

**CITY OF SHAVANO PARK  
WATER ADVISORY COMMITTEE MEETING  
900 SADDLETREE CT., SHAVANO PARK, TX 78231  
MONDAY, FEBRUARY 13, 2017**

**6:30 P.M.  
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chairman, Walea

2. ROLL CALL:           PRESENT:                                   ABSENT:

Al Walea, Chairman  
Margaret Kautz  
Sam Bakke  
Mike Colemere  
Tomas Palmer  
Matt Trippy

3. CITIZENS TO BE HEARD

No one addressed the committee at this time

4. MINUTES

- a. Meeting Minutes – January 10, 2017
- b. Meeting Minutes – January 17, 2017
- c. Meeting Minutes – November 3, 2016 - corrected

Member Trippy moved to accept the November 3<sup>rd</sup> corrected minutes and the other minutes as written, member Tomas seconded. Motion passed.

5. REPORTS

- 1. Public Works Director Update  
Director Peterson reviewed some of the updated spreadsheets for the committee's binders, indicating that in January 2017 - 8.1 million gallons was pumped from the Edwards and zero was pumped from the Trinity.
- 2. Financial Report  
Finance Officer Feagins was absent this meeting so Director Peterson briefly reviewed the financial report and indicated that all items were on target for the year.

6. REGULAR BUSINESS

- a. Update Badger Meter Beacon Software – PW Director Peterson  
Director Peterson informed the members that the Water Department had been using the Connect software since 2007 and that it was no longer being supported

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by Badger staff. Therefore it was important that we switch over to the new Beacon software. For the \$ 8,800 cost staff had 2 days of training both in office and in the field. Director Peterson said he had gone on the meter reading route to see how it works in the field and was glad to see there were only 4 re-reads that needed to be done, but that was because of some information not correctly established beforehand and needed to be done by Badger on their end. So far the transition is running smoothly.

b. Discussion/update – Trinity Well – PW Director Peterson

Director Peterson informed the members that the Trinity well was back together, they've done all the flushing, 3 days of testing and the first 2 results passed, he's awaiting the results of test taken on Friday, February 10<sup>th</sup>.

Currently staff was flushing the line from the Trinity to the storage tank at # 1. Bob Johnson was changing out the filters and checking all hoses for dry rot, making sure when it's put back on-line there shouldn't be any further issues. It's been indicated that we shouldn't have to do this type of maintenance for another 5 years but should keep monitoring the water levels and outflow (currently 240 gpm). Chairman Walea would like to know if the well is grounded properly and that there isn't any more electrolysis activity. He would also like a chronological report done of all the events before, during and after this maintenance issue including the acid plan for future reference or in the event it happens again, in a permanent folder.

c. Discussion/action – Supervisory Control and Data Acquisition (SCADA) - PW Director Peterson

Director Peterson informed the members that there is a pre-construction meeting scheduled for Wednesday, February 15, 2017 with Trac-n-Trol. Lou Portillo, engineer and Director Peterson reviewed the plans and specs of work to be done and issued a Notice to Proceed on February 9<sup>th</sup>, 2017. The completion date is 180 days which would put it in August. The contractor is going to operate both old and new system for 5 days simultaneously before the "real" switch over to make sure everything is working properly and there are no surprises.

The committee members asked that the work timeline presented in the contract be on each upcoming Agendas with updates as to what milestones have been accomplished and monies approved to be paid.

d. Discussion/update – Aquifer Storage and Recovery Program (ASR) – PW Director Peterson

Director Peterson and City Manager, Bill Hill, explained to the members that the ASR program is being discontinued. The EAA no longer will be accepting any

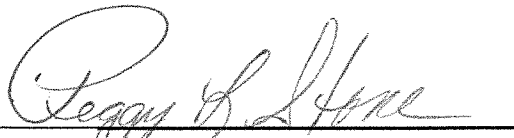
water leases. There are no restrictions in sight for 2018 – 2019 because the Aquifer is at a very high point. However, since the City has 2 – 1 year leases already in place and there isn't enough time allowed to cancel these leases, the leases will be rolled over to 2018 and the City will have to look at alternative ways to offset the costs.

- e. Discussion/action – Expiring Edwards Aquifer Water Leases (2016 – 17) – PW Director Peterson

There are 3 water leases that expire at the end of 2017 in the amount of 131 ac/ft and if we want to keep them for an additional 10 years we will need to get on schedule to get those applications in before we lose them. The City applied to keep two leases in 2016 and unfortunately even though we paid a deposit for them the owners decided to put water into the ASR program so that water is no longer available to us. But the EAA is working on alternative leases for us. Member Colemere would like to see the City purchase more water rights now rather than when the pool is low and the City cannot submit additional ac/ft. People may be more interested in selling their water currently because there is abundance and no one wants to pay for more than they need. Members would like to see some inquiries made and get costs for purchasing future water rights.

Chairman Walea and member Colemere would like Director Peterson to look into buying vs long term leasing. Currently the going rate from RWDRG per acre foot is \$ 5,500 and from S.A.R.A is \$ 6,500 a/f. The committee members would like to compare the big picture by reviewing both leasing/buying for the future and to have that comparison back to the committee on the next agenda for discussion.

7. ADJOURNMENT: Member Palmer motioned to adjourn, Member Kautz seconded.  
Meeting adjourned 8:06 p.m.

  
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Reggy Stone  
PW/Water Utility  
Office Manager

  
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Al Walea, Chairman

Date: 4-10-2017