

## **1. CALL MEETING TO ORDER**

Mayor Werner called the meeting to order at 6:44 pm.

### **PRESENT:**

Alderman Berrier  
Mayor Pro Tem Ross  
Alderman Heintzelman  
Alderman Hisel  
Alderman Maisel  
Mayor Werner

### **ABSENT:**

## **2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Alderman Maisel led the Pledge of Allegiance to the Flag. Mayor Werner led the Invocation.

## **3. CITIZENS TO BE HEARD**

No one signed up to address City Council at this time.

## **4. CITY COUNCIL COMMENTS**

City Council welcomed everyone to the meeting.

## **5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS**

### **5.1. Proclamation – Dennis Carolin Day**

Mayor Werner read the proclamation proclaiming October 31<sup>st</sup> as “Dennis Carolin Day”

### **5.2. Announcement – Walk to Defeat ALS - Team Dennis –Alderman Maisel**

Alderman Maisel stated that Team Dennis will have a registration booth for the Walk to Defeat ALS at National Night Out, October 6, 2015

### **5.3. Announcement – National Night Out – Alderman Maisel**

Alderman Maisel announced National Night Out scheduled for October 6, 2015. There are a number of neighborhoods participating as well as City Hall.

### **5.4. Announcement – Movie Night – Alderman Maisel**

Alderman Maisel announced that the First Movie Night in Shavano Park will be held October 31<sup>st</sup> at the city hall grounds beginning at 8:30 p.m.

## **6. PUBLIC HEARING**

### **6.1. Public Hearing – Crime Control & Prevention Budget of the City of Shavano Park Crime Control and Prevention District for FY 2015-16**

**6.2. Public Hearing – City of Shavano Park Proposed Budget FY 2015-16 (second public hearing)**

**7. REGULAR AGENDA ITEMS**

**7.1. Discussion / action - Resolution R-2015-012 adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2015-16 –City Manager**

Mayor Pro Tem Ross made a motion to approve R-2015-012 removing the transfer of \$51,791 which is to remain in the Crime Control Budget and not transferred to the Capital Replacement fund.

Alderman Berrier seconded the motion.

The motion carried unanimously.

**7.2. Discussion / action - Ordinance No. O-2015-019 approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2015 and ending September 30, 2016; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (second reading) (Record Vote) -City Manager**

Mayor Pro Tem Ross made a motion to approve O-2015-019 with the change to the Crime Control & Prevention District budget.

Alderman Heintzelman seconded the motion.

Alderman Hisel made a motion to amend Ordinance O-2015-019 with reallocation of funds from the muni tract line item to the oak wilt fund.

Motion died due to the lack of a second.

The motion to approve O-2015-019 with the change to the Crime Control & Prevention District Budget carried with four (4) in favor – one (1) opposed (Alderman Hisel)

**7.3. Discussion / action – Resolution No. R-2015-013 adopting the City of Shavano Park 2015 Effective Tax Rate (Record Vote) – City Manager**

Alderman Berrier made a motion to approve R-2015-013 setting a total tax rate of \$0.287742, with the Maintenance & Operation rate being \$0.264066 and the Interest & Sinking rate being \$0.023676.

Alderman Maisel seconded the motion.

Alderman Berrier - Yes

Mayor Pro Tem Ross - Yes

Alderman Heintzelman - Yes

Alderman Hisel - No

Alderman Maisel - Yes

The motion to approve R-2015-013 as presented carried with four (4) in favor - one (1) opposed (Alderman Hisel)

**7.4. Record vote to ratify the property tax increase reflected in the FY 2015-16 budget (Record Vote) - City Manager**

Mayor Pro Tem Ross made a motion to ratify the property tax increase reflected in the FY 2015-16 budget.

Alderman Berrier seconded the motion.

Alderman Maisel - Yes

Alderman Hisel - No

Alderman Heintzelman - Yes

Mayor Pro Tem Ross - Yes

Alderman Berrier - Yes

The motion to approve ratifying the property tax increase reflected in the FY 2015-16 budget carried with four (4) in favor - one (1) opposed (Alderman Hisel)

**7.5. Discussion / action – Selection Boards, Commissions, and Committees – City Manager**

Mayor Werner deviated to agenda item 7.5.4.

