1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Hisel led the Pledge of Allegiance to the Flag.
Alderman Heintzelman led the Invocation.

3. CITIZENS TO BE HEARD

Citizen Narboni addressed City Council requesting support for ALS –Team Dennis to raise funds for ALS

Citizens Walea complimented the proposed budget.

Citizen Jauer addressed NW Military Highway.

Citizen Simpson addressed the proposed budget, investment report, and salary survey and benefits.

Citizen Florine echoed Citizen Walea's comments regarding the budget and Citizen Simpson comments regarding use of city funds.

4. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting.
Mayor Pro Tem Ross stated that the Town Hall meeting was well attended and thanked Congressman Hurd for attending.
Mayor Werner thanked Mayor Pro Tem Ross for having Congressman Will Hurd speak at the Town Hall Meeting held Saturday, August 22nd.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1 Recognition – Fire Department on ISO rating and recognition

Mayor Werner recognized City Manager Hill, Fire Chief Naughton and Public Works Director Mintz for their assistance in obtaining a better ISO rating.

5.2 Announcement – National Night Out – Alderman Maisel

Alderman Maisel announced that the City will host a National Night Out event at city.

5.3 Announcement – Movie Night – Alderman Maisel

Alderman Maisel announced that Movie Night will be held October 31st at 9:00 p.m. for a family friendly movie. Popcorn and refreshments will be provided, so bring your blankets and chairs and join the fun.

5.4 Proclamation – National Payroll Week

Mayor Werner presented a proclamation proclaiming the first week of September as National Payroll Week.

6. PUBLIC HEARING

6.1. Public Hearing – Proposed Ordinance No. O-2015-016 amending the City of Shavano Park Code of Municipal Ordinance Section 36(d) (2) to allow a 10-foot minimum for side-load residential garages in MXD – Mixed Use Districts

Public hearing opened at 6:55 p.m.
City Manager Hill have a brief overview of the proposed ordinance.
Mr. Denton discussed the Garden Villa layout and that the Garden Villas will be individually designed and built based upon the lot size.
Public hearing closed at 6:59 p.m.

6.2. Public Hearing - Final replat of a 9.23 acre tract subdivision plat along Lockhill Selma, Shavano Park Subdivision, Unit 17N

Public hearing opened at 6:59 p.m.
Citizen Florine commented on clear cutting will affect Arbor Day and Tree City USA.
Public hearing closed at 7:02 p.m.

7. REGULAR AGENDA ITEMS

7.1. Discussion / action – Ordinance No O-2015-016 amending City of Shavano Park Code of Municipal Ordinance Section 36(d)(2) to allow a 10-foot minimum for side-load residential garages in MXC – Mixed Use Districts (second reading) – City Manager

Mayor Pro Tem made a motion to approve O-2015-016.
Alderman Maisel seconded the motion.
Alderman Berrier – Yes
Mayor Pro Tem Ross – Yes
Alderman Heintzelman – Yes
Alderman Hisel – Yes
Alderman Maisel – Yes
Motion to approve O-2015-016 passed with five (5) in favor, none (0) opposed.

7.2. Discussion / action – Final plat of Pond Hill Garden Villas – City Manager

Alderman Berrier made a motion to approve the final plat of Pond Hill Garden Villas.
Mayor Pro Tem Ross seconded the motion.
The motion carried unanimously to approve the final plat of Pond Hill Garden Villas.

7.3. Discussion / action – Final replat of a 9.23 acre tract subdivision plat along Lockhill Selma, Shavano Park Subdivision, Unit 17N – City Manager

Alderman Maisel made a motion to approve the final replat of a 9.23 acre tract subdivision plat along Lockhill Selma, Shavano Park Subdivision, Unit 17N.
Alderman Heintzelman seconded the motion.
The motion carried unanimously to approve the final replat of 9.23 acre tract subdivision plat along Lockhill Selma, Shavano Park Subdivision, Unit 17N.

Mayor Werner deviated to agenda item 7.7.

7.4. Discussion / action – FY 2015-16 Budget Development Calendar – City Manager

Alderman Maisel made a motion to schedule a tentative Workshop Meeting for Wednesday, September 9th at 6 p.m.
Alderman Berrier seconded the motion.
The motion carried unanimously to schedule a tentative Workshop for Wednesday, September 9th at 6:00 p.m.

7.5. Discussion / action – Health Benefits for the City of Shavano Park Employees – City Manager Hill

Alderman Berrier made a motion to discuss this item.
Alderman Heintzelman seconded the motion.
The motion carried unanimously.
City Manager Hill presented a brief overview of the Health benefits package. City Manager Hill stated that the subcommittee would be meeting on Monday where they will discuss the options with a TML representative.

7.6. Discussion – Proposed Budget for FY 2015-016 – City Manager

City Manager Hill presented a number of changes to the proposed budget for FY 2016 based on the discussions held during the last meeting.

7.7. Discussion / action – Review of potential improvements to NW Military Hwy and way ahead for possible application for "STPMM" grant (Federal Highway Administration) – City Manager

Planning & Zoning Chairman Janssen presented an overview of the processes that took place prior to Council approval. Chairman Janssen asked City Council if they would like the Planning & Zoning Commission to continue working with the City on this project. City Manager Hill reported that he met with TxDOT and confirmed TxDOT will take over all "local government" responsibilities and costs in a MPO grant submission.
Mayor Pro Tem Ross made a motion to accept the recommendations from the Planning & Zoning Commission for potential improvements on NW Military Highway and way ahead for possible application for the equivalent of the MPO.
Alderman Hisel seconded the motion.
The motion carried unanimously.

Alderman Maisel made a motion to keep Planning & Zoning Commission continue working on this project with the City Manager and make recommendations to the City Council regarding the MPO application.
Alderman Heintzelman seconded the motion.
The motion carried unanimously.

Mayor Werner deviated back to agenda item 7.4.

7.8. Discussion /action – Ordinance No. O-2015-018 adopting 2015 International Codes and 2014 Electrical Codes – City Manager

Alderman Berrier made a motion to approve O-2015-018 for the first reading.
Alderman Heintzelman seconded the motion.
The motion carried unanimously.

7.9. Discussion / action - Use/Access of City resources by Mayor and City Council – Mayor Pro Tem Bunting Ross and Alderman Maisel

Mayor Pro Tem Ross made a motion to direct staff to prepare a resolution regarding use / access of City resources by Mayor and City Council.
Alderman Hisel seconded the motion.
The motion carried unanimously.

7.10. Discussion / action – City of Shavano Park 2015 Employee Handbook – City Manager Hill

Mayor Pro Tem Ross made a motion to postpone this item.
Alderman Maisel seconded the motion.
Motion carried unanimously.

8. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

8.1. Building Permit Activity Report

8.2. Fire Department Activity Report

8.3. Municipal Court Activity Report

8.4. Police Department Activity Report

8.4.1. Crime Trend Analysis

8.5. Public Works Activity Report

8.6. Finance Department Activity Report

9. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately**.**

9.1. Discussion / action – Ordinance O-2015-017 changing the starting time of the Planning & Zoning Commission meetings as established by Sec. 36-69(f) from

7:30 p.m. to 6:30 p.m. as requested by the Planning & Zoning Commission – City Manager Hill

9.2. Approval – Special City Council Meeting Minutes, July 27, 2017

9.3. Approval - Regular City Council Meeting Minutes, July 27, 2015

9.4. Approval - Special City Council Meeting Minutes, August 6, 2015

9.5. Approval - Special City Council Meeting Minutes, August 13, 2015

9.6. Approval – Special City Council Meeting Minutes, August 19, 2015

9.7. Accept - Water Advisory Workshop Meeting Minutes, July 13, 2015

9.8. Accept - Planning & Zoning Commission Meeting Minutes, July 8, 2015

9.9. Approval – Quarterly Investment Report

Alderman Maisel made a motion to approve the consent agenda item 9.1-9.8 and 9.9 as corrected.
Alderman Heintzelman seconded the motion.
The motion carried unanimously.

10. POTENTIAL FUTURE AGENDA ITEMS

Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

10.1. FY 2015-16 City Budget – City Manager Hill

10.2. FY 2015-16 Crime Control District Budget

10.3. Selection –Boards, Commissions, and Committees

10.4. Veteran's Memorial

10.5. Designation of City of Shavano Park Official Paper

10.6. Records Retention Policy

10.7. Council consideration –Disposal of city equipment / furniture

10.8. P&Z to review the sign ordinance in light of the recent Supreme Court decision

10.9. Report on litigation, Texas Ardmor Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE **§551.071, Consultation with Attorney) – City Manager / City Attorney**

10.10. Policy on use of CoSP resources

10.11. Policy on use of CoSP resources by Mayor and Council

10.12. Workshop to consider creating citizen committees

10.13. Report on website development – website committee

10.14. Planning and Zoning Commission recommended changes to CoSP Code Sections 36-36(a)(7), 36-34(a)(2), and 36-102 regulating home occupations

10.15. Nomination(s) – Bexar Appraisal District Board of Directors

10.16. 2012 International Fire Codes

11. ADJOURNMENT

Alderman Maisel made a motion to adjourn the meeting
Mayor Pro Tem Ross seconded the motion.
The meeting adjourned at 9:35 p.m.

_____
Robert Werner

Mayor

_____
Zina Tedford
City Secretary