

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE MEETING
900 SADDLETREE CT., SHAVANO PARK, TX 78231
TUESDAY, JANUARY 10, 2017**

**6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chairman, Walea

2. ROLL CALL:

PRESENT:

Al Walea, Chairman
Margaret Kautz
Sam Bakke
Mike Colemere

ABSENT:

Tomas Palmer
Matt Trippy

3. CITIZENS TO BE HEARD

No one addressed the committee at this time

4. MINUTES

a. Meeting Minutes – November 3, 2016

b. Meeting Minutes – November 7, 2016

Member Kautz moved to accept the minutes of November 3rd and November 7th as written, Member Colemere seconded. Motion passed.

5. REPORTS

1. Public Works Director Update

1.1. Update Badger Meter

Director Peterson informed the members that there are only 4 accounts that have to be reviewed and resolved from the summer billing issues. He has set up meetings with all 4 for later in the week to discuss their bills. Also Tyler Technology staff have been working with Badger Meter staff for the transition to the Beacon software and they hope to be able to have one more monthly reading with the old software and then do the transition early in February.

1.2. Update Trinity Well

Director Peterson indicated that the procedure to acidize the well has gone well, pressure results showed the acid went through the screens and they will be cleaning out all the debris collected at the bottom of the well. The debris and silt is being loaded into a vacuum truck and hauled to an offsite facility. The pump test will be continual flushing for 36 hours. Director Peterson spoke to a representative of Gicon Pumps regarding the 100 horsepower pump being adequate or too much and he was informed that this pump is more efficient.

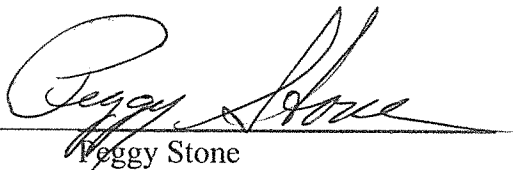
1.3 Update Fire Hydrant – National Fire Protection Association color rating
Director Peterson handed out a list describing the color the fire hydrants represent for pressure and flow of each one of the hydrants throughout the city.

2. Financial Report
Finance Officer Feagins reviewed the financial reports for October and November 2016 and indicated that all departments were on target.

6. REGULAR BUSINESS

- a. Discussion/update – Supervisory Control and Data Acquisition (SCADA) Request for Proposals – Director Peterson
Director Peterson informed the members that the Bid Opening for the SCADA proposals is at 4:00 p.m. on Wednesday, January 11th, 2017. There will be four people doing the review of the proposals – City Manager, Bill Hill, IT Planner, Curtis Leeth, Lou Portillo, Engineer and himself. One bidder (M & S) had backed out. There are two schedules as to how fast the review process should take and the consensus is that # two schedule (slow review) would be the best to make sure all bases are covered.
- b. Discussion/update – Aquifer Storage and Recovery Program (ASR) – PW
Director Peterson
Director Peterson informed the members that he'd received a letter that indicated that no further water would be accepted into the ASR program for the year 2016-17.
- c. Discussion/action – Water lease renewals for 2016 and 2017 – PW Director Peterson
Director Peterson informed the members that there are 3 water leases that expire at the end of 2017 and if we want to keep them for an additional 10 years we will need to get on schedule to get those applications in before we lose them. We applied to keep two leases in 2016 and unfortunately even though we paid a deposit for them the owners decided to put water into the ASR program so that water is no longer available to us. But the EAA is working on alternative leases for us. Member Colemere would like to see us purchase more water rights now rather than the pool is full and the City cannot submit additional ac/ft. People may be more interested in selling their water currently because there is abundance and no one wants to pay for more than they need. Members would like to see some inquiries made and get costs for purchasing future water rights.

4. ADJOURNMENT: Member Colemere motioned to adjourn, Member Kautz seconded.
Meeting adjourned 7:33 p.m.



Peggy Stone
PW/Water Utility
Office Manager



Al Walea, Chairman

Date: 1-13-2017