

**CITY OF SHAVANO PARK
TREE COMMITTEE MEETING
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
MONDAY, NOVEMBER 20, 2017
5:30 PM
AGENDA**

1. CALL TO ORDER

2. ROLL CALL

3. CITIZENS TO BE HEARD

The Tree Committee welcomes Citizens to be heard, we request that if you wish to speak that you follow these guidelines – Resolution No. 04-11 residents are given three (3) minutes to speak during Citizens to be heard. Citizens are only allowed to speak once and cannot pass their time allotment to someone else. In compliance with the Texas Open Meetings Act, the Tree Committee may not deliberate on comments (Attorney General Opinion – JC0169)

4. CONSENT AGENDA

- a. Approval – Tree Committee minutes, September 19, 2017

5. REGULAR BUSINESS

- a. Update / discussion - Report from the Oak Wilt Sub-Committee and review tree regulations that apply to commercial contractors for tree damage at a commercial site - Chairman Smith
b. Discussion / action - Update Tree City USA application
c. Discussion / action - Planning for Arbor Day 2018 events and consideration for 5K run - City Manager Hill & Randi Wayland

6. CHAIRMAN ANNOUNCEMENTS

- a. Advise members to contact City staff to add new or old agenda items.
b. Advise members of pending agenda items, as follows:
ii. Arbor Day 2018
iii. Compliance Awareness
iv. Tree Inventory process for City of Shavano Park

7. Discussion / action - Scheduling next meeting: March 13th or 20th, 2018

8. ADJOURNMENT

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named City of Shavano Park Citizen Tree Committee is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on this the 17th day of November 2017 at 9:40 a.m. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Zina Tedford
City Secretary

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

**CITY OF SHAVANO PARK
TREE COMMITTEE MEETING
900 SADDLETREE COURT, SHAVANO PARK, TX 78231
TUESDAY, SEPTEMBER 19, 2017
6:30 PM
MINUTES**

1. CALL TO ORDER

Chairman Smith called the meeting to order at 6:30 p.m.

2. ROLL CALL

Randy Smith
Howard Marnan
Randi Wayland
Kenneth Chorn
J. David Pierce
A.D. Smoot
M.J. Smoot
Gerald Reamey
Kim Lane
Nancy Bula
Louise Chumley
Mary Ann Hisel
Mark Kroese
Brandon Peterson

3. CITIZENS TO BE HEARD

No one signed up to address the Tree Committee.

4. NOMINATION / APPOINTMENT

a. Chairman

Randi Wayland nominated Randy Smith as Chairman.

Howard Marnan seconded the motion.

The motion to appoint Randy Smith as Chairman carried unanimously.

b. Vice – Chairman

M.J. Smoot nominated J. David Pierce.

A.D. Smoot seconded the motion.

The motion to appoint J. David Pierce as Vice-Chair carried unanimously.

5. CONSENT AGENDA

a. Approval – Tree Committee minutes, June 20, 2017

The minutes of June 20, 2017 were approved as presented.

6. REGULAR BUSINESS

a. Update - Report from the Oak Wilt Sub-Committee - Chairman Smith

Update was presented on oak wilt.

b. Discussion / action - Size of Tree Committee - Chairman Smith

Discussion on number of members for Tree Committee.

c. Discussion - Update on Tree City USA - Chairman Smith
Update on Tree City USA application.

d. Discussion - Overview of the National Wildlife Foundation Certification Program
Discussion on National Wildlife Foundation Certification Program.

e. Discussion / Feedback – Online Tree Permitting Process – Chairman Smith
Discussion for Tree Permitting included; tracking, time for issuing permits, concerns with information and timeliness, public education, booth for Arbor Day, and placing information in Shavano Park Directory.

f. Discussion / Appointment - Arbor Day 2018 and selection of Event Chairman - Chairman Smith
Randi Wayland will be chairing this year's Arbor Day event.

g. Discussion - Update on Firewise / Shaded Fuel Break - Chief Naughton
Chief Naughton provided a flyer on the Shaded Fuel Break and discussed status of Firewise application.

7. CHAIRMAN ANNOUNCEMENTS

a. Advise members to contact City staff to add new or old agenda items.

b. Advise members of pending agenda items, as follows:

- i. Tree City USA
- ii. Arbor Day 2018
- iii. Compliance Awareness
- iv. Tree Inventory process for City of Shavano Park

8. Discussion / action - Scheduling next meeting: **December, (12th or 19th) 2017**

The next Tree Committee will be held December 12, 2017 at 6:00 p.m.

9. ADJOURNMENT

Louise Chumley made a motion to adjourn the meeting.

Nancy Bula seconded the motion.

Meeting adjourned.

Zina Tedford
City Secretary