

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:32 p.m.

PRESENT: **ABSENT:**

Alderman Berrier
 Mayor Pro Tem Ross
 Alderman Heintzelman
 Alderman Hisel
 Alderman Maisel
 Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was led by Mayor Werner and Alderman Heintzelman followed with the Invocation.

3. CITIZENS TO BE HEARD

Citizens Florine, Smoot, Rostik, Pierce and Nash addressed concerns regarding city government, National Night Out, speed limit in Bentley Manor, NW Military Hwy. project and San Antonio Water System billing issues.

4. CITY COUNCIL COMMENTS

City Council welcomed all the meeting and thank.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation - Marjie Sensiba and Karen Pumphrey

Mayor Werner read proclamations for Marjie Sensiba and Karen Pumphrey.

5.2. Proclamation - McGruff the Crime Dog

Mayor Werner presented a proclamation for McGruff the Crime Dog.

5.3. Announcement - Walk to Defeat ALS - Team Dennis –Alderman Maisel

Alderman Maisel made the announcement regarding Walk to Defeat ALS which will be held October 31st.

5.4. Announcement - Movie Night – Alderman Maisel

Alderman Maisel announced the First City of Shavano Park Movie night to be held October 31st at 8:30 p.m.

6. PUBLIC HEARING

6.1. Public Hearing - Ordinance No O-2015-022 Chapter 36 eliminating boutique auto sales with outdoor display as a permitted use

Public Hearing opened at 6:55 p.m.
 City Manager Hill presented an overview of the proposed ordinance.

Public Hearing closed at 6:57 p.m.

6.2. Public Hearing - Ordinance No. O -2015-023 an application for special use assisted living “CC” for Shavano Park Subdivision, Unit – 17N – a 4.030 acre tract of land situated in the City of Shavano Park, Bexar County, TX

Public Hearing opened at 6:57 p.m.

City Manager Hill presented an overview of the proposed ordinance.

Public Hearing closed at 7:00 p.m.

6.3. Public Hearing - Ordinance O-2015-021 proposed changes to the City’s Home occupation regulations provided for in Shavano Park Code of Ordinances, Chapter 36

Public Hearing opened at 7:01 p.m.

Planning & Zoning Chairman Janssen presented an overview of the proposed changes to the ordinance.

Public Hearing closed at 7:07 p.m.

7. REGULAR AGENDA ITEMS

7.1. Discussion / action - Ordinance O-2015-021 proposed changes to the City’s Home occupation regulations provided for in Shavano Park Code of Ordinances, Chapter 36 (first reading) – City Manager

Alderman Berrier made a motion to approve O-2015-021 for the first reading.

Alderman Heintzelman seconded the motion.

Discussion followed regarding the proposed changes.

Alderman Berrier amended the motion to include a revision to O-2015-021 to allow for the square footage to include accessory buildings in the 25% calculation.

Alderman Maisel seconded the motion.

AYES: 3; NAYES: 2 (Alderman Hisel /Alderman Maisel)

Motion carried.

7.2. Discussion / action - Ordinance No. O-2015-023 an application for special use assisted living “CC” for Shavano Park Subdivision, Unit – 17N – a 4.030 acre tract of land situated in the City of Shavano Park, Bexar County, TX (first reading) - City Manager

Alderman Maisel made a motion to approve O-2015-023.

Alderman Berrier seconded the motion.

Alderman Maisel made a motion to revise O-2015-023 an application for special use assisted living “CC” for Shavano Park Subdivision, Unit 17N with a limitation of two (2) beds per room.

Alderman Berrier seconded the motion.

AYES: 4; NAYES: 1 (Mayor Pro Tem Ross)

7.3. Discussion / action - Ordinance No. O-2015-024 request by Bitterblue, Inc. to rezone a 4.030 acre tract of land situated in Shavano Park Subdivision, Unit - 17N from B-2 to B-2 PUD to accommodate a revised number of parking spaces (first reading) - City Manager

Alderman Maisel made a motion to approve O-2015-024.

Alderman Berrier seconded the motion.

Alderman Maisel made a motion to modify O-2015-024 request by Bitterblue, Inc. to rezone a 4.030 acre tract of land situated in Shavano Park Subdivision, Unit - 17N from B-2 to B-2 PUD to accommodate a revised number of parking spaces and specifically limit the PUD application to an assisted living facility.

Alderman Berrier seconded the motion.

