

**CITY OF SHAVANO PARK  
TREE COMMITTEE MEETING  
900 SADDLETREE COURT, SHAVANO PARK, TX 78231  
TUESDAY, SEPTEMBER 19, 2017  
**6:30 PM**  
MINUTES**

1. CALL TO ORDER

Chairman Smith called the meeting to order at 6:30 p.m.

2. ROLL CALL

Randy Smith  
Howard Marnan  
Randi Wayland  
Kenneth Chorn  
J. David Pierce  
A.D. Smoot  
M.J. Smoot  
Gerald Reamey  
Kim Lane  
Nancy Bula  
Louise Chumley  
Mary Ann Hisel  
Mark Kroese  
Brandon Peterson

3. CITIZENS TO BE HEARD

No one signed up to address the Tree Committee.

4. NOMINATION / APPOINTMENT

a. Chairman

Randi Wayland nominated Randy Smith as Chairman.

Howard Marnan seconded the motion.

The motion to appoint Randy Smith as Chairman carried unanimously.

b. Vice – Chairman

M.J. Smoot nominated J. David Pierce.

A.D. Smoot seconded the motion.

The motion to appoint J. David Pierce as Vice-Chair carried unanimously.

5. CONSENT AGENDA

a. Approval – Tree Committee minutes, June 20, 2017

The minutes of June 20, 2017 were approved as presented.

6. REGULAR BUSINESS

a. Update - Report from the Oak Wilt Sub-Committee - Chairman Smith

Update was presented on oak wilt.

b. Discussion / action - Size of Tree Committee - Chairman Smith

Discussion on number of members for Tree Committee.

c. Discussion - Update on Tree City USA - Chairman Smith  
Update on Tree City USA application.

d. Discussion - Overview of the National Wildlife Foundation Certification Program  
Discussion on National Wildlife Foundation Certification Program.

e. Discussion / Feedback – Online Tree Permitting Process – Chairman Smith  
Discussion for Tree Permitting included; tracking, time for issuing permits, concerns with information and timeliness, public education, booth for Arbor Day, and placing information in Shavano Park Directory.

f. Discussion / Appointment - Arbor Day 2018 and selection of Event Chairman - Chairman Smith  
Randi Wayland will be chairing this year's Arbor Day event.

g. Discussion - Update on Firewise / Shaded Fuel Break - Chief Naughton  
Chief Naughton provided a flyer on the Shaded Fuel Break and discussed status of Firewise application.

## 7. CHAIRMAN ANNOUNCEMENTS

a. Advise members to contact City staff to add new or old agenda items.

b. Advise members of pending agenda items, as follows:

- i. Tree City USA
- ii. Arbor Day 2018
- iii. Compliance Awareness
- iv. Tree Inventory process for City of Shavano Park

8. Discussion / action - Scheduling next meeting: **December, (12<sup>th</sup> or 19<sup>th</sup>) 2017**

The next Tree Committee will be held December 12, 2017 at 6:00 p.m.

## 9. ADJOURNMENT

Louise Chumley made a motion to adjourn the meeting.

Nancy Bula seconded the motion.

Meeting adjourned.

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Zina Tedford  
City Secretary