**7.5.1. Planning & Zoning Commissions – Five appointments, all two-year terms**

Mayor Pro Tem Ross made a motion to appoint the following individuals to the Planning & Zoning Commission for a two year term:

Richard Lazor

Carlos Ortiz

Michael Janssen

Brian Harr

Kerry Dike

Alderman Maisel seconded the motion.

The motion carried unanimously to appoint Richard Lazor, Carlos Ortiz, Michael Janssen, Brian Harr and Kerry Dike to the Planning & Zoning Commission.

**7.5.2. Board of Adjustments – Three appointment and two alternates, all two-year terms**

Mayor Pro Tem Ross made a motion to appoint the following individuals to the Board of Adjustments –Three appointments - all two year terms

Larry Lyons

William Hartman

Fred Hobbs

Alderman Hisel seconded the motion.

The motion carried unanimously to appoint Larry Lyons, William Hartman and Fred Hobbs to the Board of Adjustments.

Alderman Heintzelman made a motion to appoint Cassie Matheson and Michael Meurer as Alternates to the Board of Adjustments.

Alderman Maisel seconded the motion.

The motion carried unanimously.

**7.5.3. Water Advisory Committee – Three appointments (Water System Users Only), all two-year terms**

Alderman Maisel made a motion to appoint the following individuals to the Water Advisory Committee for two year terms:

Al Walea

Matthew Trippy

Tomas Palmer

Mayor Pro Tem Ross seconded the motion.

Alderman Heintzelman made an amendment to the motion to appoint the slate of individuals one by one.

Alderman Hisel seconded the motion.

The motion carried three (3) in favor – two (2) opposed (Alderman Maisel/ Mayor Pro Tem Ross.

Al Walea – Motion to appoint approved unanimously.

Matthew Trippy – Motion to appoint approved unanimously.

Tomas Palmer – Motion to appoint approved unanimously.

**7.5.4. Investment Committee – One appointment for two-year term**

Alderman Maisel made a motion to appoint Mark Standeford to the Investment Committee.

Mayor Pro Tem Ross seconded the motion.

The motion carried unanimously.

Mayor Werner deviated to agenda item 7.5.1

**7.5.5. Tree Committee – At least seven appointments, including one Council member and one member of the International Society of Arboriculture Certified Arborist and/or a forester, with at least 50% of all terms designated as two-year terms and the balance as one-year terms.**

The consensus of City Council is that the Tree Committee will 12 members.

Mayor Pro Tem Ross made a motion to appoint the following members to the Tree Committee for two year term:

Kim Lane  
Randy Smith  
Bob Bradley  
Niko Papanikolaou  
Randy Wayland  
Howard Marnan

Alderman Maisel seconded the motion.

Motion carried unanimously to appoint the above mentioned individuals to the Tree Committee for a two year term.

Alderman Maisel made a motion to appoint the following individuals to the Tree Committee for a one year term:

Gerald Reamey  
Kenneth Chorn  
Louise Chumley  
Nancy Bula  
Betty Boazman

Mayor Pro Tem Ross seconded the motion.

The motion carried unanimously to appoint the above mentioned individuals to the Tree Committee for a one year term.

**7.6. Discussion / action - R-2015-016 City of Shavano Park 2015 Employee Handbook – City Manager**

Alderman Heintzeman made a motion to approve R-2015-016.

Alderman Hisel seconded the motion.

The motion carried unanimously.

**7.7. Discussion / action - Resolution R-2015-014 Nomination(s) to Bexar Appraisal District Board of Directors – Alderman Maisel**

Alderman Maisel made a motion to approve R-2015-014 nomination of Mayor Pro Tem Ross to the Bexar Appraisal Board of Directors.

Alderman Berrier seconded the motion.

The motion carried unanimously.

**7.8. Discussion / action - Ordinance No O-2015-020 adopting the 2012 International Fire Codes (first reading) – City Manager**

Alderman Maisel made a motion to approve O-2015-020 adopting the 2012 International Fire Codes for the first reading.

Mayor Pro Tem Ross seconded the motion.

The motion carried unanimously.

**7.9. Discussion / action - Veteran's Memorial - Alderman Maisel**

Alderman Maisel made a motion to secure assistance of Denton Communities and any other persons as needed to pursue a Veterans Memorial and authorize the sale of bricks at Christmas subject to the standards established by the committee.

Alderman Heintzelman seconded the motion.

Mayor Pro Tem Ross made a motion to amend the motion we do not pursue the assistance of Denton Communities at this time, a subcommittee be appointed and not authorize the sale of bricks.

The motion carried four (4) in favor – one (1) opposed (Alderman Hisel).

**7.10. Discussion / action - Utilization of City technology and City website for City Council Meeting - Alderman Hisel**

Alderman Hisel made a motion that we record all meetings regarding city business.

Motion died due to the lack of a second.

**7.11. Discussion / action - Resolution No. R-2015-015 Use/Access of City resources by Mayor and City Council - Mayor Pro Tem Bunting Ross and Alderman Maisel**

Mayor Pro Tem Ross made a motion to approve R-2015-015 for Use / Access of City resources by Mayor and City Council.

Alderman Maisel seconded the motion

Motion carried three (3) in favor – two (2) opposed (Alderman Hisel /Berrier)

**8. CITY MANAGER'S REPORT**

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

**8.1. Building Permit Activity Report**

**8.2. Fire Department Activity Report**

**8.3. Municipal Court Activity Report**

**8.4. Police Department Activity Report**

**8.5. Public Works Activity Report**

**8.6. Finance Department Activity Report**

**9. CONSENT AGENDA**

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 9.1. Approval – City Council Meeting Minutes, August 27, 2015**
- 9.2. Approval - Special City Council Meeting Minutes, September 9, 2015**
- 9.3. Approval – Special City Council Meeting Minutes, September 14, 2015**
- 9.4. Accept – Planning & Zoning Commission Meeting Minutes, August 5, 2015**
- 9.5. Approve – Ordinance No. O-2015-018 adopting 2015 International Codes and 2014 Electrical Codes (second reading) – City Manager**
- 9.6. Approve – Sponsor Walk to Defeat ALS - Team Dennis –Alderman Maisel**

Alderman Berrier made a motion to approve the consent agenda as presented.

Alderman Maisel seconded the motion.

The motion carried unanimously.

## **10. POTENTIAL FUTURE AGENDA ITEMS**

Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- 10.1. Bitterblue Inc. – Formal request for City Council consideration of Assisted Living Facility “CC”**
- 10.2. Designation of City of Shavano Park Official Paper**
- 10.3. Records Retention Policy**
- 10.4. Council consideration – Disposal of city equipment / furniture**
- 10.5. Policy on use of CoSP resources –Alderman Hisel / Mayor Pro Tem Ross**
- 10.6. P&Z to review the sign ordinance in light of the recent Supreme Court decision**
- 10.7. Report on litigation, Texas Ardmor Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV'T CODE §551.071, Consultation with Attorney) – City Manager / City Attorney**

- 10.8. **Workshop to consider creating additional citizen committees – Mayor Pro Tem Ross**
- 10.9. **Report on website development – Mayor Pro Tem Ross / Ald. Maisel**
- 10.10. **Planning and Zoning Commission proposed changes to the City’s Home occupation regulations provided for in Shavano Park Code of Ordinances, Chapter 36**
- 10.11. **City Council Orientation – Ald. Hisel**
- 10.12. **Recognition of 16 acres municipal as Legacy Shavano Park – Ald. Hisel**
- 10.13. **Martin Marietta Quarry Operations blasting levels – City Manager**
- 10.14. **Status of application for “STPMM” grant (Federal Highway Administration) for NW Military Hwy**
- 10.15. **Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund**
- 10.16. **City Manager authorization to refurbish and paint the Elevated Water Tower**
- 10.17. **Consideration for improvements to the City of Shavano Park’s Water Supervisory Control and Data Acquisition (SCADA) system**
- 10.18. **Consideration for leasing a portion of the City’s Acre-feet as part of the Edwards Aquifer Habitat Conservation Plan Aquifer Storage and Recovery**

## **11. ADJOURNMENT**

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Maisel seconded the motion.

The meeting adjourned at 8:15 p.m.

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**Robert Werner**  
**Mayor**

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**Zina Tedford**  
**City Secretary**