

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Public Hearing / Regular Meeting on Thursday, August 27, 2015 at 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers for the purpose of considering the following agenda:

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- Pursuant to Resolution No. 04-11 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Only citizens may speak.
- Each citizen may only speak once, and no citizen may pass his/her time allotment to another person.
- Direct your comments to the entire Council, not to an individual member.
- Show the Council members the same respect and courtesy that you expect to be shown to you.

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments. (Attorney General Opinion –JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is

scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and

- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1 Recognition – Fire Department on ISO rating and recognition

5.2 Announcement – National Night Out – Alderman Maisel

5.3 Announcement – Movie Night – Alderman Maisel

5.4 Proclamation – National Payroll Week

6. PUBLIC HEARING

6.1. Public Hearing – Proposed Ordinance No. O-2015-016 amending the City of Shavano Park Code of Municipal Ordinance Section 36(d) (2) to allow a 10-foot minimum for side-load residential garages in MXD – Mixed Use Districts

6.2. Public Hearing - Final replat of a 9.23 acre tract subdivision plat along Lockhill Selma, Shavano Park Subdivision, Unit 17N

7. REGULAR AGENDA ITEMS

7.1. Discussion / action – Ordinance No O-2015-016 amending City of Shavano Park Code of Municipal Ordinance Section 36(d)(2) to allow a 10-foot minimum for side-load residential garages in MXC – Mixed Use Districts (second reading) – City Manager

7.2. Discussion / action – Final plat of Pond Hill Garden Villas – City Manager

7.3. Discussion / action – Final replat of a 9.23 acre tract subdivision plat along Lockhill Selma, Shavano Park Subdivision, Unit 17N – City Manager

7.4. Discussion / action – FY 2015-16 Budget Development Calendar – City Manager

7.5. Discussion / action – Health Benefits for the City of Shavano Park Employees – City Manager Hill

7.6. Discussion – Proposed Budget for FY 2015-016 – City Manager

7.7. Discussion / action – Review of potential improvements to NW Military Hwy and way ahead for possible application for “STPMM” grant (Federal Highway Administration) – City Manager

- 7.8. Discussion /action – Ordinance No. O-2015-018 adopting 2015 International Codes and 2014 Electrical Codes – City Manager**
- 7.9. Discussion / action - Use/Access of City resources by Mayor and City Council – Mayor Pro Tem Bunting Ross and Alderman Maisel**
- 7.10. Discussion / action – City of Shavano Park 2015 Employee Handbook – City Manager Hill**

8. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 8.1. Building Permit Activity Report**
- 8.2. Fire Department Activity Report**
- 8.3. Municipal Court Activity Report**
- 8.4. Police Department Activity Report**
 - 8.4.1. Crime Trend Analysis**
- 8.5. Public Works Activity Report**
- 8.6. Finance Department Activity Report**

9. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 9.1. Discussion / action – Ordinance O-2015-017 changing the starting time of the Planning & Zoning Commission meetings as established by Sec. 36-69(f) from 7:30 p.m. to 6:30 p.m. as requested by the Planning & Zoning Commission – City Manager Hill**
- 9.2. Approval – Special City Council Meeting Minutes, July 27, 2017**
- 9.3. Approval - Regular City Council Meeting Minutes, July 27, 2015**
- 9.4. Approval - Special City Council Meeting Minutes, August 6, 2015**
- 9.5. Approval - Special City Council Meeting Minutes, August 13, 2015**

- 9.6. Approval – Special City Council Meeting Minutes, August 19, 2015**
- 9.7. Accept - Water Advisory Workshop Meeting Minutes, July 13, 2015**
- 9.8. Accept - Planning & Zoning Commission Meeting Minutes, July 8, 2015**
- 9.9. Approval – Quarterly Investment Report**

10. POTENTIAL FUTURE AGENDA ITEMS

Alderman please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- 10.1. FY 2015-16 City Budget – City Manager Hill**
- 10.2. FY 2015-16 Crime Control District Budget**
- 10.3. Selection –Boards, Commissions, and Committees**
- 10.4. Veteran’s Memorial**
- 10.5. Designation of City of Shavano Park Official Paper**
- 10.6. Records Retention Policy**
- 10.7. Council consideration –Disposal of city equipment / furniture**
- 10.8. P&Z to review the sign ordinance in light of the recent Supreme Court decision**
- 10.9. Report on litigation, Texas Ardmor Properties LP ET AL vs. Lockhill Ventures LLC, Case Number 2014-CI-10796. (Possible Executive Session pursuant to TEX. GOV’T CODE §551.071, Consultation with Attorney) – City Manager / City Attorney**
- 10.10. Policy on use of CoSP resources**
- 10.11. Policy on use of CoSP resources by Mayor and Council**
- 10.12. Workshop to consider creating citizen committees**
- 10.13. Report on website development – website committee**
- 10.14. Planning and Zoning Commission recommended changes to CoSP Code Sections 36-36(a)(7), 36-34(a)(2), and 36-102 regulating home occupations**

10.15. Nomination(s) – Bexar Appraisal District Board of Directors

10.16. 2012 International Fire Codes

11. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-493-3478 x240 or TDD 1-800-735-2989.

CERTIFICATION:

I, the undersigned authority, do hereby certify that the above Notice of Meeting was posted at Shavano City Hall, 900 Saddle Tree Court, a place convenient and readily accessible to the general public at all times, and said Notice was posted on the 20th of August 2015 at 5:00 p.m.

Zina Tedford
City Secretary