



Firefighter/Paramedic Job Description

Job Title: Firefighter/Paramedic
Reports to (Title): Fire Captain
Department: Fire Department
FLSA: Non-Exempt

SUMMARY

Works under the supervision of a ranking officer and is responsible for completion of orders and directives set to assist in mitigation of emergencies and to prevent fires and unsafe conditions. May work independently in the completion of duties related to the Fire Department EMS program.

ESSENTIAL JOB FUNCTIONS: *Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations may be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to, the following:*

JOB FUNCTIONS

- While under the direction of a supervising officer, responds to emergency calls, fire alarms and situations of a non-emergency nature.
- Administers first aid and emergency/medical technologies.
- May reposition apparatus, lay, connect and advance hose lines, raises and climb ladders.
- Assists in rescuing persons for dangerous situations.
- Uses chemical extinguishers, axes, hooks, lines, power driven tools, and other equipment.
- When necessary, and under the direction of a ranking officer, be assertive at the scene of incidents to secure and preserve life safety achieve incident stabilization and ensure property conservation.
- Preserves, cleans, services and returns apparatus and equipment to emergency readiness.
- Maintains and tests emergency equipment.
- May be required to perform all duties relative to the Shavano Park Fire/EMS and to support the contagious disease and hazardous materials response policies.
- Maintains general knowledge of response territory in order to select the most efficient route to be taken to emergency calls.
- Adheres to assigned work schedule as outlined in the Department and City Attendance policies and procedures. Ensures all behaviors comply with the City's Personnel Rules and Regulations.
- Performs additional duties as assigned.

EDUCATION AND EXPERIENCE

High School Diploma or GED; AND one (1) year of professional Firefighter experience; OR an equivalent combination of education, training and experience.

LICENSE AND CERTIFICATION REQUIREMENTS

- A valid Texas State Commercial Driver's License is required.
- Certification for Firefighter from Texas Commission on Fire Protection (TCFP) is required.
- Certification for Paramedic from Texas Department of State Health Services (DSHS) is required.
- Additional technical training and certifications may be required.

KNOWLEDGE, SKILLS, AND ABILITIES

- Performs duties as a certified EM-P-according to the criteria and standards set by the City/Department.
- Meets minimum physical fitness requirements to work in fire suppression.
- City organization, operations, policies and procedures.

- Fire Department General Orders, Code of Conduct, policies and procedures.
- National, State and City laws, regulations, practices and procedures governing emergency services.
- Methods, practices and procedures for fire prevention, fire suppression, hazardous material responses, emergency medical services, rescue operations, and fire investigations.
- Procedures and equipment used in modern firefighting and emergency medical response.
- Operational characteristics of fire suppression apparatus and equipment.
- City geography, traffic patterns, and the location of all streets, landmarks and buildings.
- Remaining alert at all times and reacting quickly and calmly in emergency situations.
- Providing firefighting, rescue, and medical services under emergency conditions.
- Assessing emergency medical needs, stabilizing patient, and providing emergency medical care.
- Maintaining and repairing firefighting vehicles, facilities and equipment.
- Establishing and maintaining effective working relationships with co-workers.
- Communicating clearly and concisely, both verbally and in writing.
- Operating a personal computer utilizing a variety of business software.

PHYSICAL REQUIREMENTS/WORKING ENVIRONMENT

The work environment and physical demands characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is performed in a standard office environment, and in the field to lead on-scene response to emergency situations. Work requires wearing of Self Contained Breathing Apparatus for extended periods of time, and climbing, lifting, carrying and transporting equipment and individuals weighing up to 200 pounds. Functional vision and hearing to differentiate sounds (voice, horn) is required. Work may involve exposure to extreme weather conditions, extreme heat, unstable structures, hazardous materials, emergency situations, body fluids, infectious diseases and pathogens. Must maintain a level of physical fitness to meet Department standards.