavano Park Fire Department for their continued commitment to excellence.

5.2. Proclamation - April as "Monarch Butterfly Month"

Mayor Werner read the Proclamation –April as "Monarch Butterfly Month".

5.3. Announcement - Arbor Day - Alderman Maisel

Alderman Maisel informed every one of the upcoming Arbor /Earth Day event scheduled for April 23rd from 10 a.m. – 2 p.m. A number of activities include face painting, art/crafts, petting zoo, paper shredding, electronic recycling, and tree giveaways.

6. REGULAR AGENDA ITEMS

6.1. **Presentation - NW Military Highway Metropolitan Planning Organization (MPO) - Commissioner K. Wolff, Isidro Martinez, Director, Alamo Area Metropolitan Planning Organization, TxDOT**

Jeanne Geiger, Deputy Director of the Alamo Area MPO and Jonathan Bean, Director for Transportation Planning & Development, TxDOT San Antonio gave presentation on the following topics:

- Regional growth perspective including a detailed picture of the specific projects that are important to the City of Shavano Park
- Funding
- Project selection process

6.2. **Presentation - Bitterblue, Inc. semi-annual development presentation - Dan Kossl and Daryl Lange**

Dan Kossl and Darryl Lange presented the semiannual update regarding residential and commercial development in and close proximity to Shavano Park.

6.3. **Discussion / action - Policy governing the use of City Hall - Mayor Pro Tem Ross / Alderman Hisel**

Mayor Pro Tem Ross made a motion to approve R-2016-008 governing the use of City Hall. Alderman Berrier seconded the motion.

The motion to approve R-2016-008 policy governing use of City Hall carried with a vote of AYES: 3; NAYES: 1 (Ald. Hisel)

6.4. **Discussion / action - Ordinance No. O-2016-002 Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - City Manager (final reading)**

Mayor Pro Tem Ross made a motion to approve O-2016-002 for the final reading.

Alderman Berrier seconded the motion.

The motion to approve O-2016-002 passed unanimously.

6.5. **Discussion / action - Approval of prioritized City Manager Objectives - City Council**

City Council consensus is that the prioritized City Manager Objectives presented by the City Manager are acknowledged.

6.6. **Discussion / action - Develop recommendations for environmentally friendly parking at City Hall - City Manager**

City Manager Hill will research further options for environmentally friendly parking at City Hall and bring back to City Council.

6.7. **Discussion / action - Ordinance No. O-2016-004 approving a no U-Turn sign on Lockhill Selma at the Southern entrance of Bentley Manor - City Manager (first reading)**

Mayor Pro Tem Ross made a motion to postpone agenda item 6.7.

Alderman Berrier seconded the motion.

Vote to postpone agenda item 6.7 was tied AYES: 2- NAYES: 2 (Aldermen Hisel/Maisel)

Discussion followed and City Council consensus is that the property owner / businesses at 4350 Lockhill Selma be contacted prior to the next meeting.

Alderman Hisel made a motion to approve O-2016-004 for the first reading.

Alderman Maisel seconded the motion.

Motion carried AYES: 3 – NAYES: 1 (Mayor Pro Tem Ross)

Mayor Werner with Council consent deviated to agenda item 7.

6.8. Discussion / action - enforcement options concerning the Board of Adjustments decision to deny variance for accessory building built within the thirty feet (30') rear building set back, Chapter 36, Article VI, Table No. 1 for property located at 114 Honey Bee Lane, Shavano Park, Texas – Possible Executive Session pursuant to Texas Government Code §551.071, Consultation with Attorney - City Manager

Alderman Maisel made a motion to adjourn into Executive to discuss enforcement options concerning the Board of Adjustments decision to deny variance for accessory building built within the thirty feet (30') rear building set back, Chapter 36, Article VI, Table No. 1 for property located at 114 Honey Bee Lane, Shavano Park, Texas.

Mayor Pro Tem Ross seconded the motion.

Open Meeting closed at 8:58 p.m.

Open Meeting reconvened at 9:27 p.m.

No action was taken on this agenda item.

Mayor Werner deviated to agenda item 9.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.4.1. Racial Profiling Report

7.5. Public Works Activity Report

7.6. Finance Report (January)

One or more Aldermen did not request consideration of agenda items 7.1-7.6.

Mayor Werner with Council consent continued to agenda item 8.

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - Workshop City Council Meeting, January 23, 2016

8.2. Approval - City Council Meeting Minutes, January 25, 2016

8.3. Accept - Planning & Zoning Commission Meeting Minutes, January 6, 2016

8.4. Approve - Quarterly Investment Report ending December 31, 2015

8.5. Approval - Ordinance No. O-2016-001 Rezoning request 10.219 acres, 3819 DeZavala Rd, Lot 1328A from A-3 Single Family Residential to A-1 Single Family Residential district (final reading) - City Manager

8.6. Approval - Ordinance No. O-2016-003 amending the 2015-16 Budget to reflect cost to refurbish the elevated storage tank (water tower) and the purchase of a radar speed trailer (final reading)

8.7. Approval - authorizing the City Manager to enter into an Joint Election Agreement with Bexar County Election Administrator for the May 7, 2016 General Election

8.8. Approval - setting the date for the Annual City-Wide garage sale

8.9. Approval - reschedule the May 23, 2016 Regular City Council meeting to Monday, May 16, 2016

8.10. Approval - Resolution R-2016-007 amending the City of Shavano Park Investment Policy

8.11. Notice - Revised City of Shavano Park Records Control Schedule for Regular and Special Meeting Videos

Alderman Hisel asked to pull agenda item 8.2 from the Consent Agenda.

Alderman Maisel asked to pull agenda item 8.8 from the Consent Agenda.

Mayor Pro Tem Ross made a motion approve Consent Agenda items 8.1, 8.3-8.7 and 8.9-8.11.

Alderman Maisel seconded the motion.

The motion to approve Consent Agenda Items 8.1, 8.3 -8.7 and 8.9-8.11 carried unanimously.

Agenda item 8.2 - City Council Minutes- January 25, 2016.

Alderman Hisel stated that the 6.6 of the January 25th minutes reflected the same Alderman in the motion and second.

Alderman Hisel made a motion to accept the minutes with a correction to January 25th minutes, item 6.6 to reflect Alderman Maisel made the motion and Alderman Hisel seconded the motion.

Mayor Pro Tem Ross seconded the motion.

The motion carried unanimously.

Agenda item 8.8 – Setting the date for the City-Wide Garage Sale

Alderman Maisel wanted ensure that all are aware that the City of Shavano Park City-Wide Garage Sale will be held April 2nd.

Mayor Pro Tem Ross seconded the motion.

The motion scheduling the City-Wide Garage Sale for April 2, 2016 carried with the following vote AYES: 3; NAYES: – 1 (Alderman Berrier).

Mayor Werner deviated back to agenda item 8.6.

9. ADJOURNMENT

Alderman Maisel made a motion to adjourn the meeting.

Alderman Berrier seconded the motion.

The meeting adjourned at 9:29 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary