

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT: ABSENT:

Alderman Berrier

Mayor Pro Tem Ross

Alderman Heintzelman

Alderman Hisel

Alderman Maisel

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Pro Tem Ross led the Pledge of Allegiance to the Flag.

Mayor Werner led the Invocation.

3. CITIZENS TO BE HEARD

Citizens Pierce, Simpson, Cole, Florine, Laws, Fanning, Smoot, Fitzpatrick addressed City Council regarding use of City Hall, reserves, fire truck, and first amendment.

4. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Announcements - Thank Shavano Park Women's Club for the Annual Employee Appreciation Luncheon

Mayor Werner expressed his appreciation to the Shavano Park Women's Club for the Annual Employee Luncheon.

6. REGULAR AGENDA ITEMS

6.1. Discussion / action - Final replat establishing lot 1328A, being a 10.219 acre tract of land situated in Shavano Park Unit 17A in the City of Shavano Park

Mayor Pro Tem Ross made a motion to approve the Final replat establishing lot 1328A, being a 10.219 acre tract of land situated in Shavano Park Unit 17A in the City of Shavano Park.

Alderman Maisel seconded the motion.

The motion to approve the Final replat establishing lot 1328A carried unanimously.

6.2. Public Hearing - Rezoning request 10.219 acres, 3819 DeZavala Rd, Lot 1328A from A-3 Single Family Residential to A-1 Single Family Residential district

Public Hearing opened at 6:58 p.m.

Public Hearing closed at 7:02 p.m.

6.3. Discussion / action - Ordinance No. O-2016-001 Rezoning request 10.219 acres, 3819 DeZavala Rd, Lot 1328A from A-3 Single Family Residential to A-1 Single Family Residential district (first reading) - City Manager

Mayor Pro Tem Ross made a motion to approve Ordinance O-2016-001 for the first reading.
Alderman Berrier seconded the motion.

The motion to approve O-2016-001 for the first reading carried unanimously.

6.4. Discussion /action - Accepting the 2015 Audit – City Manager Hill

Alderman Heintzelman made a motion to accept the 2015 Audit.

Alderman Maisel seconded the motion.

Motion to accept the 2015 Audit carried unanimously.

6.5. Presentation /discussion - 1993 City Drainage Plan and the establishment of priorities for any proposed drainage projects, a timetable - Commissioner Lazor

Commissioner Lazor presented City Council with the 1993 City Drainage plan and the establishment of priorities for any proposed drainage projects.

6.6. Discussion / action - Regarding the results from workshop to formulate policy on the use of City Hall - Mayor Pro Tem Ross / Alderman Hisel

Alderman Maisel made a motion to have conduct a Special Meeting on this item.

Alderman Hisel seconded the motion.

The motion carried unanimously.

6.7. Discussion / action - Amendment to City of Shavano Park Records Control Schedule for purpose of allowing recorded meeting videos to maintain on the City YouTube Channel for viewing for a set amount of time – Alderman Hisel

Alderman Hisel made a motion to amend the City of Shavano Park's Records Control Management policy to allow for the retention of recorded meeting videos maintained on the City's YouTube Channel and new website for a period not to exceed five (5) years or a time period as agreed to by a majority of Council.

Alderman Maisel seconded the motion.

Alderman Maisel made an amendment to the motion to change the time period retention of recorded meeting videos maintained on the City's YouTube Channel and new website for a period to two (2) years.

Alderman Heintzelman seconded the amendment to the motion.

The motion carried to amend the City of Shavano Park's Records Control Management Policy to allow for the retention of recorded meeting videos maintained on the City's YouTube Channel and new website for a period to two (2) years.

AYES: 4; NAYES: 1 (Alderman Berrier)

Vote on the original motion to keep amend the City of Shavano Park's Records Control Management Policy to allow for the retention of recorded meeting videos maintained on the City's YouTube Channel and new website for a period to two (2) years.

