

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE MEETING
900 SADDLETREE CT., SHAVANO PARK, TX 78231
TUESDAY, JANUARY 17, 2017**

**3:00 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 3:10 p.m. by Chairman pro-tem, Kautz

2. ROLL CALL:

PRESENT:

Margaret Kautz, Chairman pro-tem
Matt Trippy
Sam Bakke
Mike Colemere

ABSENT:

Al Walea,
Tomas Palmer

3. CITIZENS TO BE HEARD

No one addressed the committee at this time

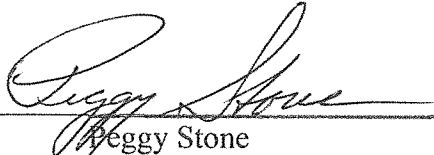
4. BUSINESS

Discussion/action – Award of contract for the Supervisory Control Data Acquisition (SCADA) systems; recommendation to City Council – Brandon Peterson


Director Peterson reviewed the history of the development of this project, the results of the walk-thru on December 13th and 15th. The questions that were raised, the deadline for the RFP submittals (which was pushed back from 12/28 to 1/11/17 to allow for more time to gather all information because of the holidays and vacations, etc.) The City received two bids from TraC-n-Trol and Central Texas Water Maintenance. A review of the proposals was done by City Manager, IT Planner, Brandon and engineer – Lou Portillo and each company was scored on 5 components. It was the consensus of the review members that TraC n Trol was the better company for the job as far as number of available staff and location, cost and timeline for completion (approximately 7/11/17). Bid proposal was for \$ 235,340. Member Colemere moved to accept the bid and recommend it be presented to City Council (with a few questions about security answered by City Manager's inquiry). Member Trippy seconded. Motion passed.

4. ADJOURNMENT: Member Colemere motioned to adjourn, Member Trippy seconded. Meeting adjourned 4:10 p.m.

Water Advisory Committee
January 17, 2017
Page Two



Peggy Stone
PW/Water Utility
Office Manager



Al Walea, Chairman

Date: 2-13-2017