THE AGENDAS OF THE SHAVANO PARK CITY COUNCIL MEETINGS OF 2012

- Regular meetings
- Special meetings

MONDAY, JANUARY 23, 2012 – 6:30 P.M.
MONDAY, FEBRUARY 27, 2012 – 1:30 P.M.
MONDAY, FEBRUARY 27, 2012 – 6:30 P.M.
MONDAY, MARCH 26, 2012 – 6:30 P.M.
MONDAY, APRIL 23, 2012 – 6:30 P.M.
MONDAY, MAY 21, 2012 – 6:00 P.M.
MONDAY, JUNE 11, 2012 – 9:00 A.M.
MONDAY, JUNE 25, 2012 – 6:30 P.M.
THURSDAY, JULY 12, 2012 – 6:00 P.M.
MONDAY, JULY 23, 2012 – 6:30 P.M.
THURSDAY, AUGUST 02, 2012 – 6:00 P.M.
THURSDAY, AUGUST 02, 2012 – 6:00 P.M. AGENDA ADDENDUM
TUESDAY, AUGUST 07, 2012 – 6:00 P.M.
MONDAY, AUGUST 13, 2012 – 6:00 P.M.
MONDAY, AUGUST 13, 2012 – 6:00 P.M. AGENDA ADDENDUM
MONDAY, AUGUST 27, 2012 SPECIAL – 6:00 P.M. AND REGULAR IMMEDIATELY FOLLOWING.
TUESDAY, SEPTEMBER 04, 2012 – 6:00 P.M.
MONDAY, SEPTEMBER 10, 2012 – 6:00 P.M.
MONDAY, SEPTEMBER 10, 2012 – NOTICE OF CANCELLATION
MONDAY, SEPTEMBER 17, 2012 – 6:00 P.M.
MONDAY, SEPTEMBER 17, 2012 – AGENDA ADDENDUM
MONDAY, SEPTEMBER 24, 2012 – 6:30 P.M.
MONDAY, SEPTEMBER 24, 2012 – AGENDA ADDENDUM
FRIDAY, SEPTEMBER 28, 2012 – 3:00 P.M.
MONDAY, OCTOBER 22, 2012 – 6:30 P.M.
MONDAY, NOVEMBER 26, 2012 – 6:30 P.M.
MONDAY, DECEMBER 17, 2012 – 6:30 P.M.
MONDAY, DECEMBER 17. 2012 – AGENDA ADDENDUM

CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
JANUARY 23, 2012
6:30 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Alderwoman Etta Fanning
   B. Invocation – Alderwoman Michele Bunting Ross

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
   a) Direct your comments to the entire Council, not to an individual member;
   b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   c) Show the City Council the same respect and courtesy that you expect to be shown to you.
   d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Mayor & City Council Comments

4. Discuss and consider approval of the consent agenda as presented or amended.
   a) Approval of the City Council Minutes from:
      December 19, 2011 Regular Meeting
   b) Acceptance of the Planning & Zoning Commission Minutes from:

December 07, 2011 Meeting

c) Acceptance of the Building Permit Activity Report
d) Acceptance of the Code Compliance Activity Report
e) Acceptance of the Fire Department Activity Report
f) Acceptance of the Municipal Court Activity Report
g) Acceptance of the Police Department Activity Report
h) Acceptance of the Public Works Department Activity Report

5. Discuss and consider Ordinance No. 300-02-12, an ordinance amending Chapter 2 of the City of Shavano Park Code of Ordinances providing that ordinances shall be considered twice prior to adoption except in cases of emergencies; providing a cumulative clause; providing for severability, providing for proper notice and meeting; and providing for an effective date

6. Discuss and consider action on Ordinance No. 200-01-12, an ordinance providing for an amendment to Chapter 20, providing for an Article III of the Code of Ordinances of the City of Shavano Park, Texas concerning the use and discharge of firearms within the Shavano Park City limits, including possible action to include a survey to all owners/tenants in Shavano Park. *As requested by Alderwoman Michele Bunting Ross.*

7. Presentation of Fiscal Year 2011-2012 1st Quarter Financial Report and acceptance of Finance Activity Report.

8. Presentation by Marcia Stipek, President Shavano Park Women's Club of the "New Resident Welcome Packet".

9. Presentation, discussion and possible action on City Hall landscape as presented by Glenda Bibb and Betty Boazman of the Shavano Park Women's Club.

10. Presentation, discuss and possible action on the authorization to purchase 800 MHz radios as budgeted in the Fiscal Year 2011-2012 budget.

11. Discuss and consider action to authorize the replacement of the current 1984 FMC Fire truck with a 2012 Class A pumper.

12. Discuss and consider action to establish policies and procedures regarding the use of City facilities for public events.

13. Discuss and consider action on Resolution No. 12-01, a resolution of the City Council of the City of Shavano Park, Texas amending the authorized representatives to TexPool Investments.

14. Discuss and consider action on Resolution No. 12-02, a resolution of the City Council of the City of Shavano Park, Texas authorizing the City Manager to establish accounts or memberships at banks or State or Federal credit unions as authorized in the City of Shavano Park Investment Policy for the sole purpose of purchasing certificates of deposit.

15. Discuss and consider Ordinance No. 500-01-12, an ordinance approving the budget adjustment for Fiscal Year 2011-2012 of the City of Shavano Park General Fund Budget.

16. Discuss and consider action to authorize the expenditure of up to $35,000 of Trinity Well Project Funds to authorize URS Engineering to hire BESST, Inc as an independent contractor to perform down-well tests on the Trinity Well.

17. Discuss and consider action regarding the Trinity Well project to include a Presentation by staff regarding the following: update from the Trinity Committee, the plan to move forward on water use, and well site landscaping and screening. *As requested by Alderwoman Michele Bunting Ross.*

18. Discuss and consider action to establish a panel to interview, and recommend a candidate for the permanent position of Chief of Police.

19. Discuss and consider action on Ordinance No. 300-01-12, an ordinance of the City of Shavano Park Code of Ordinances providing that a person related to members of the City Council within the first degree of consanguinity or affinity are ineligible to serve as a member of a City board, committee or commission; providing a cumulative clause; providing for severability, savings and proper notice and meeting; and providing for an effective date.

20. Discuss and consider action to establish an Ad Hock Committee for the limited purpose of designing a survey to determine the desire of the citizens of Shavano Park concerning the use of firearms and safety pertaining to same within the city limits. *As requested by Alderwoman Mary Werner.*

21. Discuss and consider possible action on procedures for Council meetings. *As requested by Alderwoman Michele Bunting Ross.*

22. Discuss and consider action regarding Article VII. Ethics, Sec. 2-205 through 2-214 regarding Members of the City Council and Appointed Boards, Commissions and Committees Code of Ethics and Conduct. *As requested by Alderwoman Michele Bunting Ross.*

23. Discuss and consider action on authority and role of Planning and Zoning Commission. *As requested by Alderwoman Etta Fanning.*

24. Discuss and consider action to establish a Citizens' Committee for the purpose of working with the City Manager to establish Shavano Park as a satellite training facility for the purposes of on-site training of Officers and interested parties in Texas Commission on Law Enforcement Officer Standards and Education (T.C.L.E.O.S.E.) required classes, and utilize training sources including, but not limited to, the Training Academies at Pct. #2 and #4 Constable's offices, Texas Parks and Wildlife, Texas Municipal League (TML), Alamo Area Council of Government (A.A.C.O.G.), etc. *As requested by Alderwoman Etta Fanning.*

25. City Manager's Report

    a) Employee Update
    b) City of San Antonio
        a. Land Swap
        b. Rezoning HEB tract
    c) Drainage
    d) RFP for Compensation Study

26. Adjournment

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on January 20, 2012 at 5:10 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 20th day of January, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL WORKSHOP
PAESANOS RESTORANTE
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
FEBRUARY 27, 2012
1:30 P.M.

MINUTES

Roll Call

Honorable, A. David Marne – present
Alderman Ken McClure – present
Alderwoman Etta Fanning – present
Alderman Bruce Baumann – absent
Alderwoman Mary Werner – present
Alderwoman Michele Bunting Ross – present

Others present: Mike Simpson; City Manager, Kyle McCain; City Attorney, Charles Zech; and City Clerk, Saundra Passailaigue

Call to order

Mayor Marne called the Special City Council Workshop to order at 1:43 p.m. Notice was posted as required by the Texas Open Meetings Act (Chapter 551, Texas Government Code).

Discussion and direction to City Staff regarding the role of the Planning & Zoning Commission.

Upon a motion made by Alderman Ken McClure and a second by Alderwoman Etta Fanning, the City Council voted four (4) for and none (0) opposed that the City Council authorize the Planning & Zoning Commission specifically for planning and zoning duties, and to take on things outside of their duties only if directed by Council and with the intent of making a recommendation to City Council. The motion carried.

Review, discussion and direction to City Staff regarding the City's Ethic's ordinance.

Upon a motion made by Alderman Ken McClure and a second by Alderwoman Mary Werner, the City Council voted four (4) for and none (0) opposed to appoint two Aldermen to do a review of the City's Ethics ordinance (Ordinance No. 300-145-07) with appointment being made at the March Regular City Council meeting. The motion carried.

Discussion and direction to City Staff regarding the direction, composition and existence of the Communications Committee.

Upon a motion made by Aldermen Ken McClure and a second by Alderwoman Mary Werner, the City Council voted four (4) for and none (0) opposed to give direction to the City Manager to draft a communication policy and bring back to City Council for review. The motion carried.

Discussion and direction to City Staff regarding the process for committee appointments.

Upon a motion made by Alderwoman Mary Werner and a second by Alderwoman Michele Bunting Ross, the City Council voted four (4) for and none (0) opposed to have Aldermen Ken McClure and Alderwoman Mary Werner review the City of Cibolo's procedure for board appointments and bring back recommendations to City Council for review. The motion carried.

Discussion and direction on procedures for Council meetings.

Upon a motion made by Alderwoman Mary Werner and a second by Aldermen Ken McClure, the City Council voted four (4) for and none (0) opposed to have all Council minutes written with action only. The motion carried.

Other changes such as changing agenda item submission dates and minute's completion dates were discussed. The City Attorney will present a draft ordinance with these changes to be reviewed by the Council in March.

Adjournment

The Special City Council Workshop was adjourned at 5:28 p.m. on Monday, February 27, 2012.

These minutes approved on the 26th of March, 2012.

A P P R O V E D

_____

A. DAVID MARNE
MAYOR

Attest:_____

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
FEBRUARY 27, 2012
6:30 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Mayor A. David Marne
   B. Invocation – Alderman Ken McClure

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
   a) Direct your comments to the entire Council, not to an individual member;
   b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   c) Show the City Council the same respect and courtesy that you expect to be shown to you.
   d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Mayor & City Council Comments

4. Discuss and consider approval of the consent agenda as presented or amended.
   a) Approval of the City Council Minutes from:
      January 23, 2012 Regular Meeting

b) Acceptance of the Planning & Zoning Commission Minutes from:
January 04, 2012 Meeting
c) Acceptance of the Water Advisory Committee Minutes from:
August 09, 2011 Meeting
August 16, 2011 Meeting
d) Acceptance of the Building Permit Activity Report
e) Acceptance of the Code Compliance Activity Report
f) Acceptance of the Finance Department Activity Report
g) Acceptance of the Fire Department Activity Report
h) Acceptance of the Municipal Court Activity Report
i) Acceptance of the Police Department Activity Report
j) Acceptance of the Police Department Annual Racial Profiling Report
k) Acceptance of the Public Works Department Activity Report

5. Discuss and consider possible action appointing Mr. Fred Hobbs to the Board of Adjustment as a Member and appointing Mr. Don Wallace to the Board of Adjustment Alternate position.

6. Discuss and consider possible action on Resolution No. 12-03, a resolution by the City Council of the City of Shavano Park, Texas ordering and establishing procedures for a General Election in the City of Shavano Park, Texas to elect three aldermen.

   Discutir y considerar Resolución No. 12,03, e Resolución por el consejo municipal de la ciudad de Shavano Park, ordenando y estableciendo procedimientos para las Elecciones Generales en la ciudad de Shavano Park, Texas para elegir tres concejales.

7. Discuss and consider possible action to renew the Animal Care Services Agreement between the City of Shavano Park, acting by and through the City Manager, between the City of Shavano Park and DeZavala-Shavano Veterinary Clinic located at 4458 Lockhill Selma Road, for the purpose of continuing animal care services per agreement. - *As requested by Alderwoman Etta Fanning.*

8. Discuss and consider possible action on Resolution No. 12-04, a resolution by the City Council of the City of Shavano Park, Texas declaring Saturday, April 14, 2012 as the designated day for the annual City-Wide Garage Sale.

9. Discuss and consider possible action on Resolution No. 12-05, a resolution by the City Council of the City of Shavano Park, Texas appointing members to the Firearm Survey Committee.

10. Discuss and consider action to ratify the contract with URS expanding the scope of work to authorize URS Engineering to hire BESST, Inc. as an independent contractor to perform down-well tests on the Trinity Well at no additional engineering costs to the City of Shavano Park.

11. Discuss and consider action on Ordinance No. 100-01-12, an ordinance amending the City of Shavano Park Code of Ordinances to allow for certain minor plats and administrative approval of certain amending plats as authorized by the Texas Local Government Code; providing for an effective date; providing for severability and providing for a savings clause.

12. Discuss and consider possible action on Ordinance No. 300-02-12, an ordinance amending Chapter 2 of the City of Shavano Park Code of Ordinances providing that ordinances shall be considered twice prior to adoption except in cases of emergencies; providing a cumulative clause; providing for severability, providing for proper notice and meeting; and providing for an effective date.

13. Discuss and consider possible action on a Water Department Bill Adjustment Policy as recommended by the Water Advisory Committee.

14. Discuss and consider action to approve a Water Lease Agreement with David M. Player, M.D. for 37.96 Acre feet of Edwards Aquifer Water Rights for the 2012 calendar year.

15. Discuss and consider possible action to accept a response from the Request for Proposals for the Total Compensation Study.

16. Discuss and consider possible action to establish a Citizen's Committee for the purpose of working with the City Manager to present a proposal to City Council for Shavano Park as a satellite training facility for: (1) Police Officer training under the Texas Commission on Law Enforcement Officer Standards and Education (T.C.L.E.O.S.E.); and (2) Citizen information for interested residents who want to stay up to date on gun laws and how they work in our City, review responsibility, use, and safety of firearms, and other firearms topics of interest to citizens. - *As requested by Alderwoman Etta Fanning.*

17. City Manager's Report
    a) Employee Update
    b) Trinity Well progress
    c) Drainage
    d) CPS Energy CIED Fund
    e) 800 MHz purchase
    f) SAWS water rates

18. Adjournment

Accessibility Statement

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on February 24, 2012 at 2:57 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 24th day of February, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
MARCH 26, 2012
6:30 P.M.

AGENDA

1. Call to Order
   a. Pledge of Allegiance – Alderwoman Mary Werner
   b. Invocation – Alderman Bruce Baumann

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
   a) Direct your comments to the entire Council, not to an individual member;
   b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   c) Show the City Council the same respect and courtesy that you expect to be shown to you.
   d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Mayor & City Council Comments

4. Discuss and consider approval of the consent agenda as presented or amended.
   a) Approval of the City Council Minutes from:
      January 23, 2012 Regular Meeting
      February 27, 2012 Special Workshop
      February 27, 2012 Regular Meeting
   b) Acceptance of the Planning & Zoning Commission Minutes from:
      February 01, 2012 Meeting
   c) Acceptance of the Board of Adjustment Minutes from:
      November 21, 2011 Meeting
   d) Acceptance of the Building Permit Activity Report

e) Acceptance of the Code Compliance Activity Report
f) Acceptance of the Finance Department Activity Report
g) Acceptance of the Fire Department Activity Report
h) Acceptance of the Municipal Court Activity Report
i) Acceptance of the Police Department Activity Report
j) Acceptance of the Public Works Department Activity Report

5. Discuss and consider possible action to approve an Animal Care Services Agreement between the City of Shavano Park, acting by and through the City Manager, between the City of Shavano Park and DeZavala-Shavano Veterinary Clinic located at 4458 Lockhill Selma Road, for the purpose of continuing animal care. *As submitted by Alderwoman Etta Fanning*

6. Discuss and consider action on a resolution adopting the NW Military Highway Project as recommended by vote of the Planning & Zoning Commission.

7. Discuss and consider action on a recommendation from the City Manager to hire a Chief of Police to replace the Interim Chief of Police who has been serving since October 3, 2012.

8. Discuss and consider an ordinance amending Chapter 2 of the City of Shavano Park Code of Ordinances, revising the process for submission and processing of the agenda and agenda items. *With alternative wording as submitted by Alderwoman Michele Bunting Ross*

9. Discuss and consider an ordinance amending Chapter 28 of the City of Shavano Park Code of Ordinances amending Section 28-51 regarding the creation of duties of the Planning & Zoning Commission.

10. Discuss and consider an ordinance amending Chapter 2 of the City of Shavano Park Code of Ordinances providing that minutes for City Council meetings and Boards and Commissions meetings of the City are to be action minutes.

11. Discuss and consider action on a resolution of the City Council of the City of Shavano Park, Texas designating the Fire Chief as the ISO Coordinator; responsible for review of all changes to codes that may affect ISO rating; establishing a review procedure that includes signing-off on all changes. *As submitted by Alderwoman Michele Bunting Ross*

12. Discuss and consider an ordinance approving the budget adjustment for Fiscal Year 2011-2012 of the City of Shavano Park General Fund Budget.

13. Discuss and consider action on Policies and Procedures for events on City property.

14. Discuss and consider a resolution of the City of Shavano Park authorizing the filing of a grant application with the Alamo Area Council of Governments (AACOG) for a regional solid waste grants program grant.

15. Discuss and consider an ordinance amending Article III, Section 6-64 revising the registration fees for plumbers and septic installers; and amending the fee schedule.

16. City Manager's Report
    a. Employee Update
    b. Evaluations
    c. Compensation Study
    d. EAA Fees
    e. Trinity Well progress
    f. Trinity Well Landscaping
    g. Drainage
    h. CPS Energy CIED Fund
    i. 800 MHz purchase
    j. MDT - Police Computer Access
    k. SAWS water overcharges

17. Adjournment

Accessibility Statement

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on March 23, 2012 at 3:30 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 23rd day of March, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
APRIL 23, 2012
6:30 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Alderwoman Michele Bunting Ross – Troop 66 of St. Francis of Assisi.
   B. Invocation – Alderwoman Etta Fanning

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
   a) Direct your comments to the entire Council, not to an individual member;
   b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   c) Show the City Council the same respect and courtesy that you expect to be shown to you.
   d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Mayor & City Council Comments
   - Presentation of a Proclamation declaring the week of June 20, 2011 as Amateur Radio Week.

4. Discuss and consider approval of the consent agenda as presented or amended.
   a) Approval of the City Council Minutes from:
      March 26, 2012 Regular Meeting
   b) Acceptance of the Planning & Zoning Commission Minutes from:
      March 07, 2012 Meeting
   c) Acceptance of the Building Permit Activity Report
   d) Acceptance of the Code Compliance Activity Report
   e) Acceptance of the Fire Department Activity Report
   f) Acceptance of the Municipal Court Activity Report
   g) Acceptance of the Police Department Activity Report
   h) Acceptance of the Public Works Department Activity Report
   i) Acceptance of the City Manager's approval of Unit 18B, PH II Amending Plat.
   j) Acceptance of the Finance Department Activity Report

5. Report and discussion by Lee Powers on the Citizens' Committee for developing Shavano Park as a satellite training facility for the purposes of on-site training of Police Officers and Citizens interested in Police Operations.

6. Presentation of Fiscal Year 2011-2012 2nd Quarter Financial Report and acceptance of Finance Activity Report.

7. Discuss and consider possible action to approve an Animal Care Services Agreement between the City of Shavano Park, acting by and through the City Manager, between the City of Shavano Park and DeZavala-Shavano Veterinary Clinic located at 4458 Lockhill Selma Road, for the purpose of continuing animal care.

8. Presentation, discussion and possible action on the Trinity Project Workgroup's recommendation on the Trinity Water Well.

9. Discuss and consider action concerning overcharges by the San Antonio Water System and the reimbursement process being by SAWS and the potential to affect the City of Shavano Park's franchise receipts.

10. Discuss and consider an ordinance amending Chapter 2 of the City of Shavano Park Code of Ordinances, revising the process for submission and processing of the agenda and agenda items.

11. Discuss and consider an ordinance amending Chapter 28 of the City of Shavano Park Code of Ordinances Section 28-51 regarding the creation of duties of the Planning & Zoning Commission.

12. Discuss and consider action on Policies and Procedures for events on City property.

13. Discuss and consider an ordinance amending Article III, Section 6-64 revising the registration fees for plumbers; and amending Appendix A - City of Shavano Park Fee Schedule of the Code of Ordinances.

14. Report and Possible Action Organizational Performance Review to determine merit pay for City Employees as approved in the Fiscal Year 2011-2012 Budget with discussion and action to follow.

15. Discuss and consider possible action to amend Appendix A – City of Shavano Park Fee Schedule, of the Code of Ordinances to reduce the Shavano Park Water System Edwards Aquifer Authority (EAA) Water Management Fee as recommended by the Water Advisory Committee.

16. Discuss and consider the appointment of two (2) Council members to do a review of the City's Ethics Ordinance No. 300-145-07 and bring back recommendations to City Council for review. *As requested by Alderwoman Michele Bunting Ross.*

17. Discuss and consider action in regards to the scheduling of the May 28, 2012 Regular City Council meeting date as it relates to a City Holiday.

18. City Manager's Report
    a. Employee Update
    b. Compensation Study
    c. Trinity Well Landscaping
    d. City-Wide Garage Sale Report
    e. 800 MHz purchase
    f. Police Vehicle Video Equipment
    g. MDT - Police Computer Access
    h. Solar, Water Conservation, and Cistern presentations at Workshops prior to P&Z Meetings over the next several months.sas

19. Adjournment

Accessibility Statement

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on April 20, 2012 at 12:02 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 20th day of April, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
MAY 21, 2012
6:00 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Mayor A. David Marne
   B. Invocation – Alderman Ken McClure

2. The City Council shall meet in Executive Session under Texas Government Code § 551.074 *Personnel Matters* to discuss the following:

   a) Annual evaluation of the City Manager as required in employment agreement.

3. Reconvene into Regular Session and take action on issues discussed in Executive session if necessary.

4. Discuss and consider approval of the consent agenda as presented or amended.
   a) Approval of the City Council Minutes from:
   April 23, 2012 Regular Meeting

5. Discuss and consider City Council's ratification of a Proclamation in honor of Donald John Wallace and giving "Saddletree Court" the honorary designation of "Wallace Circle".

6. Presentation to Alderman Ken McClure and Alderman Bruce Baumann in appreciation for their years of service to the City of Shavano Park.

7. Discuss and consider action on Resolution No. 12-09, a resolution canvassing election returns and declaring official results of the City of Shavano Park, Texas May 12, 2012 General Election to elect three Aldermen.

   Resolución y orden de escrutinio y declaración de los resultados oficiales de la Elección General de la ciudad de Shavano Park, Texas, celebrada el 12 de mayo de 2012 para elegir a tres concejales.

8. Administer the Oath of Office to newly elected City Officials.

9. Discuss and consider action to appoint a Mayor Pro Tem.

10. Adjournment.

CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
MAY 21, 2012
IMMEDIATELY FOLLOWING THE SPECIAL MEETING

AGENDA

1. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
   a) Direct your comments to the entire Council, not to an individual member;
   b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   c) Show the City Council the same respect and courtesy that you expect to be shown to you.
   d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

2. Mayor & City Council Comments
   - Certificate of Achievement – Chris Lira, Troop 496 Hornaday Candidate BSA

3. Discuss and consider approval of the consent agenda as presented or amended.
   a) Acceptance of the Planning & Zoning Commission Minutes from:
      April 04, 2012 Meeting
   b) Acceptance of the Board of Adjustment Minutes from:
      March 12, 2012 Meeting
   c) Acceptance of the Building Permit Activity Report
   d) Acceptance of the Code Compliance Activity Report
   e) Acceptance of the Finance Department Activity Report
   f) Acceptance of the Fire Department Activity Report
   g) Acceptance of the Municipal Court Activity Report
   h) Acceptance of the Police Department Activity Report
   i) Acceptance of the Public Works Department Activity Report

4. Report and discussion by Lee Powers on the Citizens' Committee for developing Shavano Park as a satellite training facility for the purposes of on-site training of Police Officers and Citizens interested in Police Operations.

5. Discuss and consider possible action to approve an Animal Care Services Agreement between the City of Shavano Park, acting by and through the City Manager, between the City of Shavano Park and DeZavala-Shavano Veterinary Clinic located at 4458 Lockhill Selma Road, for the purpose of continuing animal care.

6. Presentation, discussion and possible action on health insurance benefits for City staff beginning July 01, 2012 as presented by Wortham Group and recommended by the City Council Benefits Committee.

7. Discuss and consider possible action to authorize the City Manager to execute an amended contract with URS, Corporation for work and completion of Trinity Water Well.

8. Presentation, discussion and possible action on the Trinity Project Workgroup's recommendation for completion of the Trinity Water Well by grouting the Well and alternatives for filtering.

9. Discuss and consider action on an ordinance amending Chapter 24 of the City of Shavano Park Code of Ordinances allowing for awning signs in certain situations; providing a cumulative clause; providing for severability; providing for proper notice and meeting; and providing for an effective date.

10. Presentation, discussion and possible action on a forty-five foot (48') pylon sign on Loop 1604 at NW Military Highway for the purpose of Denton Communities developing that corner for Starbucks as the initial development of the commercial area along Loop 1604.

11. Discuss and consider possible action to approve the replacement of all Shavano Park public street name signs with new signs that have reflective white lettering on a black background. *As requested by Mayor A. David Marne.*

12. Discuss and consider action on Ordinance No. 500-03-12, an ordinance approving the budget adjustment for purchase of street signs for Fiscal Year 2011-2012 of the City of Shavano Park General Fund Budget.

13. Presentation of Fiscal Year 2011-2012 2nd Quarter Financial Report.

14. Discuss and consider possible action regarding the 60th Anniversary of the Shavano Park Women's Club. *As requested by Alderman Bruce Baumann.*

15. Discuss and consider possible action to direct staff to draft, for future consideration by the City Council, an amendment to the City Code of Ordinances that would regulate the placement of tents or tent-like structures within the City's jurisdiction. *As requested by Alderwoman Michele Bunting Ross.*

16. City Manager's Report

   a. Employee Update
   b. SAWS Overcharges
   c. CPS
      i. Seed Fund
      ii. Franchise Fee
   d. Compensation Study
   e. Trinity Well Landscaping
   f. Police Vehicle Video Equipment
   g. MDT - Police Computer Access
   h. Solar, Water Conservation, and Cistern presentations at Workshops prior to P&Z Meetings over the next several months.sas

17. Adjournment

Accessibility Statement

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on May 18, 2012 at 2:15 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 18th day of May, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL ORIENTATION
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
JUNE 11, 2012
9:00 A.M.

AGENDA

9:00 **City of Shavano Park Overview**

- Overview of City Organizational Chart
- Overview of City Manager Form of Government

Presented by Kyle McCain, City Manager

9:15 **Overview of Ethics Ordinance, Open Records and Open Meetings**

- Overview of local ethics regulations as provided in the City of Shavano Park Code of Ordinances Chapter 2, Article VII.
- Open Records: an overview of the Texas Public Information Act and the public's access to government records.
- Open Meetings: an overview of the Texas Open Meetings Act, including a discussion of informal meetings and written communication such as email.
- Overview of Robert's Rules of Order and its overlap with the Open Meetings Act.

Presented by Habib Erkan, Jr., City Attorney

10:15 **City Budget Review**

- Budget Development
- Fiscal Year 2011-2012 Budget Summary

Presented by Doug Roderick, Finance Director

10:30 – 11:00 **City Council Meetings, Agenda Item Submission and City Council Meeting Process**

- Meeting times
- Submission of agenda items
- Processing of agenda submissions
- Conduct of the meeting
- Mayor Pro Tempore
- Compensation of Mayor and Aldermen
- City Council Minutes

Presented by Kyle McCain, City Manager

11:00 – 11:15 **Break (lunch will be served)**

11:15 – 12:15 **Presentation – Resolving Everyday Conflict**

Presented by Mike Simpson

12:15 – 2:00 **Tour of Fire Station, Police Station and Public Works Department / Water Wells.**

Lead by each Department Director

Adjournment

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on June 7, 2012 at 8:51 A.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 7th day of June, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
JUNE 25, 2012
6:30 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Alderman Charles Brame
   B. Invocation – Alderwoman Mary Werner

2. Recognition of Ray Ashinhurst by the Shavano Park City Council of Twenty Years of Service.

3. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
   a) Direct your comments to the entire Council, not to an individual member;
   b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   c) Show the City Council the same respect and courtesy that you expect to be shown to you.
   d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

4. Mayor and Council Comments

5. Discuss and consider approval of the consent agenda as presented or amended.
   a) Acceptance of the City Council Minutes from:
      a. May 21, 2012 Special Meeting
      b. May 21, 2012 Regular Meeting

c. June 11, 2012 Special Meeting

b) Acceptance of the Planning & Zoning Commission Minutes from:
   a. May 02, 2012 Meeting
c) Acceptance of the Building Permit Activity Report
d) Acceptance of the Code Compliance Activity Report
e) Acceptance of the Finance Department Activity Report
f) Acceptance of the Fire Department Activity Report
g) Acceptance of the Municipal Court Activity Report
h) Acceptance of the Police Department Activity Report
i) Acceptance of the Public Works Department Activity Report
j) Acceptance of the City Manager's approval of Unit 18B, PH II Amending Plat
k) Approval of Resolution No. 12-09, a resolution of the City Council of the City of Shavano Park, Texas designating authorized signers of all accounts for the City of Shavano Park, Texas with Frost National Bank.
l) Approval of Resolution No. 12-10, a resolution of the City Council of the City of Shavano Park, Texas authorizing the City Manager to establish accounts or memberships at banks or State or federal credit unions as authorized in the City of Shavano Park Investment Policy for the sole purpose of purchasing certificates of deposit.
m) Approval of Ordinance No. 500-04-12, an ordinance approving a budget adjustment for Fiscal Year 2011-2012 of the City of Shavano Park General Fund Budget.

6. Discuss and consider action on preliminary approval for the Subdivision Plat – Unit 19C, Phase II – 64.34 -acre tract of land out of an 86.94-acre tract and a 289.9 acre tract located in Unit 18/19. *(Preliminary approval granted by Planning & Zoning Commission May 2012)*

7. Discuss and consider action on final approval for the plat for Shavano Park Unit 18-B, PH III - 9.90-acre tract of land out of a 55.99-acre tract located in Unit 18/19. *(Preliminary approval was granted September 2011 by Planning & Zoning Commission and City Council and final approval granted by Planning & Zoning Commission June 6, 2012)*

8. Discuss and consider action on the Trinity Project Workgroup's recommendation for completion of the Trinity Water Well by proceeding with the grouting of the casing of the well, and directing the City Manager to advertise for bids to grout the gravel-pack outside the casing, and advertise for bids for sand filters and other necessary modifications to the Trinity Water Well.

9. Discuss and consider action to authorize City Manager Kyle McCain to enter into an Agreement with CPS to Acknowledge the Termination of the Community Infrastructure and Economic Development Fund ("CIED Fund") by the CPS Energy Board of Trustees and the Transfer of funds collected through the CIED Fund to the City of Shavano Park.

10. Discuss and consider action to approve an Ordinance Granting an Electric and Gas Franchise to City Public Service ("CPS") Energy including the Payment of a Street Rental charge of 3% of the Gross Receipts from the sale of gas and electricity within the City.

11. Discuss and consider action on the proposed Interlocal Agreement for Police, Fire, and EMS Dispatch Services with the City of Helotes, or as an alternative, Dispatch Services to be provided by Bexar County.

12. Discuss and consider action on an ordinance amending Chapter 24 of the City of Shavano Park Code of Ordinances allowing for awning signs in certain situations; providing a cumulative clause; providing for severability; providing for proper notice and meeting; and providing for an effective date. *– 2nd Reading*.

13. Discuss and consider action on an amendment to the City Code of Ordinances that would regulate the placement of tents or tent-like structures within the City's jurisdiction. *– 1st Reading*. *As requested by Alderwoman Michele Bunting Ross.*

14. Discuss and consider action to approve the replacement of all Shavano Park public street name signs with new signs that have reflective white lettering on a black background.

15. Discuss and consider action on Ordinance No. 300-01-12, an ordinance of the City of Shavano Park Code of Ordinances providing that a person related to members of the City Council within the first degree of consanguinity or affinity are ineligible to serve as a member of a City board, committee or commission; providing a cumulative clause; providing for severability, savings and proper notice and meeting; and providing for an effective date. *As requested by Alderwoman Vicky Maisel.*

16. Discuss and consider action naming an Alderman to replace Alderman Ken McClure on the Shavano Park Investment Committee as required in the Investment Policy.

17. Discuss and consider action to direct the City Manager to contact TxDOT to request a traffic study for the purpose of reducing the speed limit on NW. Military to 35 MPH.

18. Discuss and consider action concerning the timing of the City Council agenda, and establishment of City Council agenda and City Council book policies. *As requested by Alderman Charles Brame.*

19. Discuss and consider action to move the Regular City Council meeting date to the second Thursday of each month. *As requested by Alderman Charles Brame.*

20. Discuss and consider action to appoint a replacement of Member Charles Brame to the Board of Adjustment. *As requested by Alderman Charles Brame.*

21. Discuss and consider action to limit who may contact or task the city attorney to perform work for the City. *As requested by Alderwoman Vicky Maisel.*

22. Discuss and consider action to establish follow-up procedures for code violations. *As requested by Alderwoman Vicky Maisel*

23. Discuss and consider action to establish an Ad Hoc committee of two Council Members, appointed by the Mayor, for the limited purpose to review the Environmental Ordinances with the Code Compliance Director to address some of the citizens' concerns about the Ordinances, compliance, and enforcement. *As requested by Alderwoman Etta Fanning*

24. Presentation, discussion and action on the budget calendar for Fiscal Year 2012-2013.

25. Discuss and consider tasking the City Manager to review provisions of the Local Government Code 22.073 (Powers and Duties of the City Secretary), and the City Ordinances and Practices to determine if City Ordinances and practices comport with the Local Government Code, and to recommend changes to ordinances and practices to comply with statutory requirements, and present this at the July Council meeting. *As requested by Alderwoman Etta Fanning*

26. Discuss and consider action for the Fire Inspector to prepare and present a proposal to include cost based on code compliance of City Hall and bring this back to Council at the July meeting. *As requested by Alderwoman Etta Fanning*

27. Discuss and consider action on the Ordinance to amend Chapters 28 and 36 of the City of Shavano Park Code of Ordinances regarding the creation and duties of the Planning & Zoning Commission. *As requested by Alderwoman Etta Fanning.*

28. Discuss and consider action to have the City Manager and City Clerk present a plan to the City Council regarding the Boards and Commissions appointment process by the July Council meeting. *As requested by Alderwoman Etta Fanning*

29. Discuss and consider action on Policies and Procedures for events on City property. *As requested by Alderwoman Michele Bunting Ross*

30. Discussion regarding the use of City property for a Farmer's Market and/or other future event. *As requested by Alderwoman Michele Bunting Ross*

31. City Manager's Report
    a. Employee Update
    b. Status of New COSP Fire Engine

c. Solar, Water Conservation, and Cistern presentations at Workshops prior to P&Z Meetings over the next several months

32. Adjournment

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on June 20, 2012 at 3:51 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 20th day of June, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
JULY 12, 2012
6:00 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Alderwoman Michele Bunting Ross
   B. Invocation – Alderwoman Etta Fanning

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
   a) Direct your comments to the entire Council, not to an individual member;
   b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   c) Show the City Council the same respect and courtesy that you expect to be shown to you.
   d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Minor Fund Budget Workshop – Crime Control District, Court Restricted Fund, Capital Improvement Fund, Capital Replacement Fund, Pet Documentation & Rescue Fund, Equipment Replacement.

4. Adjournment

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on July 09, 2012 at 3:40 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 9th day of July, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
JULY 23, 2012
6:30 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Mayor A. David Marne
   B. Invocation – Alderwoman Vicky Maisel

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes to your fellow citizens and out of respect to our elected officials, we request that if you wish to speak that you follow these guidelines.
   A. Direct your comments to the entire Council, not to an individual member;
   B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   C. Show the City Council the same respect and courtesy that you expect to be shown to you.
   D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.
   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Mayor and City Council Comments.

4. Discuss and consider approval of the consent agenda as presented or amended.
   A. Approval of the City Council Minutes from:
      a. June 25, 2012 Regular Meeting
      b. July 12, 2012 Special Meeting
   B. Acceptance of the Planning & Zoning Commission Minutes from:

a. June 06, 2012 Meeting

C. Acceptance of the Water Advisory Committee Minutes from:
   a. February 10, 2012 Meeting
D. Acceptance of the Board of Adjustment Minutes from:
   a. May 07, 2012 Meeting
E. Acceptance of the Building Permit Activity Report
F. Acceptance of the Code Compliance Activity Report
G. Acceptance of the Fire Department Activity Report
H. Acceptance of the Municipal Court Activity Report
I. Acceptance of the Police Department Activity Report
J. Acceptance of the Public Works Department Activity Report

5. Discuss and consider action on a report by the City Engineer concerning developing a bid package to bring City Hall into fire code compliance. *Original Agenda Item requested by Alderwoman Etta Fanning.*

6. Presentation, discussion and action on an ordinance amending the Drought Management Ordinance as recommended by the Water Advisory Committee.

7. Presentation by Matt Weatherly of Public Sector Personnel Consultants, discussion, and possible action concerning the Personnel Classification and Compensation Survey. *Original Agenda Item requested by Alderwoman Michele Bunting Ross.*

8. Presentation of Fiscal Year 2011-2012 3rd Quarter Financial Report and acceptance of Finance Activity Report.

9. Discuss and consider action on Ordinance No. 200-01-12, an ordinance of the City of Shavano Park, Texas, amending Chapter 22 of the City's Code of Ordinances by adding an exception to Section 2403.5 of the 2006 International Fire Code restricting the use of tents and similar structures to no more than four (4) days in any calendar year; providing for a cumulative and conflicts clause; providing for a severability clause; and providing for an effective date. *2nd Reading. Original Agenda Item requested by Alderwoman Michele Bunting Ross.*

10. Discuss and consider action on Ordinance No. 300-01-12, an ordinance amending Chapter 2 of the City of Shavano Park Code of Ordinances providing that a person related to members of the City Council within the third degree of consanguinity or second degree of affinity are ineligible to serve as a member of a City Board, Committee or Commission; providing a cumulative clause; providing for severability, savings and proper notice and meeting; and providing for an effective date. *2nd Reading. Original Agenda Item requested by Alderwoman Vicky Maisel.*

11. Discuss and consider action on Resolution No. 12-11, a resolution repealing Resolution No. 03-07 and establishing working relationships and procedures between the City Council (Mayor and Aldermen) and the City Manager, City Staff, Department Heads, Employees, City Attorney, City Accountant, Contractors and all others that have or may have business with the City. *Original Agenda Item requested by Alderwoman Vicky Maisel.*

12. Discuss and consider action on Ordinance No. 100-04-12, an ordinance amending Chapters 28 and 36 of the City of Shavano Park Code of Ordinances regarding the creation and duties of the Planning & Zoning Commission; providing a cumulative Clause; providing for severability; providing for proper notice and meeting; and providing for an effective date. *2nd Reading. Original Agenda Item requested by Alderwoman Vicky Maisel.*

13. Discuss and consider action on Resolution No. 12-09, a resolution of the City Council of the City of Shavano Park, Texas designating authorized signers of all accounts for the City of Shavano Park, Texas with Frost National Bank. *Revisited from the previous month's agenda.*

14. Discuss and consider action on Resolution No. 12-10, a resolution of the City Council of the City of Shavano Park, Texas authorizing the City Manager to establish accounts or memberships at banks or State or Federal credit unions as authorized in the City of Shavano Park investment Policy for the sole purpose of purchasing certificates of deposit. *Revisited from the previous month's agenda.*

15. Discuss and consider action to have the City Manager and City Clerk present a plan to the Council regarding the Boards and Commissions appointment process, interviews, web site posting, application and resume review, and present at the July meeting. *As requested by Alderwoman Etta Fanning.*

16. Discuss and consider action on Resolution No. 12-12, a resolution amending the City of Shavano Park Policy revising the make-up of the Investment Committee, and appointing members to fill the vacancies on the Investment Committee.

17. Presentation by the City Manager on provisions of the Local Government Code 22.073 (Powers and Duties of the City Secretary), and the City Ordinances and Practices to determine if City Ordinances and practices comport with the Local Government Code, and to recommend changes to ordinances and practices to comply with statutory requirements. *As requested by Alderwoman Etta Fanning.*

18. Discuss and consider action on adopting Policies and Procedures for events on City property. *As requested by Alderwoman Michele Bunting Ross.*

19. Discussion regarding the use of City property for a Farmer's Market and/or other future event. *As requested by Alderwoman Michele Bunting Ross..*

20. Discuss and consider action on a report by the City Manager on a conference with TxDOT concerning how to effectively request reduction of the speed limit on N.W. Military to 35 MPH. *Revisited from the previous month's agenda.*

21. Discuss and consider action amending Chapter 2 of the City of Shavano Park Code of Ordinances, revising the process for submission and processing of the agenda and agenda items as discussed and agreed to at June Council meeting, and also to consider the posting of the agenda packet, redacting anything required by law, received by Council online for complete transparency to our citizens. *As requested by Alderwoman Michele Bunting Ross.*

22. Presentation by staff, discussion, and action on how the City of Shavano Park can honor the 60th Anniversary of the Shavano Park Women's Club. *As requested by Alderwoman Michele Bunting Ross.*

23. Discuss and consider action on an ordinance amending Chapter 28 Article IV of the City of Shavano Park Code of Ordinances revising the subdivision rules and regulations regarding streets and sidewalks; providing for severability; providing for proper notice and meeting; and providing for an effective date, as recommended by the Planning & Zoning Commission. *As requested by Alderwoman Michele Bunting Ross.*

24. City Manager's Report:
    A. Employee Status
    B. Status on Alamo Area Council of Governments (AACOG) regional solid waste grant application.
    C. Trinity Well Update

25. Adjournment

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on July 16, 2012 at 4:58 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 16th day of July, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
AUGUST 02, 2012
6:00 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Alderwoman Michele Bunting Ross
   B. Invocation – Alderwoman Etta Fanning

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials, we request that if you wish to speak that you follow these guidelines.
   a) Direct your comments to the entire Council, not to an individual member;
   b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   c) Show the City Council the same respect and courtesy that you expect to be shown to you.
   d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Budget Workshop – General Fund.

4. Adjournment

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on July 26, 2012 at 9:37 A.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 26th day of July, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
AUGUST 02, 2012
6:00 P.M.

AGENDA ADDENDUM

The following item is added to the main agenda:

4. Presentation, discussion and possible action affirming the City Manager's selection of Mr. Terry Barber, RS, DR, CESSWI as the City of Shavano Park's Health and Sanitation Inspector.

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on July 27, 2012 at 12:00 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 27th day of July, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
AUGUST 07, 2012
6:00 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Alderman Charles Brame
   B. Invocation – Alderwoman Michele Bunting Ross

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
   a) Direct your comments to the entire Council, not to an individual member;
   b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   c) Show the City Council the same respect and courtesy that you expect to be shown to you.
   d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Budget Work Session:
   a) Discussion of the General Fund Budget for Fiscal Year 2012- 2013 as adjusted at the August 2, 2012 Budget Work Session.
   b) Discussion of the Compensation Study provided by Public Sector, Inc.

4. Adjournment

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on August 03, 2012 at 4:30 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 3rd day of August, 2012.

KYLE H. MCCAIN
City Manager

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
AUGUST 13, 2012
6:00 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Mayor A. David Marne
   B. Invocation – Alderwoman Mary Werner

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials, we request that if you wish to speak that you follow these guidelines.
   a) Direct your comments to the entire Council, not to an individual member;
   b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   c) Show the City Council the same respect and courtesy that you expect to be shown to you.
   d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Budget Workshop – Utility Fund

4. Adjournment

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on August 06, 2012 at 4:10 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 6th day of August, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
AUGUST 13, 2012
6:00 P.M.

AGENDA ADDENDUM

The following item is added to the main agenda:

4. Submission to the Governing Body of the effective and roll-back tax rates, Statement and Schedules. If the proposed tax rate will exceed the rollback rate or the effective tax rate (whichever is lower), a record vote must be taken and public hearings and adoption date schedule.

Accessibility Statement

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on August 10, 2012 at 2:15 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 10th day of August, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
AUGUST 27, 2012
6:00 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Alderman Charles Brame
   B. Invocation – Alderwoman Vicky Maisel

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes to your fellow citizens and out of respect to our elected officials, we request that if you wish to speak that you follow these guidelines.
   A. Direct your comments to the entire Council, not to an individual member;
   B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   C. Show the City Council the same respect and courtesy that you expect to be shown to you.
   D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Budget Work Session – Presentation and discussion of the General Fund & Water Utility Fund for Fiscal Year 2012-2013.

4. Adjournment

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on August 20, 2012 at 4:41 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 20th day of August, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
AUGUST 27, 2012
IMMEDIATELY FOLLOWING THE SPECIAL MEETING

AMENDED AGENDA

1. Mayor and City Council Comments.

2. Presentation: Formula-1 Racing. Circuit of the Americas, Texas

3. Discuss and consider approval of the consent agenda as presented or amended.
   A. Approval of the City Council Minutes from:
      July 23, 2012 Regular Meeting
      August 02, 2012 Special Meeting
      August 07, 2012 Special Meeting
      August 13, 2012 Special Meeting
   B. Acceptance of the Planning & Zoning Commission Minutes from:
      July 11, 2012 Meeting
   C. Acceptance of the Building Permit Activity Report
   D. Acceptance of the Code Compliance Activity Report
   E. Acceptance of the Finance Activity Report
   F. Acceptance of the Fire Department Activity Report
   G. Acceptance of the Municipal Court Activity Report
   H. Acceptance of the Police Department Activity Report
   I. Acceptance of the Public Works Department Activity Report
   J. Final approval for the Subdivision Plat – Unit 19B, Phase II – 64.34 acre tract of land out of an 86.94 acre tract and a 289.9 acre tract located in Units 18 and 19. *(Final approval granted by Planning & Zoning Commission on August 01, 2012)*

4. Presentation by Rick Casteneda of TxDOT on the method to request the lowering of the Speed Limit on TX 1535, NW Military Highway, with Discussion and Possible Action to Follow.

5. Discuss and consider action on a report by the City Engineer concerning developing a bid package to bring City Hall into compliance with the Codes that were in effect when the building was built. *Original Agenda Item requested by Alderwoman Etta Fanning.*

6. This item was removed from the original agenda.

7. Discuss and consider action to place a summary page on the Shavano Park website describing Shavano Park's long term indebtedness. *As requested by Citizen Dagne Florine as sponsored by Kyle McCain, City Manager.*

8. Discuss and consider action on Ordinance No. 500-06-12, an ordinance amending Chapter 34, Article III – Drought Management regulations; providing for severability; providing for proper

notice and meeting; and providing for an effective date. *(Second Reading – First reading was held on July 23, 2012)*

9. A. Public Hearing: Proposed amendment to Chapter 28 Article IV of the City of Shavano Park Code of Ordinances revising the Subdivision Rules and Regulations Regarding Streets and Sidewalks; providing for severability; providing for proper notice and meeting; and providing for an effective date, as recommended by the Planning & Zoning Commission.

   B. Discuss and consider action on Ordinance No. 100-06-12, an ordinance amending Chapter 28 Article IV Of The City of Shavano Park Code of Ordinances revising the Subdivision Rules and Regulations Regarding Streets and Sidewalks; providing for severability; providing for proper notice and meeting; and providing for an effective date, as recommended by the Planning & Zoning Commission. *As requested by Alderwoman Michele Bunting Ross. (Second Reading – First reading was held on July 23, 2012)*

10. Discuss and consider action on Ordinance No. 100-05-12, an ordinance amending Chapter 24 of the City of Shavano Park Code of Ordinances revising the Sign Regulations; providing for proper notice and meeting; and providing for an effective date. *(First Reading)*

11. Discuss and consider action on an Ordinance amending Chapter 18 of the City of Shavano Park Code of Ordinances revising the flood plain regulations; providing for severability; providing for proper notice and meeting; and providing for an effective date. *(First Reading)*

12. Discuss and consider action on an ordinance amending Chapter 28, Subdivisions, Article V – creating a section entitled Utilities *(First Reading)*

13. Discuss and consider action on Resolution No. 12-13, a resolution amending the City of Shavano Park Investment Policy revising the make-up of the Investment Committee.

14. Discuss and consider action on an ordinance adding Section 2-65 to the City of Shavano Park Code of Ordinances delineating the duties of the City Secretary and establishing the Office of the City Secretary; amending previous ordinances and all references to the "City Clerk" to read "City Secretary" throughout the City of Shavano Park Code of Ordinances; providing a cumulative clause; providing for severability, providing for proper notice and meeting; and providing for an effective date. *As requested by Alderwoman Etta Fanning.*

15. Discuss and consider action on whether the Communication Committee should continue in existence and to designate their duties and responsibilities. *As requested by Alderwoman Vicky Maisel.*

16. This item was removed from the original agenda.

17. Discuss and consider action on an Interlocal Agreement with Guadalupe County to contract with the City of Shavano Park to house prisoners.

18. Discuss and deliberate the sale or lease of real property of a portion of municipal owned property located at 900 Saddletree Court, Shavano Park, Texas.

19. City Manager's Report:
    A. Employee Status
    B. Trinity Well Update
    C. Code Enforcement Issue - Pools
    D. Police Computer Purchase
    E. Police Procedure for Witness Identification
    F. Summer Street Program
    G. Women's Club 60th Anniversary
    H. Planning & Zoning Issues Under Consideration for Council Action

20. Adjournment

Accessibility Statement

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on August 23, 2012 at 3:47 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 23rd day of August, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
SEPTEMBER 04, 2012
6:00 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Alderwoman Michele Bunting Ross
   B. Invocation – Alderwoman Etta Fanning

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
   a) Direct your comments to the entire Council, not to an individual member;
   b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   c) Show the City Council the same respect and courtesy that you expect to be shown to you.
   d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Budget Work Session - Discussion of Minor funds including Debt Service Fund, Crime Control District Fund, Court Restricted Fund, Oak Wilt Fund, Pet Doc and Rescue Fund, Equipment Replacement Fund, (Capital Replacement). Review General Fund and Water Utility Fund.

4. First Public Hearing: Proposed tax rate for Fiscal Year 2012-2013 of $.0032 per $100 valuation and on the Proposed Annual Operating and Capital Budget.

5. Discuss and consider action on setting September 24, 2012 as the date for the second public hearing of the City Council for the proposed tax rate and Fiscal Year 2012-2013 Proposed Budget.

6. Adjournment

Accessibility Statement

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on August 29, 2012 at 1:16 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 29th day of August, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
SEPTEMBER 10, 2012
6:00 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Alderwoman Mary Werner
   B. Invocation – Alderman Charles Brame

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
   a) Direct your comments to the entire Council, not to an individual member;
   b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   c) Show the City Council the same respect and courtesy that you expect to be shown to you.
   d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Discuss and consider the Bexar Metro 9-1-1 Fiscal Year 2013 Budget.

4. Discuss and deliberate the sale or lease of real property of a portion of municipal owned property located at 900 Saddletree Court, Shavano Park, Texas.

5. First Reading: Proposed Fiscal Year 2012-2013 Budget.

6. Second Public Hearing: Proposed tax rate for Fiscal Year 2012-2013 of $.3200 per $100 valuation and on the Proposed Annual Operating and Capital Budget.

7. Discuss and consider action on setting September 24, 2012 as the date for the second public hearing and final vote of the City Council for the proposed tax rate and the adoption of the Fiscal Year 2012-2013 Proposed Budget.

8. Adjournment

Accessibility Statement

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on September 05, 2012 at 9:02 A.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 5th day of September, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
SEPTEMBER 10, 2012
6:00 P.M.

THIS MEETING HAS BEEN CANCELLED DUE TO A LACK OF QUORUM AND RESCHEDULED TO THURSDAY, SEPTEMBER 13, 2012 AT 6:00 P.M.

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
SEPTEMBER 17, 2012
6:00 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Alderwoman Mary Werner
   B. Invocation – Alderman Charles Brame

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes citizen participation and comments at all of their Council meetings. As a courtesy to your fellow citizens and out of respect to our elected officials; we request that if you wish to speak that you follow these guidelines.
   a) Direct your comments to the entire Council, not to an individual member;
   b) Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   c) Show the City Council the same respect and courtesy that you expect to be shown to you.
   d) As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Discuss and consider the Bexar Metro 9-1-1 Fiscal Year 2013 Budget.

4. Discuss and deliberate the sale of real property or grant of an access easement of a portion of municipal owned property located at 900 Saddletree Court, Shavano Park, Texas.

5. First Reading: Proposed Fiscal Year 2012-2013 Budget.

6. Second Public Hearing: Proposed tax rate for Fiscal Year 2012-2013 of $.3200 per $100 valuation and on the Proposed Annual Operating and Capital Budget.

7. Discuss and consider action on setting September 24, 2012 as the date for the final vote of the City Council for the proposed tax rate for the Fiscal Year 2012-2013 Proposed Budget.

8. Discuss and consider action on setting September 24, 2012 as the date for the final vote of the City Council for the adoption of the Fiscal Year 2012-2013 Proposed Budget.

9. Discuss and consider action on amending Appendix A of the City Code of Ordinances – Fee Schedule of the City of Shavano Park.

10. Adjournment

Accessibility Statement

The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on September 13, 2012 at 9:00 A.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 13th day of September, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
SEPTEMBER 17, 2012
6:00 P.M.

AGENDA ADDENDUM

The following item is added to the main agenda:

10. Discuss and consider action concerning the use of City Hall, posting requirements, and the Open Meeting Meetings Act pertaining to Town Hall Meetings.

Accessibility Statement

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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on September 14, 2012 at 5:45 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 14th day of September, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Clerk

Pursuant to Section 551.071 of the Texas Government Code, the City of Shavano Park reserves the right to consult in closed session with its attorney and to receive legal advice regarding any item listed on this agenda.

CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
SEPTEMBER 24, 2012
6:30 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Mayor A. David Marne
   B. Invocation – Alderwoman Vicky Maisel

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes to your fellow citizens and out of respect to our elected officials, we request that if you wish to speak that you follow these guidelines.
   A. Direct your comments to the entire Council, not to an individual member;
   B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   C. Show the City Council the same respect and courtesy that you expect to be shown to you.
   D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Mayor & City Council Comments
   - Mayor Marne – Presentation of Certificate of Appreciation from Howard Payne University to David Creed, Chief of Police.

4. Discuss and consider approval of the consent agenda as presented or amended.
   a. Approval of the City Council Minutes from:
      July 23, 2012 Regular Meeting
      August 27, 2012 Special Meeting
      August 27, 2012 Regular Meeting

b. Acceptance of the Planning & Zoning Commission Minutes from: August 01, 2012 Meeting
c. Acceptance of the Water Advisory Committee Minutes from: July 05, 2012 Meeting
d. Acceptance of the Building Permit Activity Report
e. Acceptance of the Code Compliance Activity Report
f. Acceptance of the Finance Department Activity Report (July)
g. Acceptance of the Finance Department Activity Report (August)
h. Acceptance of the Fire Department Activity Report
i. Acceptance of the Municipal Court Activity Report
j. Acceptance of the Police Department Activity Report
k. Acceptance of the Public Works Activity Report

5. Discuss and consider action on future development of the Municipal Tract. *As requested by Citizen Tera Allan and sponsored by City Manager, Kyle McCain.*

6. Discuss and consider action on Resolution No. 12-14, a resolution of the City of Shavano Park City Council appointing members of the Board of Adjustment, Planning & Zoning Commission, Water Advisory Committee and the Construction Board of Appeals with terms beginning October 1, 2012.

7. Discuss and consider action on a resolution selecting a contractor for the construction of a sand filtration system for a water supply well, and authorizing the City Manager to enter into a contractual agreement with the selected contractor.

8. Discuss and consider action by the Shavano Park City Council to vote for the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool.

9. Discuss and consider action on an Interlocal Agreement with Guadalupe County to contract with the City of Shavano Park to house prisoners. (*Revisited from the Previous City Council Meeting)*

10. Discuss and consider action on Ordinance No. 100-05-12, an ordinance amending Chapter 24 of the City of Shavano Park Code of Ordinances revising the sign regulations; providing for proper notice and meeting; and providing for an effective date. *(Second Reading – First reading was held August 27, 2012)*

11. Discuss and consider action on Ordinance No. 100-11-12, an ordinance amending Chapter 18 of the City of Shavano Park Code of Ordinances revising the flood plain regulations; providing for severability; providing for proper notice and meeting; and providing for an effective date. *(Second Reading – First reading was held August 27, 2012)*

12. Discuss and consider action on Ordinance No. 100-07-12, an ordinance amending the City of Shavano Park Code of Ordinances Chapter 28, Article V – Subdivisions to provide for regulations regarding certain utility infrastructure; providing for proper notice and meeting; and providing for an effective date.*(Second Reading – First reading was held August 27, 2012)*

13. Discuss and consider action on Ordinance No. 300-07-12, an ordinance adding Section 2-65 to the City of Shavano Park Code of Ordinances delineating the duties of the City Secretary and establishing the Office of the City Secretary; amending previous ordinances and all references to the "City Clerk" to read "City Secretary" throughout the City of Shavano Park Code of Ordinances; providing a cumulative clause; providing for severability; providing for proper notice and meeting; and providing for an effective date. *(Second Reading – First reading was held August 27, 2012)*

14. Discuss and consider action on a proposed rezoning of Unit 19B, Phase I Commercial Subdivision Plat, Lot 1926 & 1927, Block 23 located generally at Paesanos Parkway and Huntington Place from B-2 to Planned Unit Development O-1 (PUD O-1) with announcement of public hearing on October 22, 2012.

15. Discuss and consider action on Ordinance No. 100-08-12, an ordinance amending Chapter 36, Article VI – Tables of the City of Shavano Park Code of Ordinances as to certain setback requirements; providing for severability; providing for proper notice and meeting; and providing for an effective date with announcement of public hearing on October 22, 2012. *(First Reading)*

16. Discuss and consider action on Ordinance No. 100-09-12, an ordinance amending Chapter 36 of the City of Shavano Park Code of Ordinances to allow for Manufactured Home Parks in certain districts and providing regulations for their placement with announcement of public hearing on October 22, 2012. *(First Reading)*

17. Discuss and consider action on Ordinance No. 100-10-12, an ordinance amending Chapter 36, of the City of Shavano Park Code of Ordinances providing for regulations of residential portable construction buildings; providing for severability; providing for proper notice and meeting; and providing for an effective date with announcement of public hearing on October 22, 2012. *(First Reading)*

18. Discuss and consider action on Ordinance No.400-01-12, an ordinance approving the annual budget of the City of Shavano Park, Texas for the Fiscal Year beginning October 01, 2012 and ending September 30, 2013, to include the following funds: General Fund, Debt Service Fund, Court Restricted Funds (Court Security, Court Technology and Court Efficiency), Capital Replacement Fund (Equipment Replacement Fund), Oak Wilt Fund, Pet Documentation & Rescue Fund; approving the authorized organizational chart; personnel schedule, employee compensation package; pay plan; special allowance schedule and employee holiday schedule.

19. Discuss and consider action on Ordinance No. 400-02-12, an ordinance of the City of Shavano Park, Texas levying ad valorem taxes for use and support of the municipal government of the City for the fiscal year beginning October 1, 2012 and ending September 30, 2013; providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid.

20. Discuss and consider action on Ordinance No. 500-07-12, an ordinance approving the Water Utility Fund Budget of the City of Shavano for the fiscal year beginning October 1, 2012 and ending September 30, 2013 and establishing a rate structure to be effective with the consumption for the month of October 2012.

21. Discuss and consider action on Ordinance No. 300-07-12, an ordinance amending the City of Shavano Park Code of Ordinances Appendix A "Fee Schedule"; to include Shavano Park Water System current water rates; and establishing an effective date.

22. Discuss and consider action on upcoming Regular City Council meeting dates.

23. City Manager's Report:

    A. Employee Status
    B. Police & Fire Dispatch Transfer
    C. Summer Street Program
    D. Events at City Hall & the Municipal Tract
    E. Planning & Zoning Issues Under Consideration for Council Action

24. Adjournment

CITY OF SHAVANO PARK
CRIME CONTROL AND PREVENTION DISTRICT
BOARD OF DIRECTORS MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
SEPTEMBER 24, 2012
Immediately Following the Regular Meeting of the City Council

AGENDA

1. Call to Order

2. Approval of the Crime Control and Prevention District Board of Directors Minutes from: September 20, 2011

3. Discuss and consider action on Resolution No. 12-15, a resolution approving the Crime Control and Prevention Budget of the Shavano Park Crime Control and Prevention District for the fiscal year beginning October 1, 2012 and ending September 30, 2013.

4. Adjournment

Accessibility Statement:
The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

Decorum Required:
Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:
The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:
This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:
It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on September 20, 2012 at 3:45 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 20th day of September, 2012.

SAUNDRA PASSAILAIGUE, TRMC, City Clerk

CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
SEPTEMBER 24, 2012
6:30 P.M.

AGENDA ADDENDUM

The following item has been added to the main agenda for consideration:

19.5 Consideration and action on a resolution of the City Council of the City of Shavano Park, Texas, ratifying the property tax revenue increase reflected in the Fiscal Year 2012-2013 Budget, in accordance with section 102.007(c) of the Texas Local Government Code.

Accessibility Statement:
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Decorum Required:
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Action by Council Authorized:
The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:
This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation

of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:
It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on September 21, 2012 at 5:10 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 21st day of September, 2012.