AYES: 4; NAYES: 1 (Mayor Pro Tem Ross)

7.4. Update - Status of application for “STPMM” grant (Federal Highway Administration) for NW Military Hwy - City Manager

City Manager Hill presented an update on the status of the application for “STPMM” grant.

Planning & Zoning Chairman Janssen stated that with City staff, they met with TxDOT to review the initial plan proposal. There were slight modifications to the initial plan and tentative timeline was discussed.

7.5. Presentation by Denton Communities regarding site plan for future development of Collins Circle build out - City Manager

Laddie Denton, Denton Communities and Billy Classen, KFW Engineering, presented a site plan for future development of Collins Circle build out.

7.6. Discussion / action - Rescheduling the Regular City Council meetings scheduled for November 23rd and December 28th due to holidays - City Manager

Mayor Pro Tem Ross made a motion to reschedule the Regular City Council Meeting scheduled for Monday, November 23, 2015 at 6:30 p.m. to Monday, November 16, 2015 at 6:30 p.m.

Alderman Berrier seconded the motion.

The motion carried unanimously.

Mayor Pro Tem Ross made a motion to reschedule the Regular City Council Meeting scheduled for Monday, December 28, 2015 at 6:30 p.m. to Monday, December 21, 2015 at 6:30 p.m.

Alderman Berrier seconded the motion.

The motion carried unanimously.

7.7. Discussion / action - Adoption of 2015-2016 Holiday Schedule - Alderman Berrier

Alderman Berrier made a motion to discuss this item.

Alderman seconded the motion.

The motion to discuss adoption of the 2015-16 Holiday Schedule carried unanimously.

Alderman Berrier made a motion to reduce the number of paid holidays from 13 days to 12.5 days by eliminating April 22 (Battle of the Flowers Parade) from full day holiday to one-half holiday with morning service.

Alderman Maisel seconded the motion.

Alderman Maisel made a amend the motion to reduce the number of paid holidays from 13 days to 12 day by eliminating April 22 (Battle of the Flowers Parade) and Good Friday from full day holidays to one-half holidays with morning service.

Mayor Pro Tem Ross seconded the motion.

Mayor Werner called for a vote on the amendment to reduce the number of paid holidays from 13 days to 12 day by eliminating April 22 (Battle of the Flowers Parade) and Good Friday from full day holidays to one-half holidays with morning service.

AYES; 2; NAYES: 3 (Mayor Pro Tem Ross, Aldermen Hisel and Heintzelman)

The amendment to the motion to reduce the number of paid holidays from 13 days to 12 day by eliminating April 22 (Battle of the Flowers Parade) and Good Friday from full day holidays to one-half holidays with morning service failed.

Vote on the original motion reduce the number of paid holidays from 13 days to 12.5 days by eliminating April 22 (Battle of the Flowers Parade) from full day holiday to one-half holiday with morning service.

AYES: 2; NAYES: (Mayor Pro Tem Ross, Aldermen Hisel and Heintzelman)

The original motion to reduce the number of paid holidays from 13 days to 12.5 days by eliminating April 22 (Battle of the Flowers Parade) from full day holiday to one-half holiday with morning service failed. The holiday calendar will remain at 13 days.

7.8. Discussion / action - Set date for Workshop to consider and discuss new citizen committee opportunities and goals / objectives and timeline for City Manager for new fiscal year – Mayor Pro Tem Ross

Mayor Pro Tem Ross made a motion to schedule a Workshop Meeting, December 21, 2015 at 5:00 p.m.

Alderman Heintzelman seconded the motion.

The motion carried unanimously.

7.9. Discussion / action - Establish policy and calendar to review all positions officially hired by City Council - Mayor Pro Tem Ross

Mayor Pro Tem Ross made a motion to add this time to the December 21st Workshop Meeting.

Alderman Heintzelman seconded the motion.

The motion to add this item to the December 21st Workshop Meeting carried unanimously.

8. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 8.1. Building Permit Activity Report**
- 8.2. Fire Department Activity Report**
- 8.3. Municipal Court Activity Report**
- 8.4. Police Department Activity Report**
- 8.5. Public Works Activity Report**
- 8.6. Update - status on South Monument**

City Manager Hill presented an update on agenda item 8.6 – status on South Monument.

9. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 9.1. Approval - City Council Meeting Minutes, September 28, 2015**
- 9.2. Accept - Planning & Zoning Commission Meeting Minutes, September 2, 2015**
- 9.3. Accept - Water Advisory Workshop Meeting, August 3, 2015**
- 9.4. Approve - Ordinance No O-2015-020 adopting the 2012 International Fire Codes (second reading)**
- 9.5. Approval - Bexar County Hazard Mitigation Plan Participation**
- 9.6. Approval - Disposal surplus / inoperative city equipment / furniture**
- 9.7. Approval - Authorize P&Z Commission to review the sign ordinance in light of the recent Supreme Court decision of Reed v. Town of Gilbert**
- 9.8. Approval - Resolution No. R-2015-017 Designation of City of Shavano Park official newspaper of record**

- 9.9. **Approval - Engagement letter with ABIP for City of Shavano Park audit for FY ending September 2015**
- 9.10. **Approval - leasing a portion of the City's Acre-feet as part of the Edwards Aquifer Habitat Conservation Plan Aquifer Storage and Recovery**
- 9.11. **Approval - Preliminary plat for final phase of Bentley Manor Garden Villas, a 9.863 acre tract**
- 9.12. **Approval - Mutual Aid in Fire Emergency Services between the City of Shavano Park and Secretary of the Air Force**
- 9.13. **Discussion / action - Ordinance No O-2015-022 Chapter 36 eliminating boutique auto sales with outdoor display as a permitted use (first reading)**
- 9.14. **Approval - Request for change to the Final Plat of Shavano Park, Unit 19B Phase V, a 2.19 acre tract of land out of a 259.5 acre tract of land located generally 0.5 miles west of Bitters and Loop 1604 Intersection**
- 9.15. **Approval - Request for a change to the Final Plat of the Pond Hill Garden Villas, an 8.11 acre tract, being 3.33 acres out of a 55.99 acres tract of land and 4.78 acres out of an 46.94 acre tract**
- 9.16. **Approval - Instruct City Manager to prepare master list of all City contracts and agreements for regular December City Council meeting**
- 9.17. **Approval - City Organizational Chart**

Mayor Pro Tem Ross requested to pull Consent Agenda item 9.8 for discussion.

Alderman Berrier made a motion to approve Consent Agenda items 9.1 – 9.7 and 9.8 - 9.17.

Alderman Maisel seconded the motion.

The motion to approve Consent Agenda items 9.1 - 9.7 and 9.8 - 9.17 carried unanimously.

Mayor Pro Tem made a motion to eliminate the language “Wednesday edition” and designate the San Antonio Express News as the official newspaper for the City of Shavano Park.

Alderman Maisel seconded the motion.

The motion to approve Resolution R-2015-017 designating the San Antonio Express News as the official newspaper of record carried unanimously.

10. POTENTIAL FUTURE AGENDA ITEMS

Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- 10.1. **Application for a B-2 PUD of acres of commercial land for Paramount Healthcare on Lockhill Selma**
- 10.2. **Veterans' Memorial**
- 10.3. **Policy on use of CoSP resources –Alderman Hisel / Mayor Pro Tem Ross**
- 10.4. **Report on litigation, Texas Ardmor Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) – City Manager / City Attorney**
- 10.5. **Workshop to consider creating additional citizen committees – Mayor Pro Tem Ross**
- 10.6. **Report on website development – Mayor Pro Tem Ross / Ald. Maisel**
- 10.7. **City Council Orientation – Ald. Hisel**
- 10.8. **Recognition of 16 acres municipal as Legacy Shavano Park – Ald. Hisel**
- 10.9. **Martin Marietta Quarry Operations blasting levels – City Manager**
- 10.10. **City Manager authorization to refurbish and paint the Elevated Water Tower**
- 10.11. **Consideration for improvements to the City of Shavano Park's Water Supervisory Control and Data Acquisition (SCADA) system**
- 10.12. **Stormwater runoff / drainage mitigation**
- 10.13. **Decide whether or not City Council wishes to change the current policy percentage of savings to be maintained based on annual budget expenses; whether or not there should be a policy as to how much additionally be kept in unreserved vs designating it to specific projects for funds**
- 10.14. **Selection of city committee and board members - Annual September**
- 10.15. **City Council adoption of organizational chart - Annual September**
- 10.16. **Designation of City of Shavano Park Official Paper - Annual October**
- 10.17. **Disposal of city equipment / furniture - Annual October**

10.18. Records Retention Policy - Annual November

**10.19. Consideration for transfer portions of Fund Balance to Capital Replacement /
Improvement Fund – Annual November**

11. ADJOURNMENT

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Berrier seconded the meeting.

The meeting adjourned at 8:50 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary