

**1. CALL MEETING TO ORDER**

Mayor Marne called the meeting to order at 6:32 p.m.

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Mayor Marne led the Pledge of Allegiance to the Flag and followed with the Invocation.

**3. ROLL CALL**

Alderman Berrier  
Mayor Pro Tem Ross  
Alderman Heintzelman  
Alderman Hisel  
Alderman Maisel  
Mayor Marne

**4. CITIZENS TO BE HEARD**

Citizen requested that agenda item 8.4 be pulled due to the issues are being addressed during the Legislative Session, agenda 8.5 asked that City Council consider allowing the use of the chambers for educational purposes and addressed concerns regarding the transparency of the Texas Higher Education Facilities Corporation.

**5. CITY COUNCIL COMMENTS**

City Council welcomed everyone to the meeting.

**6. CONSENT AGENDA**

**6.1 City Council Meeting Regular Minutes, February 23, 2015**

**6.2 Planning & Zoning Commission Minutes, February 4, 2015**

**6.3 Approval - Ordinance No. O-2015-007 amending Chapter 14, Article II, Oak Wilt Prevention – (final reading) Mayor Pro Tem Bunting Ross**

**6.4 Approval – Ordinance O-2015-008 Formation of a City of Shavano Park Tree Committee (final reading) Mayor Pro Tem Bunting Ross / Alderman Maisel / City Manager**

**6.5 Approval - Ordinance O-2015-009 amending Chapter 14 Article VI – Landscaping and Tree removal for commercial developments limit red oak trees (final reading) - Mayor Pro Tem Bunting Ross**

**6.6 Approval – Ordinance No. O-2015-010 amending Chapter 2 of the City of Shavano Park Code of Ordinances revising the process for submission and processing of agenda items; providing for a cumulative clause; providing for severability, providing for proper notice and meeting; and providing for an effective date. (final reading) – Mayor Pro Tem Bunting Ross**

Mayor Pro Tem Ross made a motion to approve agenda items 6.1-6.5 and discuss agenda item 6.6.

Alderman Maisel seconded the motion

Alderman Hisel amended the motion requesting agenda 6.1 be pulled for discussion.

Mayor Pro Tem Ross seconded the motion.

Alderman Hisel asked why the names of citizens were not listed under Citizens to be Heard.

There is not a policy addressing this item.

Alderman Hisel made a motion to approve agenda item 6.1 as presented.

Alderman Heintzelman seconded the motion.

The motion carried unanimously.

Mayor Pro Tem Ross indicated that page 2, paragraph 2 of the Ordinance O-2015-010 were blank.

Mayor Pro Tem Ross made a motion for the ordinance to state not later than 5:00 p.m. at least five (5) days preceding the convening of the special City Council Meeting.

Alderman Heintzelman seconded the motion.

The motion carried unanimously.

## **7. CITY MANAGER'S REPORT**

### **7.1 Building Permit Activity Report**

### **7.2 Code Compliance Activity Report**

### **7.3 Fire Department Activity Report**

### **7.4 Municipal Court Activity Report**

### **7.5 Police Department Activity Report**

### **7.6 Public Works Activity Report**

### **7.7 Finance Department Activity Report**

### **7.8 IT Update**

### **7.9 Detailed Status costs estimates/furniture Public Works / Water Building**

### **7.10 Status report and way ahead in regard to the oak wilt mitigation plan**

Finance Director Feagins presented item 7.7 - Finance Department Activity Report.

Planner / Information Systems Manager Leeth presented 7.8 - IT Update

Public Works Director Mintz presented 7.9 – Detailed Status cost estimates/furniture Public Works / Water Building.

City Manager Hill provided an oak wilt mitigation update.

## **8. REGULAR AGENDA ITEMS**

### **8.1 Presentation - Semiannual presentation by Denton Communities regarding residential and commercial development within the City – Denton Communities**

Representatives of Denton Communities presented the semiannual presentation regarding residential and commercial development within the City.

### **8.2 Discussion / action - Application for vacation of the Plat of Shavano Park Lot 394B (known as 99 Cliffside Dr.) – City Manager**

Mayor Pro Tem Ross made a motion to approve the application for vacation of the Plat of Shavano Park Lot 394B (known as 99 Cliffside Dr.).

Alderman Maisel seconded the motion.

Motion carried unanimously.

**8.3 Discussion / action - Application for the re-subdivision (Preliminary Plat) of the vacated Plat of Shavano Park Lot 394B (known as 99 Cliffside Dr.) into two conforming lots with one lot facing N.W. Military Hwy and one lot facing Cliffside Dr. – City Manager**  
Mayor Pro Tem Ross made the motion to approve the application for the re-subdivision (Preliminary Plat) of the vacated Plat of Shavano Park Lot 394B (known as 99 Cliffside Dr.) into two conforming lots with one lot facing N.W. Military Hwy and one lot facing Cliffside Dr. Alderman Heintzelman seconded the motion.

Motion carried unanimously.

**8.4 Discussion / action – Possible consideration and support to expend funds on legal fees for an opinion regarding whether or not a General Law Type A City has any jurisdiction over a utility with regard to installation of smart meters. - Mayor Pro Tem Bunting Ross as requested by Citizen Dagne Florine**

Mayor Pro Tem Ross made a motion to pull this item from the agenda.

Alderman Maisel seconded the motion.

Motion carried unanimously.

**8.5 Discussion/ action – Smart meter presentations - Mayor Pro Tem Bunting Ross as requested by Citizen Dagne Florine**

Alderman Maisel made a motion to table this item until after the Legislative Session.

Alderman Berrier seconded the motion.

The motion carried unanimously.

**8.6 Discussion / action - Ordinance O-2015-013 amending the City of Shavano Park Code of Ordinances Appendix A “Fee Schedule” for the modify residential / commercial fees for tree trimming permits and establishing an effective date – (final reading) City Manager**

Mayor Pro Tem Ross made a motion to table this item for further research.

Alderman Maisel seconded the motion.

The motion carried unanimously.

**8.7 Discussion / action – Ordinance O-2015-012 adding Section 2.87 (Committee /Boards Selection Processes) to the City of Shavano Code of Ordinances and revisions establishing processes for all City Boards /Committees / Commission appointments (first reading) - Mayor Pro Tem Bunting Ross**

Mayor Pro Tem Ross made motion to approve O-2015-012.

Alderman Maisel seconded the motion.

Mayor Pro Tem Ross stated noted corrections to Section B2, delete the words, “Mayor and”, B3 delete the first word “the” at the beginning of the sentence, and paragraph 2, change “The application will remain on file one year...”

Alderman Hisel made the motion to approve the Ordinance O-2015-012 as modified.

Alderman Heintzelman seconded the motion.

The motion carried unanimously. The Ordinance was passed as an administrative ordinance.

**8.8 Discussion / action regarding amending CoSP Ordinances/development code to prohibit certain commercial uses of property on or near the Edwards Aquifer recharge zone – Ald. Hisel**

Alderman Hisel made a motion to direct this item to the Planning & Zoning Commission to review what other municipalities, particularly City of San Antonio and San Marcos, have done with respect to Edwards Aquifer Recharge Zone and Water Shed protection, adopting a goal of non-degradation which maintains or improves the quality of water entering the Edwards Aquifer and those areas pertinent to Shavano Park and recommend how to implement Best Management Practice measures to reduce the impact of our activity on water quality in and upstream of the Edwards Aquifer.

The motion died due to a lack of a second.

**8.9 Discussion / action – Ordinance O-2015-011 amending the 2014-15 FY budget – (first reading) – City Manager**

Mayor Pro Tem Ross made a motion to approve O-2015-011 amending the 2014-15 budget for the first reading.

Alderman Maisel seconded the motion.

The motion carried unanimously.

**8.10 Discussion / action - Resolution R-2015-003 approving the issuance of tax-exempt revenue notes by City of Shavano Park, Texas Higher Education Facilities Corporation to finance and refinance acquisition and construction of certain educational facilities by the Montessori School of San Antonio - City Manager**

Mayor Pro Tem Ross made a motion to approve R-2015-003 approving the issuance of tax-exempt revenue notes by City of Shavano Park, Texas Higher Education Facilities Corporation to finance and refinance acquisition and construction of certain educational facilities by the Montessori School of San Antonio.

Alderman Berrier seconded the motion.

The motion passed unanimously.

**8.11 Discussion / action - Mutual Aid Agreement for VA Bldg. – Police Chief**

Alderman Maisel made a motion to approve agenda items 8.11, 8.12, and 8.13 as presented.

Alderman Hisel seconded the motion.

The motion carried unanimously.

**8.12 Discussion / action - AACOG Regional Mutual Aid Agreement - Fire Chief**

**8.13 Discussion / action – Alamo Area Fire Chiefs Regional Mutual Aid Agreement - Fire Chief**

**8.14 Discussion / action – status of rental activities at 102 Turkey Creek. Possible Executive Session pursuant to Texas Government Code, Chapter §551.071, Consultation with Attorney - City Manager Hill /City Attorney**

City Manager Hill informed City Council that the hearing had been rescheduled to April 27<sup>th</sup>.

**9. ADJOURNMENT**

Mayor Pro Tem Ross made a motion to adjourn the meeting.

Alderman Heintzelman seconded the meeting.

The meeting adjourned t 8:31 p.m.

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**A. David Marne**  
**Mayor**

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**Zina Tedford**  
**City Secretary**