

**CITY OF SHAVANO PARK
WATER ADVISORY COMMITTEE MEETING
900 SADDLETREE CT., SHAVANO PARK, TX 78231
MONDAY, OCTOBER 15, 2018**

**6:30 P.M.
MINUTES**

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chairman Walea

2. ROLL CALL:

PRESENT:

Sam Bakke
Al Walea
Tomas Palmer
Matt Trippy
Steve Fleming

ABSENT:

Tommy Peyton

3. CITIZENS TO BE HEARD

No one addressed the committee at this time

4. CONSENT AGENDA

a. Approval – July 30, 2018 Minutes

Member Palmer moved to accept the minutes as submitted, Member Trippy seconded. Motion passed.

5. REPORTS - Public Works Director Update

a. Water System

a. Water System Infrastructure Update

Director Peterson reviewed the activities on the wells. Well #5 is back in operation and there has been an increase in production of 35 – 45 gpm. Well # 6 – everything was tested, the valve relay and cards still need to be tested since the damage done from the Labor Day storms. Trac-N-Trol will be out to test. Huebner Plant is working fine and Director Peterson is contacting painters to redo the top of the tank. Well # 7 still has pieces of brass popping up, but no major issues have come up - still monitoring. Well # 8 vibration is backing off a bit, chlorine scale has been switched out. Director Peterson and PW/W Office Mgr. attended a meeting with the EAA last week regarding a new ASR program. Director Peterson reviewed what is offered and asked if he should have EAA representatives come talk to WAC at next meeting. Members indicated they would entertain that.

b. Financial Report

a. August Report

Director Peterson reviewed the August Revenues and Expenditures and informed the members that the tentative end of year percent of the 2017 – 18 Budget was 99.1%.

6. REGULAR BUSINESS

a. Discussion - Water Rate Study – Chairman Walea

Chairman Walea mentioned that compiling information for the study was ongoing and still waiting on TxDOT to give some cost figures. Councilman Colemere suggested that the committee prepare two separate rate structures, one that shows water rates for operation and maintenance and another that would show those rates and include the possibility of either a loan or bond fund payments (if necessary) and a possibility of raising the debt service fee. Chairman Walea would like staff to find the 2004/05 Council Minutes where they determined the rates from the Water Study to see if they accepted as presented or changed and what was their thinking.

b. Discussion – N.W. Military Hwy. Expansion – Water Main Relocation

Director Peterson handed out information regarding 6 areas of potential conflicts that still need to be addressed by TxDOT. The high side guestimate of cost would be somewhere around \$1.7M.

c. Discussion – Approved 2018 – 19 Budget

Director Peterson informed the members that Council approved items that were requested.

7. FUTURE ITEMS

d. N.W. Military Hwy. Expansion – Water Main Relocation

e. Water Rate Study

f. Emergency Interconnect with SAWS – expired

g. Franchise Fees with SAWS expire June 2019 – negotiate supplying DeZavala Place possibly

h. Backflow Inspection Enforcement

i. Policy # 12 Water Adjustment Procedure clarification

j. Delinquent Account Procedures

8. ADJOURNMENT

Member Palmer made a motion to adjourn, member Trippy seconded.
Motion passed. Meeting adjourned at 7:37 p.m.



Peggy Stone
PW/Water Utility
Office Manager



Al Walea, Chairman

Date: 1/14/2019