AYES: 4; NAYES: 1 (Alderman Berrier)

6.8. Discussion / action - Determine what constitutes a meeting for purposes of recording for purpose on City YouTube Channel - Alderman Hisel

Alderman Hisel made a motion to identify Council Work Shops as Council Meetings to be recorded for viewing and publication on the City's YouTube Channel and new website in accordance with the City's Records Control Management policy.

Alderman Maisel seconded the motion. Discussion followed.

Mayor Pro Tem Ross called the question.

AYES: 2; NAYES: 3 (Aldermen Berrier, Heintzelman and Mayor Pro Tem Ross)

The motion to identify Council Work Shops as Council Meetings to be recorded for viewing and publication on the City's YouTube Channel and new website in accordance with the City's Records Control Management policy failed.

6.9. Update - Veterans Memorial - Ald. Maisel

Alderman Maisel presented an update on the Veterans Memorial.

6.10. Discussion / action - Concerns regarding effectiveness of Shavano Park Policing – Mayor Pro Tem Ross

Alderman Maisel made a motion to create a City Council subcommittee to address concerns regarding the effectiveness of Shavano Park Policing comprised of Aldermen Berrier and Maisel. Alderman Heintzelman seconded the motion.

The motion carried with the vote: AYES: 4; NAYES: 1 (Alderman Hisel)

6.11. Discussion / action - City of Shavano Park logo options for consideration - City Manager

Alderman Maisel made a motion to discuss the Shavano Park Logo options.

Alderman Berrier seconded the motion.

Mayor Pro Tem Ross made an amendment to the take a period of time and place the options and the original on the Roadrunner and website and allow the citizens to vote.

Alderman Maisel seconded the motion.

City Council consensus was to use the original logo and the three (3) color options presented this evening.

The motion carried unanimously.

6.12. Discussion / action - Ordinance No. O-2016-002 Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - City Manager

Alderman Berrier made a motion to approve O-2016-002 for the first reading.

Alderman Maisel seconded the motion.

Alderman Berrier amended the motion to schedule a Workshop Meeting before the next meeting.

Alderman Heintzelman seconded the motion.

Vote on the motion to schedule a Workshop Meeting on this item:

AYE: 2; NAYES: 3 (Aldermen Maisel, Hisel and Mayor Pro Tem Ross)

The motion to schedule a Workshop Meeting on this item failed.

The vote on the original motion to approve Ordinance No. O-2016-002 Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund for the first reading carried unanimously.

6.13. Discussion / action - Approval of Body Worn Cameras for the purpose of pursuing possible grant opportunities, budget development, and finalization of policies and procedures - City Manager

Alderman Heintzelman made a motion approve the Body Worn Cameras for the purpose of pursuing possible grant opportunities, budget development, and finalization of policies and procedures.

Alderman Berrier seconded the motion.

The motion carried unanimously.

6.14. Discussion / action - Review processes of professional positions hired by City Council - City Manager

City Manager Hill provided a prioritized list of review processes of professional positions. Discussion followed regarding the processes and City Council will consider final action on contracts.

City Council consensus is that City Manager Hill proceed with the plan.

6.15. Discussion / action - Ordinance No. O-2016-003 amending the 2015-16 Budget to reflect cost to refurbish the elevated storage tank (water tower) and the purchase of a radar speed trailer (first reading)

Alderman Berrier made a motion to approve O-2016-003 for the first reading.

Alderman Maisel seconded the motion.

The motion to approve Ordinance No. O-2016-003 amending the 2015-16 Budget to reflect cost to refurbish the elevated storage tank (water tower) and the purchase of a radar speed trailer (first reading) was approved unanimously.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.4.1. Annual Crime Summary Report

7.5. Public Works Activity Report

7.6. Finance Report (November / December)

Alderman Hisel requested discussion on agenda items 7.2 and 7.4.

Alderman Hisel asked for clarification of “public service” and “good intent”. Chief Naughton stated that “public service” is defined as call which is activated fire alarm or call for mutual aid. An example of a “good intent” is a call for smelling smoke and it turns out to be burnt food. The intention was good.

