

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct Regular Meeting on Monday, July 25th, 2016 immediately following the Texas Higher Education Facilities Corporation meeting scheduled at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;

- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Proclamation – American Spirit Alliance NW Military Hwy Flag Program**
- 5.2. Recognition – ISO Fire and Water Ratings improvement from a class 3 to 2**
- 5.3. Recognition – City of Shavano Park recognition as a Firewise Community**
- 5.4. Recognition – SPPD Officer Cantu, for actions on June 22, 2016**

6. REGULAR AGENDA ITEMS

- 6.1. Discussion / action - Resolution R-2016-014 approving the issuance of tax-exempt revenue notes by City of Shavano Park, Texas Higher Education Facilities Corporation to finance and refinance acquisition and construction of certain educational facilities by the Schreiner University - City Manager**
- 6.2. Presentation / action - City of Shavano Park Compensation Study – City Manager / Stephen Werling, Werling Associates**
- 6.3. Discussion / action - Update regarding CPS employment of smart meters and the City's authority to by ordinance limit the opt out fee or to require the installation of smart meters under supervision of trained journeyman, lineman, or licensed electrician - City Manager / City Attorney**
- 6.4. Discussion / action - O-2016-009 amendments to City of Shavano Park Code of Ordinances, Chapter 6 - Buildings and Building Regulations and Chapter 36 – Zoning to consider proposed changes in accessory and portable building requirements (first reading) - City Manager**
- 6.5. Discussion / action - Selection of Alderman to serve on the Tree Committee Selection - City Manager**
- 6.6. Discussion / action - Adopting a policy requiring all committees and subcommittees of the City Council, Planning and Zoning Commission, Water Board or any other municipal board, corporation or commission to post notice of meetings and conduct its meetings in a location open to the general public - Ald. Simpson**

6.7. Discussion / action - Approval of street name change from Collins Circle to Pond Hill - City Manager

6.8. Discussion / action – Proposed Budget Calendar for FY 2016-17 - City Manager

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report (June)

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Meeting Minutes, June 27, 2016

8.2. Accept - Texas Higher Education Facilities Corporation Meeting Minutes, June 27, 2016

8.3. Accept - Planning & Zoning Commission Meeting Minutes, June 1, 2016

8.4. Approval - O-2016-008 amendments to Chapter 36, Article V – Board of Adjustment, to implement Section 36-124 that will authorize the Board of Adjustment to grant special exceptions (final reading)

8.5. Approval - Preliminary Plat of Napier Park, Unit-1, a 2.250 acre tract of land out of a 289.5 acre tract out of the Refugio Vargas, Survey Number 80, Abstract Number 781, in County Block 4787

- 8.6. **Approval - Preliminary Plat of Napier Park, Unit-2, a 1.961 acre tract of land out of 289.5 acre tract out of the Refugio Vargas, Survey Number 80, Abstract Number 781, City County Block 4787**
- 8.7. **Approval - Renewal of Edwards Aquifer water leases that expire in 2016**
- 8.8. **Approval - Engagement letter with ABIP for City of Shavano Park audit for FY ending September 2016**
- 8.9. **Approval – R-2016-015 authorizing the submittal of an application for the Body Cameras Grant Program and the purchase of Body Worn Cameras for inclusion in FY 2016-17 Budget - City Manager**

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddletree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 18th day of July 2016 at 6:30 p.m.

Zina Tedford
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Discussion / action - Ordinance O-2016-010 amendments to City of Shavano Park Code of Ordinances, Chapter 24 – Signs - August**
- b. Approval - Resolution requesting suburban cities representation on the San Antonio Water System (SAWS) Board of Trustees**
- c. Veterans' Memorial**
- d. Consideration for improvements to the City of Shavano Park's Water Supervisory Control and Data Acquisition (SCADA) system - May / June**
- e. Request for Proposals for City of Shavano Park Auditors – August 2016 for 2016-2017 Fiscal Year**
- f. Policy on use of CoSP resources - Alderman Hisel / Mayor Pro Tem Ross**
- g. Report on litigation, Texas ARD MOR Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) - City Manager / City Attorney**
- h. Consideration for creating additional citizen committees - Mayor Pro Tem Ross**
- i. City Council Orientation - Ald. Hisel**
- j. Appointment of Council Appointed Positions - Annual January**
- k. City of Shavano Park Investment Policy - Annual February**
- l. Scheduling the Date for the Annual City - Wide garage sale - Annual February**
- m. City Manager Review - Annual April**
- n. Resolution reflecting signatories for the City of Shavano Park – June**
- o. Auditors Engagement Letter - July**
- p. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - August/February**

- q. Selection of city committee and board members - Annual September**
- r. City Council adoption of organizational chart - Annual September**
- s. Designation of City of Shavano Park Official Paper - Annual October**
- t. Disposal of City Equipment / Furniture - Annual October**
- u. Official City Holidays - Annual November**
- q. Records Retention Policy - Annual December**
- r. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual December or January**