SAUNDRA PASSAILAIGUE, TRMC, City Clerk

CITY OF SHAVANO PARK
SPECIAL CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
SEPTEMBER 28, 2012
3:00 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Alderwoman Michele Bunting Ross
   B. Invocation – Alderwoman Etta Fanning

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes to your fellow citizens and out of respect to our elected officials, we request that if you wish to speak that you follow these guidelines.
   A. Direct your comments to the entire Council, not to an individual member;
   B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   C. Show the City Council the same respect and courtesy that you expect to be shown to you.
   D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Mayor & City Council Comments

4. Discuss and consider action on a resolution selecting a contractor for the construction of a sand filtration system for a water supply well, and authorizing the City Manager to enter into a contractual agreement with the selected contractor.

5. Discuss and consider action on an Interlocal Agreement with Guadalupe County to contract with the City of Shavano Park to house prisoners. (*Revisited from the Previous City Council Meeting)*

6. Discuss and consider action on Ordinance No. 100-07-12, an ordinance amending the City of Shavano Park Code of Ordinances Chapter 28, Article V – Subdivisions to provide for regulations regarding certain utility infrastructure; providing for proper notice and meeting; and providing for an effective date. *(Second Reading- First was held August 27, 2012)*

7. Discuss and consider action on Ordinance No. 100-08-12, an ordinance amending Chapter 36, Article VI – Tables of the City of Shavano Park Code of Ordinances as to certain setback requirements; providing for severability; providing for proper notice and meeting; and providing for an effective date with announcement of public hearing on October 22, 2012. *(First Reading)*

8. Discuss and consider action on Ordinance No. 100-09-12, an ordinance amending Chapter 36 of the City of Shavano Park Code of Ordinances to allow for Manufactured Home Parks in certain districts and providing regulations for their placement with announcement of public hearing on October 22, 2012. *(First Reading)*

9. Discuss and consider action on Ordinance No. 100-10-12, an ordinance amending Chapter 36, of the City of Shavano Park Code of Ordinances providing for regulations of residential portable construction buildings; providing for severability; providing for proper notice and meeting; and providing for an effective date with announcement of public hearing on October 22, 2012. *(First Reading)*

10. Discuss and consider action on the affirmation of Ordinance No. 300-145-07, an ordinance of the City of Shavano Park, Texas establishing a code of ethics and conduct for elected officials and members of appointed Boards, Commissions and Committees.

11. Discuss and consider action on Resolution No. 12-07, a resolution of the City of Shavano Park, Texas declaring certain City equipment obsolete and surplus property and authorizing the liquidation of said obsolete and surplus equipment.

12. City Manager's Report:

    A. Employee Status
    B. Summer Street Program
    C. Events at City Hall & the Municipal Tract
    D. Planning & Zoning Issues Under Consideration for Council Action

13. Adjournment

Accessibility Statement:
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Decorum Required:
Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:
The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:
This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:
It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on September 25, 2012 at 2:33 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 25th day of September, 2012.

SAUNDRA PASSAILAIGUE, TRMC, City Secretary

CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
OCTOBER 22, 2012
6:30 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Alderman Charles Brame
   B. Invocation – Alderwoman Mary Werner

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes to your fellow citizens and out of respect to our elected officials, we request that if you wish to speak that you follow these guidelines.
   A. Direct your comments to the entire Council, not to an individual member;
   B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   C. Show the City Council the same respect and courtesy that you expect to be shown to you.
   D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Mayor & City Council Comments
   - Mayor's presentation of a proclamation declaring the week of November 12 – 18, 2012 as Storm Water Awareness week.

4. Discuss and consider approval of the consent agenda as presented or amended.
   a. Approval of the City Council Minutes from:
      September 04, 2012 Special Meeting
      September 17, 2012 Special Meeting
      September 24, 2012 Regular Meeting
      September 28, 2012 Special Meeting

b. Acceptance of the Planning & Zoning Commission Minutes from: September 05, 2012 Meeting
c. Acceptance of the Building Permit Activity Report
d. Acceptance of the Code Compliance Activity Report
e. Acceptance of the Fire Department Activity Report
f. Acceptance of the Municipal Court Activity Report
g. Acceptance of the Police Department Activity Report
h. Acceptance of the Public Works Department Activity Report

5. Discuss and consider action on future development of the Municipal Tract. *As requested by Citizen Tera Allan and sponsored by City Manager, Kyle McCain*

6. Discuss and consider action to appoint a task force to oversee potential development of the municipal tract and hike and bike trails. *As presented by Alderwoman Michele Bunting Ross*

7. Update on the creation of a Shavano Park Farmer's Market. *As presented by Alderwoman Michele Bunting Ross*

8. Discuss and consider action on the Women's Club plan to provide benches for the approach to City Hall and to coordinate the bench placement with the reception honoring the Women's Club for 60 years of service to Shavano Park*. Reconsidered from a previous City Council meeting*

9. Discuss and take action regarding policies and application for parking lot usage for events at City Hall. *As requested by Alderwoman Mary Werner*

10. Discuss and consider possible action on adopting Policies and Procedures for events on City property. *Reconsidered from a previous City Council meeting*

11. Discuss and consider action on the removal of Speed Bumps on Broken Bough. *As requested by Mayor A. David Marne*

12. Discuss and consider action on Resolution No. 12-18, a resolution of the City of Shavano Park City Council appointing members to the Construction Board of Appeals with terms ending September 30, 2017.

13. Presentation of Fiscal Year 2011-2012 4th Quarter Financial Report and acceptance of the September Finance Department Activity Report.

14. Public Hearing: Proposed rezoning of Unit 19B, Phase I Commercial Subdivision Plat, Lot 1926 & 1927, Block 23 located generally at Paesanos Parkway and Huntington Place from B-2 to Planned Unit Development O-1 (PUD O-1).

15. Discuss and consider action on Ordinance No. 100-12-12, an ordinance rezoning of Unit 19B, Phase I Commercial Subdivision Plat, Lot 1926 & 1927, Block 23 located generally at Paesanos Parkway and Huntington Place from B-2 to Planned Unit Development O-1 (PUD O-1).

16. Public Hearing: Proposed amendment to Chapter 36, Article VI – Tables of the City of Shavano Park Code of Ordinances as to certain setback requirements.

17. Discuss and consider action on Ordinance No. 100-08-12, an ordinance amending Chapter 36, Article VI – Tables of the City of Shavano Park Code of Ordinances as to certain setback requirements; providing for severability; providing for proper notice and meeting; and providing for an effective date. *2nd Reading*

18. Public Hearing: Proposed amendment to Chapter 36 of the City of Shavano Park Code of Ordinances to allow for Manufactured Home Parks in certain districts and providing regulations for their placement.

19. Discuss and consider action on Ordinance No. 100-09-12, an ordinance amending Chapter 36 of the City of Shavano Park Code of Ordinances to allow for Manufactured Home Parks in certain districts and providing regulations for their placement. *2nd Reading*

20. Public Hearing: Proposed amendment to Chapter 36, of the City of Shavano Park Code of Ordinances providing for regulations of residential portable construction buildings.

21. Discuss and consider action on Ordinance No. 100-10-12, an ordinance amending Chapter 36, of the City of Shavano Park Code of Ordinances providing for regulations of residential portable construction buildings; providing for severability; providing for proper notice and meeting; and providing for an effective date. *2nd Reading*

22. Presentation from the Council Subcommittee on Employee Compensation followed by discussion and possible action on the report and recommendations.

23. Discuss and consider possible action on the purchase of two Police Department patrol vehicles and the necessary equipment and preparation to make the vehicles street ready. *Expenditure of Budgeted Funds*

24. Discuss and consider possible action on the purchase of two twelve-lead Heart Monitors for the Emergency Medical Service. *Expenditure of Budgeted Funds*

25. Discuss and consider action on Trinity Project Workgroup's recommendations on the acceptance or rejection of the bid proposed by Associated Construction Partners for the installation of Sand Filters for the Trinity Well at the Water Tower site, and the construction of the necessary appurtances for those filters. *As requested by Alderwoman Mary Werner*

26. Discussion considering the interpretation of the ordinance establishing the Office of the City Secretary for clarification of where the position falls in the organization of the City employees and the relationship to other employees and the City Council. *As requested by Mayor A. David Marne and in response to advice from the City Attorney*

27. Discuss and take action for determining qualifications, criteria and posting requirements to generate qualified candidates for the city secretary position as required by City policies. *As requested by Alderwoman Mary Werner*

28. Discuss and take action on alleged violations of City policies and procedures by the City Secretary. *As requested by Alderwoman Mary Werner*

29. Discuss and consider action on an Interlocal Agreement with Guadalupe County to contract with the City of Shavano Park to house prisoners. *Revisited from the Previous City Council Meeting*

30. Discuss and consider action to approve Various Water Lease Agreements for Edwards Aquifer Water Rights for the 2012 calendar year and the 2013 calendar year.

31. Report, discussion, and presentation by the City Manager on plans for evaluation of City Employees with a timeline with potential action by Council. *As requested by Alderwoman Etta Fanning*

32. Discuss and consider action regarding Council following Sec. 2-25 (c) (2) Whether the total number or agenda items submitted exceeds the ability of the City Council to properly address them in the timeframe normally allocated to City Council meetings (approximately two to 2 ½ hours). *As presented by Alderwoman Michele Bunting Ross*

33. Discuss and consider action regarding a Proposal by City Attorney's Office to adjust the flat fee structure for attorney services at City Council meetings to take into consideration the length of the meetings by adding an hourly fee for time longer than three hours per meeting.

34. Discuss and consider action on upcoming Regular City Council meeting dates.

35. City Manager's Report:

    a. Employee Status
    b. Police Video Monitoring System Status
    c. New Fire Truck Status
    d. Summer Street Program
    e. Upcoming Events at City Hall & the Municipal Tract
    f. Request by citizens for recycle bins for use with Allied Waste Solid Waste Service

36. Adjournment

Accessibility Statement:
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Decorum Required:
Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:
The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:
This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:
It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on October 15, 2012 at 4:45 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 15th day of October, 2012.

SAUNDRA PASSAILAIGUE, TRMC, City Secretary

CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
NOVEMBER 26, 2012
6:30 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Honorable A. David Marne
   B. Invocation – Alderwoman Vicky Maisel

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes to your fellow citizens and out of respect to our elected officials, we request that if you wish to speak that you follow these guidelines.
   A. Direct your comments to the entire Council, not to an individual member;
   B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   C. Show the City Council the same respect and courtesy that you expect to be shown to you.
   D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Mayor & City Council Comments

4. Discuss and consider approval of the consent agenda as presented or amended.
   a. Approval of the City Council Minutes from:
      October 22, 2012 Regular Meeting
   b. Acceptance of the Planning & Zoning Commission Minutes from:
      October 03, 2012 Meeting
   c. Acceptance of the Water Advisory Committee Minutes from:
      August 23, 2012 Meeting
   d. Acceptance of the Building Permit Activity Report

e. Acceptance of the Code Compliance Activity Report
f. Acceptance of the Finance Department Activity Report
g. Acceptance of the Fire Department Activity Report
h. Acceptance of the Municipal Court Activity Report
i. Acceptance of the Police Department Activity Report
j. Acceptance of the Public Works Department Activity Report
k. Adoption of Ordinance No. 100-14-12 ratifying the portion of Ordinance No. 100-08-12 that approved the notes included on Table No. 6, of Chapter 36, Article VI of the City of Shavano Park Code of Ordinances and repealing those portions of Ordinance No. 100-08-12 that contradict the approval of the notes.
l. Acceptance of Resolution No. 12-19 designation of City's official newspaper
m. Acceptance of Resolution No. 12-20 designation of Health Authority
n. Preliminary approval of Amending Plat – Commercial – Lots 1813A and 1813B located at the corner of Huebner Road and Lockhill Selma. *(Preliminary approval granted by Planning & Zoning on 11/7/12)*
o. Preliminary approval for the Subdivision Plat – a 0.970 acre tract of land out of an 86.94 acre tract of land located in Unit 19, located at the corner of N.W. Military Hwy. and Loop 1604. *(Preliminary approval granted by Planning & Zoning on 11/7/12)*
p. Preliminary approval for Subdivision Plat – a 3.117 acre tract of land out of a 46.94 acre tract of land, Lot 2187, Block 26, located in Unit 18 located near Biltmore and Pond Hill. *(Preliminary approval granted by Planning & Zoning on 11/7/12)*

5. Presentation from the Council subcommittee on employee compensation followed by discussion and possible action on the report and recommendations. *Reconsidered from a previous City Council meeting*

6. Presentation and possible direction regarding Electronic telecommunications services sales tax. *As requested by Mayor A. David Marne*

7. Presentation and possible direction regarding the process of repealing VIA sales tax and issues associated therewith. *As requested by Mayor A. David Marne*

8. Discuss and consider possible action on Ordinance No. 100-13-12, an ordinance amending Chapter 36, Section 36-39 of the City of Shavano Park Code of Ordinances providing for regulations of portable construction buildings for commercial properties; providing for severability; providing for proper notice and meeting; and providing for an effective date. *(First Reading)*

9. Discuss and consider action on a resolution selecting a contractor for the construction of a sand filtration system for a water supply well, and authorizing the City Manager to enter into a contractual agreement with the selected contractor.

10. Discuss and consider action to appoint a committee to research and develop recommendations for the City Council to establish a new Fee Schedule for Building Permits within the City for Commercial and Residential construction and repairs. *As requested by Alderman Vicky Maisel*

11. Discuss and consider action to approve a five-year lease from the Regional Water Resource Development Group for 100 acre-feet of Edwards Aquifer Water.

12. Discuss and consider action to approve various water lease agreements for Edwards Aquifer Authority Water Rights for the 2013 calendar year.

13. Discuss and consider action on an Interlocal Agreement with Guadalupe County to contract with the City of Shavano Park to house prisoners. *Reconsidered from a previous City Council meeting*

14. Presentation, discussion and possible action on the City of Shavano Park's organizational chart. *Reconsidered from a previous City Council meeting*

15. Discuss and consider action on an ordinance amending the City of Shavano Park's Personnel Manual to reflect supervisory authority over the City Secretary. *As requested by Mayor Pro-tem Etta Fanning*

16. Consider and take action for the limited purpose to Ordinance No. 300-07-12 for language addition to reflect the previous council meeting consensus regarding the city secretary falling under the city manager for the purpose of time off requests, discipline and other administrative nature. *As requested by Alderwoman Mary* Werner

17. Discuss and take action on alleged violations of City policies and procedures and misconduct demonstrated by Saundra Passailaigue relating to the use of information obtained from tapings of private conversations between a member of council and the city manager by written reprimand and disciplinary probation actions. *As requested by Alderwoman Mary Werner*

18. City Manager's Report:

    a. Employee Status
    b. Police Video Monitoring System Status
    c. New Fire Truck Status
    d. Transparency in Government
    e. Non-Emergency After-Hours Telephone Number

19. Adjournment

Accessibility Statement:
The City of Shavano Park City Hall is wheelchair accessible. The entry ramp is located in the front of the building. Accessible parking spaces are also available in the front and sides of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the A.D.A. Coordinator at 817-447-5400 or TDD 1-800-735-2989.

Decorum Required:
Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized:
The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance

with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:
This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:
It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on November 19, 2012 at 3:00 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 19th day of November, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
DECEMBER 17, 2012
6:30 P.M.

AGENDA

1. Call to Order
   A. Pledge of Allegiance – Cub Scout Pack 940 - Webelos
   B. Invocation – Alderwoman Vicky Maisel

2. Citizens to be heard – *Rules for Citizen's Comments*: The City Council welcomes to your fellow citizens and out of respect to our elected officials, we request that if you wish to speak that you follow these guidelines.
   A. Direct your comments to the entire Council, not to an individual member;
   B. Limit your discussion to one or two issues that you wish to address rather than a generalized statement; and
   C. Show the City Council the same respect and courtesy that you expect to be shown to you.
   D. As stated in Resolution No. 04-11, residents are given three (3) minutes to speak during Citizens to be heard. Residents are only allowed to speak once and cannot pass their time allotment to someone else.

   Any disruptive behavior, including shouting or derogatory statements or comments, will be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

   Note: City Council may not debate any non-agenda issue, nor may any action be taken on any non-agenda issue at this time; however, City Council may present any factual response to items brought up by citizens [Attorney General Opinion – JC 0169].

3. Mayor & City Council Comments
   - Recognition of years of service to Board/Commission/Committee members.
   - Announcement of the City's Gold Level Award in the Leadership Circle.
   - Announcement of the City's long term rating of AA+/Stable and affirmed.

4. Discuss and consider approval of the consent agenda as presented or amended.
   a. Approval of the City Council Minutes from:

November 26, 2012 Regular Meeting

b. Acceptance of the Planning & Zoning Commission Minutes from: November 07, 2012 Meeting
c. Acceptance of the Board of Adjustment Minutes from: July 02, 2012 Meeting
d. Acceptance of the Building Permit Activity Report
e. Acceptance of the Code Compliance Activity Report
f. Acceptance of the Finance Department Activity Report
g. Acceptance of the Fire Department Activity Report
h. Acceptance of the Municipal Court Activity Report
i. Acceptance of the Police Department Activity Report
j. Acceptance of the Public Works Department Activity Report
k. Final approval for the Subdivision Plat – a 0.970 acre tract of land out of an 86.94 acre tract of land located in Unit 19, located at the corner of N.W. Military Hwy. and Loop 1604.
l. Final approval for Subdivision Plat – a 3.117 acre tract of land out of a 46.94 acre tract of land, Lot 2187, Block 26, located in Unit 18 located near Biltmore and Pond Hill.
m. Approval of Ordinance No. 400-03-12, an ordinance approving the 2012 Shavano Park Tax Roll.

5. Public Hearing: on proposed amendments to Chapter 36, Section 36-39 of the City of Shavano Park Code of Ordinances providing for regulations of portable construction buildings for commercial properties

6. Discuss and consider possible action on Ordinance No. 100-13-12, an ordinance amending Chapter 36, Section 36-39 of the City of Shavano Park Code of Ordinances providing for regulations of portable construction buildings for commercial properties; providing for severability; providing for proper notice and meeting; and providing for an effective date. *(Second Reading)*

7. Discuss and consider possible action to name people to the working group for fees and permits. *As requested by Alderwoman Vicky Maisel*

8. Presentation by City Attorney and possible direction from City Council on available use of Sales Tax.

9. Discuss and consider possible action on the report from the Compensation Subcommittee of the City Council.

10. Discuss and consider possible action approving the purchase of vehicles for the various Departments including the Fire Department, Public Works, Development Services, Water Utility, and others.

11. Discuss and consider approval of the City Manager Evaluation Form to be completed by each member of the governing body to evaluate the City

Manager's performance as the Chief Administrative Officer of our City. *As requested by Alderwoman Etta Fanning*

12. Discuss and consider action on conducting an interim-evaluation of the City Manager within the next month. *As requested by Alderwoman Etta Fanning*

13. Discussion and direction to staff on procedure for processing complaints against City Officers.

14. City Manager's Report:

    a. Employee Status Report
    b. Trinity Well Report
    c. Citizens Police Academy Report
    d. Municipal Equipment/Vehicle Report

15. Adjournment

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Decorum Required: Any disruptive behavior, including shouting or derogatory statements or comments may be ruled out of order by the Presiding Officer. Continuation of this type of behavior could result in a request by the Presiding Officer that the individual leave the meeting, and if refused, an order of removal.

Action by Council Authorized: The City Council may vote and/or act upon any item within this Agenda. The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, pursuant to and in accordance with Texas Government Code Section 551.071, to seek the advice of its attorney about pending or contemplated litigation, settlement offer or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflict with the Open Meetings Act and may invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code

Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on December 10, 2012 at 1:22 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 10th day of December, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Secretary

CITY OF SHAVANO PARK
REGULAR CITY COUNCIL MEETING
CITY HALL, COUNCIL CHAMBERS
900 SADDLETREE COURT, SHAVANO PARK, TEXAS 78231
DECEMBER 17, 2012
6:30 P.M.

AGENDA ADDENDUM

The following item has been added to the main agenda for consideration:

15. The City Council shall meet in Executive Session under Texas Government Code § 551.074 *Personnel Matters* to discuss the following:

    a) City Council will adjourn into Closed Session pursuant to Texas Government Code Section 551.074 to deliberate the resignation of the City Secretary.

    b) Discuss and consider any action on the resignation of the City Secretary.

16. Reconvene into Regular Session and take action on issues discussed in Executive session if necessary.

17. Adjournment

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invoke this right where the City Attorney, the Mayor or a majority of the Governing Body deems an executive session is necessary to allow privileged consultation between the City Attorney and the governing body, if considered necessary and legally justified under the Open Meetings Act. The City Attorney may appear in person, or appear in executive session by conference call in accordance with applicable state law.

Executive Sessions Authorized:
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I, the undersigned authority, do hereby certify that the above Notice of Meeting of the governing body of the above named Shavano Park City Council is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice on the bulletin boards, of the City Hall of said City Shavano Park, Texas, a place convenient and readily accessible to the general public at all times, and said Notice was posted on December 14, 2012 at 2:33 P.M. and remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated the 14th day of December, 2012.

SAUNDRA PASSAILAIGUE, TRMC
City Secretary