Alderman Hisel asked a question regarding the decrease in number of citations issued and warnings. This is a question that will be reviewed by the subcommittee.

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - Workshop City Council Meeting, December 21, 2015

8.2. Approval - City Council Meeting Minutes, December 21, 2015

8.3. Accept - Planning & Zoning Commission Meeting Minutes, December 9, 2015

8.4. Accept - Tree Committee Minutes, December 8, 2015

Mayor Pro Tem Ross stated that in reviewing the minutes. The Tree Committee is an awesome committee that is working very hard.

Alderman Maisel made motion to accept the Tree Committee Minutes, December 8, 2015.

Mayor Pro Tem Ross seconded the motion.

The motion carried unanimously.

8.5. Approve - Resolution R-2016-001 calling the City of Shavano Park 2016 General Election

8.6. Approve - Resolution R-2016-002 reappointment to the City of Shavano Park Health Facilities Development Corporation

8.7. Approve - Approve Resolution R-2016-003 supporting TxDOT Metropolitan Planning Organization (MPO) Surface Transportation Program for Metro Mobility (STP-MM projects #32 and #12 along NW Military Highway)

City Manager Hill informed City Council that projects #32 and #21 are both along NW Military and would improve the safety of the highway and fit well with the City’s own submitted project. Project #32 proposes construction of a turnaround at NW Military and turnarounds at Bitters/Rodgers Road along Loop 1604 and project #21 proposes expansion of NW Military up to .9 miles north of Loop 1604 to a 4-lane with raised median, or center turn lane, bike lanes

and sidewalks. Both projects are supported by Joint Base San Antonio (JBSA). JBSA has agreed to support the City's Project #22.

Alderman Hisel made a motion to approve R-2016-003.

Mayor Pro Tem Ross seconded the motion.

The motion to approve R-2016-003 carried unanimously.

8.8. Approve - Waiver of Investment Training requirements for George Fillis

8.9. Approve - Quarterly Investment Report

8.10. Approve - Resolution R-2016-004 supporting specific 2016 San Antonio Chamber of Commerce federal legislative efforts relating to aerospace

Alderman Berrier made a motion to approve R-2016-004.

Motion died due to the lack of a second to the motion.

8.11. Approve - Resolution R-2016-005 supporting specific 2016 San Antonio Chamber of Commerce federal legislative efforts relating to transportation.

Alderman Berrier made a motion to approve R-2016-005.

Alderman Heintzelman seconded the motion.

The motion to approve R-2016-004 failed with the following vote:

AYES: 1; NAYES: 4 (Aldermen Maisel, Hisel, Heintzelman and Mayor Pro Tem Ross)

8.12. Approve - Resolution R-2016-006 supporting specific 2016 San Antonio Chamber of Commerce federal legislative efforts relating to water and environment.

Mayor Pro Tem Ross made a motion to approve R-2016-006.

Alderman Berrier seconded the motion.

The motion carried a vote AYES: 3; NAYES: 2 (Aldermen Hisel / Maisel)

Mayor Pro Tem Ross asked to pull agenda item 8.4 from the Consent Agenda.

Alderman Hisel asked to pull agenda item 8.7 from the Consent Agenda.

Alderman Maisel asked to pull agenda items 8.10, 8.11 and 8.1 from the Consent Agenda.

City Manager Hill asked to pull agenda item 8.9 – item will be on next month's agenda.

Alderman Maisel made a motion to approve Consent Agenda items 8.1-8.3, 8.5, 8.6 and 8.8.

Mayor Pro Tem Ross seconded the motion.

Motion to approve Consent Agenda item 8.1-8.3, 8.5, 8.6 and 8.8 carried unanimously.

9. ADJOURNMENT

Alderman Maisel made a motion to adjourn the meeting.

Mayor Pro Tem Ross seconded the motion.

The meeting adjourned at 9:45 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary